

MINUTES OF THE BOROUGH OF MONTOURSVILLE

July 3, 2017

The regular meeting of the Montoursville Borough Council held in the Borough building was called to order by Council President Pro Tem, Rosemary Holmes at 7:00PM with the following answering roll call: Mark Tillson, Eric Greenway, Tina Kline, Rosemary Holmes and Mayor John Dorin. Council Vice President, Chris Lucas was absent.

The Pledge of Allegiance was observed.

The minutes of June 5, 2017 were approved on a motion by Mr. Greenway, second by Mrs. Kline. The motion carried.

VISITORS/PUBLIC COMMENT ON AGENDA ITEMS – Resident Carrie Staron requested an explanation as to why the brush pile had to be closed. Council President Pro Tem, Mrs. Holmes stated the topic will be discussed later in the meeting.

TREASURERS REPORT/BOROUGH BILLS – **Motion** by Mrs. Kline to approve the treasurer's report and the Borough bills for June 2017, second by Mr. Greenway. The motion carried.

NEW BUSINESS –

APPOINTMENT-COUNCIL MEMBER VACANCY-WARD 3-

Motion by Mrs. Kline to appoint Sheridan T. Haines III to fill the remainder of the term for the Council member vacancy in Ward 3 created by the resignation of David Moyer, second by Mr. Greenway. Mr. Greenway explained Mr. Haines expressed interest in the council member position and was the only letter of interest received. Motion carried.

LYCOMING COUNTY SUBGRANTEE AGREEMENT-CDBG FFY 2015 – Ms. Kristen McLaughlin, SEDACOG explained previous years CDBG funds went directly to the Borough, currently CDBG FFY 2015 and future years funding will go directly to Lycoming County. Lycoming County will now be executing contracts with the state along with any environmental reviews. The Borough will receive a contract from Lycoming County to receive CDBG FFY 2015 funds in the amount of \$70,074.00 for the approved curbcut project.

Motion by Mrs. Kline to approve the Lycoming County Subgrantee Agreement for the CDBG FFY 2015, second by Mr. Greenway. Motion carried.

SECHRIST MASONRY-CONTRACT #4817-\$7500.00- The contract is for the purchase and installation of block for the new park restrooms.

Motion by Mr. Greenway to approve the Sechrist Masonry Contract #4817 in the amount of \$7500.00, second by Mrs. Kline. Motion carried.

SEVERANCE AGREEMENT & GENERAL RELEASE –

Motion by Mrs. Kline to approve the Severance Agreement and General Release for former employee, Ronald Smith, second by Mr. Greenway. Motion carried.

GREEN LIGHT GO-PENN DOT PROGRAM- Borough Engineer, Todd Pysher requests authorization to apply for the Grant application to improve traffic signals.

Motion by Mr. Greenway to authorize Borough Engineer, Todd Pysher apply for the Green Light Go Grant, second by Mrs. Kline. Council President Pro Tem, Mrs. Holmes requested for public comment, hearing none. Motion carried.

BOROUGH ENGINEER-RFP-WATER LINE DESIGN – Borough Engineer, Todd Pysher requested authorization for approval to distribute RFP's for the 2018 Montour Street Waterline Replacement project.

Motion by Mr. Greenway to authorize and approve Borough Engineer, Todd Pysher to distribute Request for Proposals for professional engineering services for the 2018 Montour Street Waterline Replacement project, second by Mrs. Kline. Council President Pro Tem, Mrs. Holmes requested for public comment, hearing none. Motion carried.

PLANNING & ZONING – Central Keystone COG June Report was reviewed by council.

RECREATION – Council member, Mr. Greenway reviewed and explained Event permits 2017-21, 2017-22 and 2017-23.

Motion by Mr. Greenway to approve Event permits 2017 -21, 2017-22, and 2017-23, second by Mrs. Kline. Motion carried.

STREETS/WATER – July’s monthly report was reviewed by council.

MAYOR – Mayor Dorin reviewed the June 2017 Police report. He commented as of this evening’s meeting there have been 4 drug overdoses. He stated the need to find a way to stop the flow of drugs. Council member, Mrs. Kline added that the drug issues going on in the United States can affect anyone; no one is immune. Mayor Dorin stated the newly installed 4 way stop sign at Elm Street and Walnut Street seems to be working; he did not see any citations so drivers are noticing that new 4 way stop. He requested an additional sign be added to the stop signs, which notes it is a 4-way stop.

POLICE CHIEF – Chief Gyurina was absent.

COUNCIL PERSONS – Council member, Mrs. Kline discussed and explained the situation regarding the recent closing of the Brush Pile; noting and correcting that it is actually a compost site. She stated until 2014, the brush pile would be ground by a contractor who would haul the mulch away at no cost to the borough. As of 2015, free service no longer exist, therefore the cost of the grinding into mulch had to be budgeted. The mulch that has been produced is free to anyone unfortunately not many are taking the free mulch. As of April 2017 the cost for grinding the brush was \$7,757.00 this is approximately 55% of the 2017 budget. Council member, Mr. Greenway explained a company removed and reduced approximately 25% of the current mulch pile. He also explained that a mulch pile has been placed between the equipment garages and welcomed anyone to remove as much mulch as they would like. A discussion took place regarding the continuation of loading mulch on Saturdays. Council member, Mrs. Kline continued that over the past three weekends loading of mulch has been offered from 8:00AM until noon, based upon the minimal response it had been determined the cost associated with providing the service was a waste of taxpayers monies. She stated the timing could not be worst since we had the storms that came through in May, however the bottom line is it is at capacity. It was also noted an area is needed for the fall for the leaves that are picked. Council member, Mrs. Kline stated council also struggles with the same issue as it affects each member and their yard waste. It was suggested that homeowners do their own composting, also to contact their trash hauler to see if they would take the debris. She explained another issue regarding the compost site; in 2016 the borough received a letter from DCNR stating the compost area must be completely removed within 5 years as the location is deed restricted. She continued to explain if the borough would continue to provide a compost site in the future, it must be in a completely different location; which would require the borough to purchase a piece of property to provide an area for that use. Mayor Dorin questioned the ability for a cooperative agreement with local municipalities to provide such services. Council member, Mr. Greenway agreed, however Fairfield Twp. residents would try to use the borough’s compost site for their own use, as their township does not provide them with those services. A discussion took place regarding Intergovernmental cooperation being the wave of the future. It was noted that the borough permits contractors who had paid a brush hauling fee of \$1000.00 per year continued access through the end of the year. The permitted contractors are Konkle Landscaping, KOZ Landscaping, Plocinski Tree Service and Glenda’s Lawn Care.

SOLICITOR – Nothing at this time.

PENDING MATTERS – Nothing at this time.

CORRESPONDENCE AND ANNOUNCEMENTS – The next regular Council meeting will be held Monday, August 7, 2017 at 7:00 PM.

VISITOR AND PUBLIC COMMENTS – Resident, Donna Ponegrate, 437 Cherry Street, questioned an article in the newspaper regarding a meeting for Montoursville/Muncy corridor requesting additional information. Council member, Mr. Greenway explained the Lycoming County Planning and Development previously held a joint public hearing to receive public comment on the Montoursville/Muncy Multi-Municipal Comprehensive Plan and 4 of our council members were in attendance. He explained the plan is required to be updated for planning purposes. The meeting in the newspaper was for a municipality who did not attend the joint meeting. It was agreed to have the Montoursville/Muncy Multi-Municipal Comprehensive Plan viewable on borough website. Council member, Mrs. Kline explained making it available on the website may give the ability for younger people to review, hoping to get them more involved in the community political events.

Council President Pro Tem, Rosemary Holmes announced there will be an executive session following the adjournment of this meeting to discuss personnel matters and will not reconvene.

There being no further business the meeting was adjourned at 7:41 pm on a motion by Mr. Greenway, second by Mrs. Kline and carried.

Respectfully submitted,

Ginny Gardner, Borough Secretary