

MINUTES OF THE BOROUGH OF MONTOURSVILLE

August 1, 2016

The regular meeting of the Montoursville Borough Council held in the Borough building was called to order by Council President Dave Moyer at 7:00 PM with the following answering roll call: Mark Tillson, Eric Greenway, Tina Kline, Chris Lucas and Rosemary Holmes.

The Pledge of Allegiance was observed.

Council President, Mr. Moyer announced that the Personnel Committee held an executive session on July 12, 2016 at 6:00PM and July 19, 2016 to discuss personnel issues.

The minutes of the July 11, 2016 were approved on a motion by Mrs. Kline, second by Mrs. Holmes. The motion carried.

VISITORS /PUBLIC COMMENT ON AGENDA ITEMS – Nothing at this time.

TREASURERS REPORT – **Motion** by Mr. Lucas to approve the treasurer’s report and the Borough bills for July 2016, second by Mr. Greenway. The motion carried.

NEW BUSINESS –

CDBG PROJECT REVIEW AND FINALIZATION FFY 2016 & 6 MO. EXTENSION REQUEST FOR FFY 2012 FUNDS – Ms. Kristin McLaughlin/SEDA-COG reviewed the 2016 FFY and the curb cut project that had been discussed at the prior meeting. She stated that the project will be eligible based on compliance with the guidelines that had been issued. She explained that she is requesting a 6 month extension letter from the Borough to DCED for funding from 2012 for approximately \$13,000.00 due to waiting on guidance from DCED for the current curb cut project which hopefully will be bid out next month.

Motion by Mr. Lucas to approve a letter requesting an extension to DCED for the spending of the 2012 CDBG monies and to approve the curb cut project for the CDBG FFY 2016, second by Mr. Greenway. The motion carried. Mayor Dorin questioned the percentage of curb cuts yet to be completed. Street/Water Commissioner, Mr. Smith stated 30 to 35 percent have been completed. Council member, Mr. Tillson questioned if they are compliant. Street/Water Commissioner, Mr. Smith stated some were completed 20 – 25 years ago and are not compliant, so most will need to be redone.

ORDINANCE #471 – AMENDING CHAPTER 102 “PEDDLING AND SOLICITING” –

Motion by Mrs. Kline to approve Ordinance #471, amending Chapter 102, “Peddling and Soliciting, second by Mr. Greenway. Council President, Mr. Moyer along with Council member, Mrs. Kline explained the changes. Council member, Mrs. Holmes questioned how vendors would be notified. Council President, Mr. Moyer stated all will be notified when they come in to the Borough office to apply for the permit. It was noted that all non-profits, along with other specific exemptions will remain exempt. The motion carried.

PADCED – GREENWAYS, TRAILS, AND RECREATION PROGRAM GRANT IN THE AMOUNT OF \$80,000.00 –

Motion by Mr. Lucas to approve the PADCED, Greenways, Trails, And Recreation Program Grant in the Amount Of \$80,000.00, second by Mr. Greenway. The motion carried.

AMERICAN RESCUE WORKERS – BIN LOCATION – Council President, Mr. Moyer reviewed and explained the proposed location of the two 6’ x 6’ bins; noting the location as being across the road from the current Lycoming County recycling area. A discussion between council members took place regarding the possibility of trash/refuse

being dropped off at the bin location. It was noted that the responsibility of keeping the area clear of trash/refuse would lie solely on the American Rescue Workers and if they did not uphold their responsibility, the approval could be rescinded.

Motion by Mrs. Kline to approve the request of the American Rescue Workers to locate two (2) bins in the designated area across from the current Lycoming County recycling area with the stipulation that the offer may be rescinded and bins must be removed if it does not work out, second by Mr. Greenway. Council member, Mr. Greenway questioned the Solicitor on the legality of rescinding the offer. Solicitor, Randy Sees stated Council always has the ability to rescind the offer. The motion carried.

PLANNING & ZONING – Zoning Officer, David Hines reviewed the Central Keystone COG Reports from July 2016 with council. He noted there will be two conditional use hearings at next month's council meeting.

RECREATION – Council member, Mr. Lucas explained and reviewed permit 2016-30 with Council.

Motion by Mr. Lucas to approve Event permits 2016-30, second by Mrs. Kline. The motion carried. Council member, Mr. Lucas reviewed the upcoming scheduled events in the park. He also noted the Recreation Board will be creating sub-committees in order to work outside the regularly scheduled meeting and accommodate individual's interests. He reviewed items that were discussed heavily at their meeting. He requested an update on the pond spraying from Street/Water Commissioner, Mr. Ron Smith. He questioned, now that the pond is currently dry, would the Borough employees have the ability to spray it. Mr. Smith stated that you need a category nine license, which the Borough employees do not hold. Council member, Mr. Lucas questioned the timeline for contracting with a company who would be able to spray the pond. Street/Water Commissioner, Mr. Smith was not sure. Council member, Mr. Lucas requested an answer prior to the next Recreation Board meeting. He also requested the status of the park restroom and the line painting on the tennis court for pickle ball that had been budgeted to be completed this year prior to the next Recreation Board meeting. He stated his understanding regarding the new restroom is getting clarification on what is required for the building permit from CKCOG. Street/Water Commissioner, Mr. Smith stated yes, he needed to discuss the project with the correct official. A discussion regarding the painting of lines for pickle ball noting that it had been previously discussed and requested at a prior council meeting.

STREETS/WATER – Street/Water Commissioner, Mr. Ron Smith reviewed the Street/Water report, noting he had been notified by PennDOT that they will be making repairs to the bike path August 15th through August 26th. The report included clearing of the trail around the pond area for the DCNR grant; rebuilding catch basins; watering trees on 300 block of Broad Street; repairing service lines; completed a 6" water tap for Euro Optics, cleaned up around Reservoir #1 and installed an air conditioner at Well #4. He gave update on the VIP park projects including painting benches, tables and two gazebos, cleaned up around braille trail and will help brush around the pond area on Monday. Council member, Mr. Lucas questioned how the Borough intends to notify the public regarding the bike path being closed. Street/Water Commissioner, Mr. Smith stated that barricade's and signs will be placed along with PennDOT issuing a press release that the bike path is closed. Council President, Mr. Moyer questioned Street/Water Commissioner regarding placement of the trailer for sale on Muncibid. Street/Water Commissioner, Mr. Smith stated he did not as he didn't receive permission to do so.

Motion by Mr. Lucas to approve selling the 1992 Dakota trailer and 2004 Kubota F2560 lawn mower on Muncibid, second by Mrs. Kline. Council President, Mr. Moyer questioned when the pictures of the items would be listed. Street/Water Commissioner, Mr. Smith stated tomorrow. The motion carried. Council member, Mr. Tillson questioned the bulk water sales. Street/Water Commissioner, Mr. Smith stated due to it being the end of the month, it had not been calculated as of yet but knows that a lot of water is being sold mainly to Chief. Council member, Mr. Tillson questioned the status of the potable bulk water sites' meter. Street/Water Commissioner, Mr. Smith stated we are waiting on the digital reader for the meter and it will be installed as soon as the manufacturer ships it. We will then submit for final completion of the project to DEP, who will then inspect and issue a permit. Council member, Mr. Tillson questioned the anticipated date of opening the site. Street/Water Commissioner, Mr. Smith stated hopefully in

the next week or so. A discussion took place regarding the future bulk water hauling by Chief noting that there are several variables involved which makes it difficult to forecast.

MAYOR – Mayor Dorin reviewed the July 2016 Police report. He discussed “National Night Out” which will be held tomorrow, August 2nd, 2016 noting Chief Gyurina will report on.

POLICE CHIEF – Chief Gyurina gave report to Council noting that the “National Night Out” will be held tomorrow night, August 2nd, 2016 from 6:00 – 8:00 PM at the Willing Hand Hose fire station. The event will include the PA State Police forensic van along with several other features including food and refreshments for children and adults. Chief Gyurina also reported on accidents that are occurring due to the construction and signage on Interstate 180; an individual reported on Facebook soliciting door to door for a non-existing children’s hospital in Williamsport; individuals who were caught tearing up an area on Mill Street were fined and required to fix the damage.

COUNCILPERSONS – Council member, Mr. Tillson questioned the status of the issue regarding the stop sign used for Little League on Walnut Street. Chief Gyurina stated he was not in favor of a 4 way stop at the intersection. His suggestion was to use fold up slow down signs north and south of the intersection where stop signs would be located. Council member, Mr. Tillson questioned the compliancy of the signs. Chief Gyurina stated that the 25 mph speed limit would be the compliancy issue; there is nothing else he could enforce. Council President, Mr. Moyer stated that the current sign being used has not been determined to be non-compliant so it is not a matter of the sign being compliant or non-compliant. Chief Gyurina stated he has not received any complaints or issued any citations regarding the current sign being used. He stated if the question is if the current stop sign being used or the slow down signs in question are enforceable; they are not. Council President, Mr. Moyer stated that the issue regarding the current sign being used was reviewed by the Borough Solicitor and it was not a problem. Council member, Mr. Lucas suggested the use of a 4 way stop not only for Little League but for the elementary school also as it is crazy during pick up and drop times. Council member, Mr. Tillson stated he felt that the use of a 4 way stop would dictate the flow of traffic and ease drop off and pick up issues. Council member, Mr. Greenway stated that the current area in front of the school is very congested with cars during pick up and drop off, another 4 way stop installed would create more back up and not ease the flow of traffic. Chief Gyurina agreed there is not enough real estate to fix the problem; it is a nightmare. A discussion regarding the flashing signs lowering the speed limit took place. It was noted that those signs are enforceable while school is in session. It was discussed whether those signs could be used during other times. Solicitor, Randy Sees stated they are designed for school zones and doubts that they can be used outside those specific times that school is in session but cannot say for certain. Council member, Mr. Lucas stated if there will be a change; he is in favor of a 4 way stop. Council member, Mr. Tillson questioned what can be done to maximize the safety of the children; that is all he is trying to do. Council President, Mr. Moyer agreed; the issue of safety of the children overrides any other issue. He requested that the discussion continue to the next meeting and be added to the September meeting agenda. It was noted that in order to install a 4 way stop; it must be done through the passage of an ordinance. Council member, Mr. Tillson questioned the approximate time it would take for the passage of the ordinance. Solicitor, Randy Sees stated about 2 months. Mayor Dorin questioned if a study should be done prior to the installation of the 4 way stop signs. Council President, Mr. Moyer stated it does not need to be done as it is a Borough street and PaDOT has no oversight of a Borough street. Council member, Mr. Lucas commented that it had been brought to his attention that Borough employees are entering manholes and pits without air monitoring devices, He has since requested several quotes and would like approval from Council to purchase an air monitor to not exceed \$2500.00. He stated they will be purchased via a COSTAR vendor. He stated it is a matter of law that these monitors are used.

Motion by Mr. Lucas to purchase an air monitoring device including quarterly calibration, bump gas not to exceed \$2500.00, second by Mr. Greenway. It was noted that the training would be provided by Council member, Mr. Lucas. Council member, Mr. Lucas stated this is just the tip of the iceberg, other training needs to be done. It is a several stage process. Council member, Mrs. Kline questioned if approved tonight how quickly can this be accomplished. Council member, Mr. Lucas stated it can be ordered by the end of the week, hopefully it will be in-house by the next council

meeting. Council President, Mr. Moyer commented he could not believe that the Borough did not have this device. The motion carried.

SOLICITOR – Solicitor, Randy Sees stated he will be attending the PSAB Legal Conference, next Wednesday. He noted that Council member, Mrs. Kline will be attending also.

COUNCIL PRESIDENT – Council President, Mr. Moyer presented the MS4 Coalition manual noting the size of the binder. He stated this binder is the annual report including the 10 members of the coalition. He explained some of the costs which are shared amongst the 10 members in the coalition which is to our advantage. He did note however the costs will increase yearly and was told by DEP and EPA representatives that major changes will take place in the next 5 to 10 years. He also commented Council member, Mr. Lucas noted that one of the first things enforced regarding the MS4 was dealing with the grass clippings in the street.

PENDING MATTERS – Nothing at this time.

COORESPONDENCE AND ANNOUNCEMENTS – The next regular Council meeting will be Monday, September 12, 2016 at 7:00 PM.

VISITOR AND PUBLIC COMMENTS – Resident, Ron Beach, Cedar St. stated he had received several requests to plant memorial trees in Indian park and reviewed how he understood it was done in the past. A discussion took place regarding the current process for planting trees in Indian park noting that the current area being targeted for trees is within Phase I of the Master Plan, Indian Park Nature Trail which is currently underway. It was noted that a process is currently being discussed as how to make application for donations for Indian Park and other areas of interest. Council member, Mr. Lucas stated the current process will be that any donation will be done through the Borough Secretary, when it has been determined where trees will be needed via the current project the Indian Park Nature Trail. It was noted that a request could be made to Brian Auman for a sketch plan of the anticipated area where the donated trees would be placed. A lengthy discussion took place regarding Mr. Beach's request between Mayor Dorin and Council members. Resident, Matt Joiner, 421 Cherry St. discussed a stormwater drainage issues that are occurring during heavy rain periods on his street. He commented he was hoping that it could be looked at and be addressed in the future. Street/Water Commissioner, Mr. Smith explained he was aware of the issue; PaDOT was over twenty years ago supposed to install a new storm sewer on Broad Street but never continued it past Loyalsock Avenue and unfortunately the storm sewers that have been in place are not large enough to handle any heavy rain so they back up. It is an ongoing problem for the past 40 years. Council member, Mrs. Kline questioned if there is a plan to address the problem in the future. Street/Water Commissioner, Mr. Smith stated not that he is aware of. Mr. Joiner questioned if anything can be done to help through removal of sediment or build up in the pipes. It was noted that they are 10 -12 inch pipes. Council member, Mr. Greenway questioned if the pipes are inspected. Street/Water Commissioner, Mr. Smith stated that they are inspected and for the most part are fairly clean. It is just that the pipes that are located in those same areas are not large enough to handle the heavy rain. He stated to replace those pipes would cost millions of dollars. Council member, Mr. Lucas noted that we will keep looking into this issue.

There being no further business the meeting was adjourned at 8:07 pm on a motion by Mr. Lucas, second by Mr. Greenway and carried.

Respectfully submitted,

Ginny Gardner, Borough Secretary