

MINUTES OF THE BOROUGH OF MONTOURSVILLE

September 12, 2016

The regular meeting of the Montoursville Borough Council held in the Borough building was called to order by Council President Dave Moyer at 7:00 PM with the following answering roll call: Mark Tillson, Eric Greenway, Tina Kline, Chris Lucas and Rosemary Holmes.

The Pledge of Allegiance was observed.

Council President, Mr. Moyer announced that the Personnel Committee held an executive session on August 22, 2016 at 5:30PM to discuss personnel issues.

The minutes of the August 1, 2016 were approved on a motion by Mr. Greenway, second by Mrs. Kline. The motion carried.

VISITORS /PUBLIC COMMENT ON AGENDA ITEMS – Nothing at this time

TREASURERS REPORT – **Motion** by Mrs. Holmes to approve the treasurer's report and the Borough bills for August 2016, second by Mr. Greenway. The motion carried.

PUBLIC HEARING: CONDITIONAL USE – Deborah King – 923 Nicely Avenue-Home Occupation – Conversion of Garage into a Facial Spa.

Council President, Mr. Moyer recessed the Council meeting at 7:03PM and opened the Public Hearing for the Conditional Use for Deborah King at 923 Nicely Avenue, Home Occupation, Conversion of Garage into a Facial Spa. Borough Solicitor, Randy Sees oversaw the hearing; Zoning Officer, David Hines and Applicant, Deborah King were sworn in and testified. Solicitor, Randy Sees closed the record; the public hearing was adjourned at 7:13PM. Council President, Mr. Moyer reconvened the council meeting at 7:14 PM.

Motion by Mr. Greenway to approve the Conditional Use request for 923 Nicely Avenue for a Home Occupation, converting a garage into a facial spa, second by Mr. Lucas. Council member, Mrs. Kline questioned the parking. Zoning Officer, Mr. Hines stated that 4 parking stalls are required, and 6 are available. The motion carried. Borough Solicitor, Randy Sees stated a written decision will be sent within 45 days.

PUBLIC HEARING: CONDITIONAL USE – Richard Brown – 620 Jordan Avenue – Operate a Retail Business.

Council President, Mr. Moyer recessed the Council meeting at 7:15PM and opened the Public Hearing for the Conditional Use for Richard Brown at 620 Jordan Avenue, Operate a Retail Business. Borough Solicitor, Randy Sees oversaw the hearing; Zoning Officer, David Hines, Applicant, Richard Brown, Gail Brown, John Eck, Marian Harris, Dick Everett, and Carol Early were sworn in and testified. Solicitor, Randy Sees closed the record; the public hearing was adjourned at 7:47PM. Council President, Mr. Moyer reconvened the council meeting at 7:48PM.

Motion by Mr. Lucas to approve the Conditional Use request for 620 Jordan Avenue, Operate a Retail Business second by Mr. Greenway. Council member, Mr. Lucas commended Mr. Brown for making use of a building that is vacant, also for his accommodating attitude toward the public. He hopes his business succeeds. Council President, Mr. Moyer noted that he understands the public's concern however as it is zoned Industrial, it is a better use that what could have been located in the building without any type of hearing. He also suggested for Mr. Brown to continue his outreach to the public. Street/Water Commissioner, Mr. Smith was requested to investigate the lack of stop signs in the area. The motion carried. Borough Solicitor, Randy Sees stated a written decision will be sent within 45 days.

NEW BUSINESS –

2016 CDBG CURB RAMP PROJECT –

Motion by Mrs. Holmes to approve and award the 2016 CDBG Curb Ramp Project to Wolyneic Construction, Inc. in the amount of \$ 86,250.00, second by Mr. Lucas. Council member, Mr. Greenway questioned if they had done work for the borough in the past. Street/Water Commissioner, Mr. Smith stated yes; they have done most of the Borough curb projects also the Streetscape on Broad Street. The motion carried.

2017 POLICE AND NUU PENSION MMO –

Motion by Mrs. Kline to approve the 2017 Police Pension MMO in the amount of \$ 62,965.00 and the 2017 NUU Pension MMO in the amount of \$ 71,421.00, second by Mr. Lucas. The motion carried.

LARSON DESIGN GROUP – WATER PROJECT GRANT APPLICATION PROPOSAL - \$2500.00 – \$3,000.00 –

Motion by Mr. Greenway to approve Larson Design Groups engineering proposal to complete a grant application for a PA Small Water and Sewer Grant in the amount of \$2,500.00 to \$3,000.00, second by Mrs. Kline. Mayor Dorin questioned the status of the engineering for the next phases of the water project. It was noted that the grant was to be utilized for the portion of the waterline replacement project phase that the engineering had already been completed. A discussion regarding the bulk water site took place. The motion carried.

MKR DESIGN – ARCHITECTURAL/ENGINEERING PROPOSAL – FREESTANDING PARK RESTROOM – \$ 1,850.00 –

Motion by Mr. Lucas to approve MKR Design architectural/engineering proposal for a freestanding park restroom in the amount of \$1,850.00, second by Mrs. Holmes. Council member, Mr. Lucas noted that was in the 2016 budget. The motion carried.

BOROUGH OF MONTOURSVILLE & BOROUGH OF MONTOURSVILLE NON-UNIFORM UNION EMPLOYEES COLLECTIVE BARGAINING AGREEMENT 2017-2021 and BOROUGH OF MONTOURSVILLE & MONTOURSVILLE POLICE DEPARTMENT COLLECTIVE BARGAINING AGREEMENT 2017-2021 – Council President, Mr. Moyer explained.

Motion by Mrs. Kline to approve the Borough of Montoursville & Borough of Montoursville Non-Uniformed Union Employees Collective Bargaining agreement 2017-2021 and the Borough of Montoursville & Borough of Montoursville Police Department Collective Bargaining Agreement 2017-2021, second by Mr. Lucas. Council President, Mr. Moyer commented he had the privilege to sit in on two bargaining meetings and was very impressed with the Personnel Committee, noting they were open minded and respectful of the Borough employees. He also commented he had been equally impressed with the Borough employees as they too were pleasant and open to discussion. The first requested items on both sides could not be accommodated; that is why it is called negotiations. Borough employees gave of items voluntarily along with the Personnel Committee. He gave congratulations to both the Personnel Committee and Borough employees. The motion carried.

PLANNING & ZONING – Planning Commission August Minutes and Central Keystone COG August Report were reviewed by Council.

RECREATION – Recreation Board August Minutes were reviewed by Council. Council member, Mr. Lucas explained this year's Harvest Parade had been cancelled due to a lack of participation.

STREETS/WATER – Street/Water Commissioner, Mr. Ron Smith reviewed the Street/Water report. The report included the completion of the 200 foot bike path repair and repaving; rebuilding catch basins; painting street

markings; street sweeping; plans and application for zoning, building, sanitary sewer hookup for new park restrooms; received DEP permit for the potable bulk water site; Reservoir inspections which went very well; Bulk water pumped 7,023,446 gallons; water meters installed to date 1,231 with 932 meters still needing replacement. He gave update on the VIP park projects including brushing out the pond nature trail, repairing picnic tables and preparing for the Fall Festival. Council member, Mr. Lucas questioned if flooding on Jordan Avenue was a long term problem. Street/Water Commissioner, Mr. Smith stated he was not aware of flooding on Jordan Avenue. Council member, Mr. Lucas asked Mr. Smith if he would look into it.

MAYOR – Mayor Dorin reviewed the August 2016 Police report.

POLICE CHIEF – Chief Gyurina gave report to Council noting the “Annual 911 Motorcycle Ride” held on September 11th went very well. He reported solving a \$15,000.00 criminal mischief, an officer’s struggle with an individual with a loaded gun, tomorrow night, and several “huffing” incidents. Council member, Mrs. Kline questioned the amount of calls dealing with issues with animals. Chief Gyurina stated it was bad month for people with dogs. He has returned dogs to their homes and tries to be lenient but after a third offense of a dog getting loose; the warnings are used up. Chief Gyurina continued to explain the typical process of handling these kinds of incidents; noting that increasing the size of the citation typically handles the issue. If the owner cannot be located then the animal will be taken to the SPCA.

COUNCILPERSONS – Council member, Mr. Lucas questioned the status of the air monitor purchased. The Borough Secretary stated a phone call was made to the company to confirm they had received the order. The company stated that they had received the order, and it was ordered. Council member, Mr. Lucas stated he would call to get an update on the order.

SOLICITOR – Nothing at this time.

COUNCIL PRESIDENT – Nothing at this time.

PENDING MATTERS – Nothing at this time.

CORESPONDENCE AND ANNOUNCEMENTS – The next regular Council meeting will be held Monday, October 3, 2016 at 7:00 PM. Halloween will be held Monday, October 31, 2016 from 6:00 – 8:00PM.

VISITOR AND PUBLIC COMMENTS – Nothing at this time.

There being no further business the meeting was adjourned at 8:17 pm on a motion by Mr. Greenway, second by Mrs. Holmes and carried.

Respectfully submitted,

Ginny Gardner, Borough Secretary