

## MINUTES OF THE BOROUGH OF MONTOURSVILLE

September 14, 2020

The regular meeting of the Montoursville Borough Council held in the John Dorin Municipal Building was called to order by President Eric Greenway at 7:00 PM with the following answering roll call: Mark Tillson, Misty Emick, Eric Greenway, Chris Lucas, Robert Brown – Absent: Ted Haines

The Pledge of Allegiance was observed.

The August 3, 2020 minutes were approved on a motion by Mrs. Emick second by Mr. Lucas. The motion carried.

**VISITORS AND PUBLIC COMMENT FOR AGENDA ITEMS** – Nothing at this time.

**TREASURERS REPORT** – Motion by Mr. Brown to approve August 2020 treasurer’s report, second by Mrs. Emick. The motion carried.

**NEW BUSINESS** –

**2021 POLICE AND NUU MMO** - Council President, Mr. Greenway presented the 2021 Police and NUU MMO for review.

**Motion** by Mr. Lucas to approve the 2021 Police and NUU MMO agreement as presented, seconded by Mr. Greenway.

**ORDINANCE #487 AMENDING CHAPTER 150, VEHICLES AND TRAFFIC** – Council President, Mr. Greenway presented Ordinance #487 amending Chapter 150, Vehicles and Traffic for review.

**Motion** by Mr. Lucas to approve the amendment of Ordinance #487 Chapter 150, Vehicles and Traffic, as presented, seconded by Mr. Emick.

**AUTHORIZE WATER ENGINEER, MR. TOM LEVINE, LEVINE ENGINEERING, LLC TO PREPARE & ADVERTISE BID DOCUMENTS – SCADA PROJECT** - Council President, Mr. Greenway explained authorization is needed in order for Mr. Tom Levine, Borough Water Engineer, of Levine Engineering, LLC to prepare and advertise bid documents related to the SCADA System.

**Motion** by Mr. Greenway to authorize Borough Water Engineer, Mr. Tom Levine, Levine Engineering LLC, to prepare and advertise bid documents related to the SCADA Project, seconded by Mr. Brown. The motion carried.

**PURCHASE ONE (1) XPR2500 VHF MOBILE RADIO w/ANTENNA AND TWO (2) MOTOROLA PORTABLE RADIO w/HEADSETS – KEYSTONE COMMUNICATIONS** – Council President, Mr. Greenway explained the request to purchase and noted the equipment will be used with the Borough’s Vacuum truck which will enable the Borough crew to communicate .

**Motion** by Mr. Greenway to authorize the purchase one (1) XPR2500 VHF Mobile Radio with antenna and two (2) Motorola portable radios with headsets through Keystone Communication at the cost of \$8,500.00 and \$1,726.00 respectively, second by Mr. Lucas. The motion carried.

**PROPOSAL TO PAVE/REPAIR – 919 MULBERRY STREET – M & M PAVING AND EXCAVATING -** Council President Mr. Greenway presented and explained a proposal from M & M Paving and Excavating to due to water leak on MulberryStreet. Street/Water Project Coordinator, Mr. Hoffman shared the area had been repaired several times and due to its conditions feels it would be beneficial to do the repair properly.

**Motion** by Mr. Greenway to approve the proposal from M & M Excavating in the amount of \$5,951.00 to pave/repair road at 919 Mulberry Street, second by Mr. Brown. The motion carried.

**APPOINTMENT – FILL REMAINING VACANCY TERM – ZONING HEARING BOARD ALTERNATE AND PROPERTY MAINTENANCE BOARD OF APPEALS – DANIEL P. WRIGHT** – Council President Mr. Greenway explained the need to fill the remaining vacancy for Zoning Hearing Board Alternate, a 4 year term and Property Maintenance Board of Appeals a 3 year term.

**Motion** by Mr. Lucas to approve the appointment of Daniel P. Wright to fill the remaining vacancy term as Zoning and Hearing Board Alternate, a 4 year term to expire January 1, 2021, as Property Maintenance Board of Appeals, a 3 year term to expire December 31, 2020, second by Mr. Greenway. The motion carried.

**DONATION – LARRY & MARIA GAGE – BENCH & PLAQUE** - Council President Mr. Greenway explained the Borough donation from Larry and Maria Gage.

**Motion** by Mr. Greenway to approve a donation of a bench and plaque to be placed at Indian Park along the nature trail from Larry and Maria Gage, second by Mr. Brown. The motion carried.

**RESOLUTION 2020-07 – AUTHORIZING THE BOROUGH SECRETARY TO SELL VARIOUS BOROUGH PROPERTY BY MEANS OF A PUBLIC ONLINE OR ELECTRONIC AUCTION SALE** – Council President Mr. Greenway explained and discussed the various items: (8) portable radios w/batteries and chargers; (1) HP Design Jet 500 large format printer; (1) orange discharge pump with motor; (1) 7” finishing mower; (1) 250 gallon oil tank; (1) 1994 Yamaha Custom golf cart with trailer (D.A.R.E.).

**Motion** by Mr. Greenway to grant authorization to the Borough Secretary to sell various Borough property as presented by means of a public online or electronic auction sale, second by Mrs. Emick. The motion carried.

**WATER DELINQUENTS – WAIVED PENALTIES** – Council President Mr. Greenway discussed and explained the request to extend the waiving of water penalties due Covid-19 for an additional billing cycle.

**Motion** by Mr. Greenway to waive penalties for another billing cycle through the end of the current year, second by Mrs. Emick. The motion carried.

**PLANNING & ZONING** – Central Keystone COG Report August 2020 was reviewed.

**RECREATION** – Council Vice President, Mr. Lucas explained Event permits 2020-24 and 2020-25.

**Motion** by Mr. Lucas to approve Event Permit’s 2020-24 and 2020-25, second by

Mr. Greenway. The motion carried. Council Vice President, Mr. Lucas shared the Montoursville Borough Dog Park is scheduled to officially open on Tuesday, September 15, 2020.

**Motion** by Mr. Lucas to officially open the Montoursville Borough dog park effective September 15, 2020, second by Mr. Greenway. The motion carried.

Council Vice President, Mr. Lucas shared Larson Design Group provided a proposal in the amount of \$4,000.00 to put together a recreation grant application for the next phase of the Indian Park Master plan for new playground equipment. He shared the proposal will be presented for review to the Recreation Board next month.

**STREETS/WATER** – Street and Water Project Coordinator, Mr. Hoffman, explained he is currently working on the 2021 budget. He requested to hire an additional full-time water operator to replace the water operator who retired earlier this year. He addressed various inquiries and gave update on current projects/emergency calls and scheduled fall work. Council member, Mr. Brown publicly thanked Mr. Hoffman for the removal of a large rock located at the boat launch. Council member, Mr. Tillson inquired on the status of violations for weeds on the pavers located on Broad Street. The Borough Secretary noted notices had been issued to property owners along that corridor who have weeds exceeding 8” in height with a time limit to have corrected. A lengthy discussion ensued regarding the Borough’s business district streetscape appearance and maintenance.

**PUBLIC COMMENT:** Nothing at this time.

**MAYOR** – Mayor Bagwell suggested the removal of 2-3 benches located in the Borough parking lot, placed there earlier in the year due to Covid-19. He also updated Council on the status of the 2020 Veterans Day parade, noting

that he and Chief Gyurina recently attended a meeting in which the organizers shared their Covid-19 safety plan. Mayor Bagwell also explained the past several years the Christmas Lights contest had a very good response so there will be a Halloween light/decorating/costume contest with the Borough police overseeing and judging. He shared he is already in receipt of gift cards from residents as donations for the Halloween light/decorating/costume contest.

**POLICE CHIEF** – Chief Gyurina reviewed the August police report. He shared the new police vehicle is fully in service. He reported an arrest was made in connection with a scam out of N.Y. where packages filled with money were being sent to vacant homes located in the Borough.

**COUNCIL PERSONS** – Nothing at this time.

**SOLICITOR** – Borough Solicitor, Mr. Randy Sees requested 10-15 minutes after the council meeting to discuss some pending issues with Council members.

**COUNCIL PRESIDENT** – Nothing at this time.

**PENDING MATTERS** – Nothing at this time.

**CORRESPONDENCE AND ANNOUNCEMENTS** – The next Council meeting will be held Monday, October 5, 2020 at 7:00 PM. Halloween will be held Saturday, October 31, 2020 from 6:00pm to 8:00pm.

**VISITOR AND PUBLIC COMMENTS** – Resident, Colleen Brown, 430 Cherry Street, shared her concern regarding numerous accidents. She questioned the lack of street/lane markings near Crawford Alley and Loyalsock Avenue noting there have been a number of near miss accidents. Street/Water Project Coordinator, Mr. Hoffman stated the Borough crew has started to do street/line/lane painting. She also thanked Council for approving Halloween.

Motion to adjourn made by Mr. Brown, second by Mrs. Emick at 8:12pm

Respectfully submitted,

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Ginny Gardner, Borough Secretary