

MINUTES OF THE BOROUGH OF MONTOURSVILLE

August 2, 2021

The regular meeting of the Montoursville Borough Council held in the John Dorin Municipal Building was called to order by President Erick Greenway at 7:00 PM with the following answering roll call: Mark Tillson, Ted Haines, Misty Emick, Eric Greenway, Chris Lucas and Robert Brown.

The Pledge of Allegiance was observed.

The July 12, 2021 minutes were approved on a motion by Mr. Brown, second by Mrs. Emick. The motion carried.

VISITORS AND PUBLIC COMMENT FOR AGENDA ITEMS – None

TREASURERS REPORT – Motion by Mr. Haines to approve July 2021 treasurer's report, second by Mr. Lucas. The motion carried.

NEW BUSINESS –

CDBG PROJECT REVIEW AND FINALIZATION FFY 2021 – Ms. Kristen McLaughlin, SEDA-COG explained and reported the CDBG FFY 2021 allocation is \$ 99,959.00. She noted approximately \$20,000.00 of the funds will cover the programs administrative fees. She explained her focus will be to discuss and choose the projects that were presented at the July council meeting; curb cut installation and a housing rehab project through STEP's Homes in Need Program. It was clarified that STEP's Homes In Need Program is a county wide program having multiple funding sources. She explained through STEP Montoursville Borough applicants will be required to qualify for eligibility. Currently STEP has reported 700 homeowners throughout the county are in need; 18 homeowners are located in the Borough of Montoursville. Ms. McLaughlin shared she will be the liaison within the evaluation process and will review applications submitted by the homeowner to ensure they meet the requirements. In addition, she explained there is still previous funding allocated for curb cuts and any remaining balance that would remain in the housing rehab program can be reallocated to the curb cuts project within the specified timeframe. Council members were provided with instances of the approximate cost range associated with the Housing Rehab Program. A discussion took place regarding the project to remove architectural barriers from the front entrance/vestibule of the Borough building. **Motion** by Mr. Lucas to approve the CDBG FFY 2021 project to allocate \$83,059.00 toward STEP's Homes in Need program and \$16,900.00 for the administration, second by Mr. Haines. Council member, Mr. Tillson questioned if the property is required to be owner occupied. Ms. McLaughlin stated yes, only owner occupied housing would be eligible. She continued stating there will be policies that will need to be created. The motion carried.

PLANNING & ZONING – July Planning Commission Minutes Central Keystone COG Reports July 2021

RECREATION – Council Vice President, Mr. Lucas reviewed and explained Event permit 2021-15. **Motion** by Mr. Lucas to approve event permit 2021-15 with the contingency the permittee is able to guarantee the league will police the tournament's player and attendees for no use of tobacco products or alcohol; second by Mr. Greenway. The motion carried.

STREETS/WATER – Street and Water Project Coordinator, Mr. Cliff Hoffman stated the Walnut Street paving project has begun. He also reported he anticipates the water line project to be completed by end of the week.

MAYOR – Nothing at this time.

POLICE CHIEF – Chief Gyurina reviewed the July 2021 police report. He shared the department has been monitoring the recycling area and posting pictures to Facebook of offenders who are misusing the recycling area. Chief Gyurina mentioned there is only a handful of people who seem to misuse the facility compared to the greater number of people who use it properly. He stated posting pictures on Facebook will hopefully make people aware and will

deter the further misconduct at recycling area as other recycling locations are closing due to the continued misuse of the facilities. Chief Gyurina stated National Night Out will take place tomorrow night, noting last year they visited families at their homes who requested the visit; took pictures and video of officers having the opportunity to meet with the parents and their children. This year the event will take place at the fire hall with state police having their motorcycle for demonstration along with hamburger and hotdogs for all attendees.

COUNCIL PERSONS – Nothing at this time.

SOLICITOR – Nothing at this time.

COUNCIL PRESIDENT – Council President, Mr. Greenway shared a Street and Water Committee meeting was held prior to the council meeting where discussion were held regarding funding received from the COVID-19 ARPA Local Fiscal Recovery Funds. He shared the Borough received the first half of the allocation this year with the second allocation to be issued next year. He explained one of the items the funding can be applied toward is the Borough's Water Improvement Project. The Borough Water Engineer, Mr. Tom Levine recommended the funds be allocated to the Mechanical and Electrical Improvement to the Waterworks project and SCADA System project.

Motion by Mr. Greenway to approve the allocation of COVID-19 ARPA Local Fiscal Recovery Funds to the Mechanical and Electrical Improvement to the Waterworks project and SCADA System project. second by Mr. Haines. The motion carried.

PENDING MATTERS – Nothing at this time.

CORRESPONDENCE AND ANNOUNCEMENTS – – The next Council meeting will be held Monday, September 13, 2021 at 7:00 PM. Council President, Mr. Greenway announced an executive session will be held immediately following this meeting to discuss personnel matters and Council will not be reconvening

VISITOR AND PUBLIC COMMENTS – Nothing at this time

There being no further business the meeting was adjourned at 7:52 PM on a motion by Mr. Lucas, second by Mr. Greenway. The motion carried.

Respectfully submitted,

Ginny Gardner, Borough Secretary