

MINUTES OF THE BOROUGH OF MONTOURSVILLE

August 1, 2022

The regular meeting of the Montoursville Borough Council held in the John Dorin Municipal Building was called to order by President Eric Greenway at 7:00 PM with the following answering roll call: Misty Emick, Eric Greenway, Chris Lucas, and Robert Brown. Absent: Kaleb Daniels

The Pledge of Allegiance was observed.

The July 11, 2022 minutes were approved on a motion by Mrs. Emick, second by Mr. Brown. The motion carried.

VISITORS AND PUBLIC COMMENT FOR AGENDA ITEMS – Montoursville Area School District’s Lead 4 Change Group is a service organization created by the high school that allowed the group to provide public assistance and took part in the cleanup of Mill Street and Indian Park. The group recently held a fundraiser and presented Council with a check in the amount of \$500 for Indian Park.

Willing Hand Hose Fire Chief, Scott Konkle, shared they are changing their meeting date to the third Monday of each month to allow for the fire company to attend municipal meetings. Chief Konkle directed attention to recent concerns related to life safety among local businesses and their safety systems not being maintained that have caused a number of close calls for the fire department’s emergency response time and safety of the fire department crew. At this time he is addressing Council with a request to organize a meeting where the various safety concerns can be discussed and hopefully create a safety system/regulations between fire department and the Borough. Council agreed.

TREASURERS REPORT – Motion by Mr. Brown to approve July 2022 treasurer’s report, second by Mrs. Emick. The motion carried.

NEW BUSINESS –

CDBG PROJECT REVIEW AND FINALIZATION FFY 2022 – Council President, Mr. Greenway presented the CDBG Project FFY 2022 for review and finalization. Ms. Kristin McLaughlin/SEDACOG stated the total allocation for 2022 is \$102,870.00 less administration fee of \$16,900.00 leaves \$85,970.00 to be put towards a project. She reviewed and explained projects that would be available for use. After review of the various programs, Ms. McLaughlin recommended the best use of the funds would be to place CDBG FFY 2022 allocation in the Curb Cut Phase IV Project.

Motion by Mr. Greenway to approve the CDBG FFY 2022 project to allocate \$85,970.00 in the Curb Cut Phase IV project and \$16,900.00 for the administration, second by Mr. Brown. The motion carried.

PAYMENT APPLICATION #7 – MECHANICAL & ELECTRICAL IMPROVEMENT TO THE WATERWORKS PROJECT – APPELLATION CONSTRUCTION SERVICES, LLC - \$57,547.30 - Council President, Mr. Greenway presented Payment Application #7 related to the Mechanical & Electrical Improvement to the Waterworks Project.

Motion by Mr. Greenway to approve Payment Application #7 Mechanical & Electrical Improvement to the Waterworks Project to Appellation Construction Services, LLC in the amount of \$57,547.30; second by Mrs. Emick. The motion carried.

CHANGE ORDER #8 – MECHANICAL & ELECTRICAL IMPROVEMENTS TO THE MONTOURSVILLE WATERWORKS PROJECT – APPELLATION CONSTRUCTION SERVICES, LLC – Council President, Mr. Greenway presented Change Order #8 for the Mechanical & Electrical Improvements to the Montoursville Waterworks Project for review.

Motion by Mr. Greenway to approve Change Order #8 for the Mechanical & Electrical Improvements to the

Montoursville Waterworks Project to Appellation Construction Services, LLC in the amount of \$9,660.92, second by Mr. Brown. The motion carried.

PURCHASE 2022 FORD POLICE INTERCEPTOR UTILITY AWD POLICE VEHICLE – NEW HOLLAND AUTO GROUP – COSTARS – Council President, Mr. Greenway presented a quote for the purchase of a 2022 Ford police interceptor utility AWD police vehicle for review.

Motion by Mr. Greenway to approve the purchase of the 2022 Ford Police Interceptor Utility AWD vehicle from New Holland Group through COSTARS in the amount of \$35,675.00; second by Mr. Brown. The motion carried.

PURCHASE 2022 FORD POLICE INTERCEPTOR UTILITY AWD POLICE VEHICLE COMPONENTS & INSTALLATION – KESTONE COMMUNICATIONS – Council President, Mr. Greenway presented a quote from Keystone Communications to purchase components & installation related to the 2022 Ford Police Interceptor Utility AWD vehicle for review.

Motion by Mr. Greenway to approve the purchase of components and installation from Keystone Communication for the 2022 Ford Police Interceptor Utility AWD vehicle in the amount of \$7,282.14; second by Mr. Brown. The motion carried.

PLANNING & ZONING – Central Keystone COG Reports July 2022 were reviewed

RECREATION – Council Vice President, Mr. Lucas reviewed and explained Event permit 2022-13.

Motion by Mr. Lucas to approve Event permit 2022-13 second by Mrs. Emick. The motion carried. Council Vice President, Mr. Lucas reported recent events that have already taken place and future events taking place in Indian Park including music performance by Uptown Music Collective; movie in the park titled Sand Lot; Kiwanis Fall Festival scheduled for 9/23 – 9/24/2022; Christmas tree lighting. Council member, Mr. Tillson questioned the status of the fundraising efforts related to the playground equipment project. Council Vice President, Mr. Lucas explained we are currently awaiting a final decision regarding a DCNR grant submission that will be expected to cover a majority of the cost. Council member, Mrs. Emick thanked Street and Water Project Coordinator, Mr. Hoffman and the Borough crew for the installation of the swinging bench. Council Vice President, Mr. Lucas also thanked Street and Water Project Coordinator, Mr. Hoffman for taking care of the tree that fell on the bike path. He then inquired if there are plans to mow back grass/shrubs that is starting to encroach on the bike path. Street and Water Project Coordinator, Mr. Hoffman explained the sickle mower is currently out of commission due to the type of vegetation growing along the bike path which is hard on the equipment. He shared he has been in the contact with the airport and the airport is willing to handle clearing it back for the Borough. Street and Water Project Coordinator, Mr. Hoffman added he is researching prices so that he can put it in next year's budget with the type of equipment that can be used to maintain the bike path and will cut the bamboo along that path.

STREETS/WATER – Street and Water Project Coordinator, Mr. Clifford Hoffman reported Jordan Avenue water line project is complete; the new bench swing had been installed and paint work has begun on items located in the park to revitalize appearance. Council member, Mrs. Emick inquired if the Borough had removed the lily pads from the pond. Street and Water Project Coordinator, Mr. Hoffman explained the pond is dried up and conducted some maintenance by removing the lily pads.

MAYOR – Mayor Bagwell stated though he was unable to attend, he was happy to know Uptown Music Collective musical performance was included in the Indian Park Event Schedule this year.

POLICE CHIEF – Chief Gyurina reviewed the July police report. He also made a reminder of the annual National Night Out being held at the Willing Hand Hose Fire House tomorrow evening from 5:00PM – 7:00PM.

COUNCIL PERSONS – Nothing at this time.

SOLICITOR – Nothing at this time.

PENDING MATTERS – Nothing at this time.

CORRESPONDENCE AND ANNOUNCEMENTS –

The next Council meeting will be held Monday, September 12, 2022 at 7:00 PM. Council President, Mr. Greenway announced an executive session will be held immediately following this meeting to discuss legal matters and Council will not be reconvening.

VISITOR AND PUBLIC COMMENTS – None.

There being no further business the meeting was adjourned at 7:45 PM on a motion by Mr. Greenway, second by Mr. Brown. The motion carried.

Respectfully submitted,

Ginny Gardner, Borough Secretary