

MINUTES OF THE BOROUGH OF MONTOURSVILLE

July 1, 2019

The regular meeting of the Montoursville Borough Council held in the John Dorin Municipal Building was called to order by Council President Eric Greenway at 7:00 PM with the following answering roll call: Mark Tillson, Ted Haines, Tina Kline, Eric Greenway, Chris Lucas and Robert Brown.

Council President, Mr. Greenway requested a moment of silence to observe the June 20th passing of Student Resource Officer, Marc Storm's son.

The Pledge of Allegiance was observed.

The June 3, 2019 minutes were approved on a motion by Mr. Brown, second by Mr. Lucas. The motion carried.

VISITORS/PUBLIC COMMENT ON AGENDA ITEMS – Census 2020 Partnership Specialist, Mr. Michael D. Burger gave presentation to Council regarding the upcoming 2020 Census. Mr. Burger provided an overview of the census noting it is conducted every 10 years. He shared the importance of the census noting the populations' relevance and its impact on every resident of the Borough. He stated if population count is off, Montoursville may be affected. He strongly encouraged to share the information regarding the 2020 census. A brief Q&A was held following the presentation. Recreation Committee member, Mr. Dave Walters, requested Borough Council members attention to the small pond located at Indian Park which has been overtaken by an invasive species of lilies; he referenced a quote received from National Waterscapes in the approximate amount of \$1,600 for treatment of this invasive lily type and to date no action has been taken with regard to the proposal. He shared the invasive species has become more problematic as it has spread to the skating pond noting if the problem is not addressed; the species will continue to spread to the main part of the pond and the expense will only become greater. Recreation Committee member, Mr. Walters requested Borough Council take action in regard to the Natural Waterscapes proposal. He continued stating he had requested an additional proposal from National Waterscapes in regard to annual maintenance program for the pond, however has not yet received the proposal as of date.

TREASURERS REPORT – Motion by Mrs. Kline to approve June 2019 treasurer's report and the Borough bills for June 2019, second by Mr. Haines. The motion carried.

CDBG PROJECT REVIEW AND FINALIZATION FFY 2019 – Ms. Kristin McLaughlin, SEDA-COG explained CDBG FFY 2019 reported the Borough's allocation has increased to \$96,458.00. She explained the focus will be the three projects proposed at the June meeting; a street reconstruction project, curb cuts and updating the Borough building entrance for better handicap accessibility. She stated she will not be recommending the street reconstruction project due to the reconstruction is not scheduled until 2024. She continued stating the 2019 contract is for four years and would expire in 2023 and recommends this as a future funding year project. She stated that there is \$136,000.00 currently allocated to curb cuts and will not be recommending that as a project. Ms. McLaughlin stated the third project proposed was the Borough building entrance removal of architectural barriers project which is an eligible project. Ms. McLaughlin proceeded to recommend to allocate \$79,558.00 toward the Borough building entrance removal of architectural barriers project and \$16,900.00 for the administration.

Motion by Mr. Greenway to approve the CDBG FFY 2019 project to allocate \$79,558.00 toward the Borough building entrance removal of architectural barriers project and \$16,900.00 for the administration, second by Mr. Lucas. The motion carried.

NEW BUSINESS –

CHANGE ORDER #3– 2018 STREET IMPROVEMENT PROJECT – BASE REPAIR & SINKHOLE REPAIR –

Motion by Mr. Greenway to approve Change Order #3 for the 2018 Street Improvement Project to HRI, Inc. in the amount of \$27,177.95 for Base Repair & Sinkhole Repair, second by Mr. Haines. The motion carried.

CHANGE ORDER #4– 2018 STREET IMPROVEMENT PROJECT – TIME EXTENSION TO COMPLETE – Motion by Mr. Lucas to approve Change Order #4 or the 2018 Street Improvement Project to HRI, Inc. extending the project completion date to July 31, 2019, second by Mr. Brown. The motion carried.

PAYMENT APPLICATION’S #4 & #5 – 2018 CDBG RAMP PROJECT –

Motion by Mr. Lucas to approve Payment Application #4 to HRI Inc. in the amount of \$ 14,335.00 and Payment Application #5 for the 2018 CDBG Curb Ramp Project to HRI, Inc. in the amount of \$4,000.00; second by Mr. Greenway. The motion carried.

PAYMENT APPLICATION #1 – 2018 STREET IMPROVEMENT PROJECT –

Motion by Mr. Greenway to approve Payment Application #1 for the 2018 Street Improvement Project to HRI, Inc. in the amount of \$270,378.51, second by Mr. Haines. The motion carried.

RESOLUTION 2019-05 – GRANTING TO GENERAL JOHN BURROWS HISTORICAL SOCIETY – SINGLE TRAFFIC SIGNALS & SWIM TEAM TROPHIES – Council President, Mr. Greenway presented Resolution 2019-05 for review and approval.

Motion by Mr. Lucas to approve Resolution 2019-05 granting to General John Burrows Historical Society single traffic signals and swim team trophies, second by Mr. Haines. The motion carried.

RESOLUTION 2019-06 – AUTHORIZATION TO ERECT AMERICAN FLAGS ON THE DECORATIVE LIGHT POLES ON BROAD STREET – Council President Mr. Greenway presented Resolution 2019-06 for review and approval.

Motion by Mr. Greenway to approve Resolution 2019-06 granting authorization to erect American flag on the decorative light poles on Broad Street, second by Mr. Brown. The motion carried.

SALE OF A ERSKINE HYDRAULIC SNOW BLOWER 6’, MODEL 1812; SALE OF A SWEEPSTER MECHANICAL BROOM HYDRAULIC 6’’, MODEL S24C61995; SALE OF A STONE SPREADER; SALE OF A KEW PRESSURE WASHER; SALE OF A UTILITY PUMP, 3HP; SALE OF STONE UTILITY PUMP, 5.5HP; SALE OF HOMELITE UTILITY PUMP; SALE OF A LARGE POLE MOUNT CHRISTMAS LIGHTS; SALE OF A GENIE BOOM LIFT THROUGH MUNCIBID – Council President, Mr. Greenway reviewed items no longer used that have been sold through Muncibid.

Motion by Mr. Greenway to approve the sale of Erskine hydraulic snow blower 6’, Model 1812; Sweepster Mechanical broom hydraulic 6’’, Model S24C61995; Stone spreader; Kew pressure washer; Utility pump 3hp; Stone utility pump, 5.5hp; Homelite utility pump; Large pole mount Christmas lights; Genie boom lift as presented for the total amount of \$15,557.00 through Muncibid, second by Mrs. Kline. The motion carried.

PURCHASE OF USED PUSHROD CAMERA – Council President, Mr. Greenway presented Pysher Engineering, LLC quote for the purchase of a used pushrod camera in the amount of \$4,000.

Motion by Mr. Greenway to approve the purchase a used Pushrod Camera from Pysher Engineering, LLC in the amount of \$4,000, second by Mr. Haines. The motion carried.

PLANNING & ZONING – Central Keystone COG June 2019 Report was reviewed.

RECREATION — Council Vice President, Mr. Lucas reviewed and explained Event permits 2019-19, 2019-22, 2019-23, 2019-24, 2019-25 & 2019-26.

Motion by Mr. Lucas to approve the Event Permits 2019-19, 2019-22, 2019-18, 2019-23, 2019-24 and 2019-26, second by Mr. Greenway. Motion carried. It was noted Permit 2019-24 was permitted a campfire at the parking area of Pavilion 4.

STREETS/WATER – Street/Water Project Coordinator, Cliff Hoffman was not available to give the June report as he was called to an emergency water leak. Council member, Mr. Tillson gave a brief update regarding the SCADA system project. He shared Street/Water Project Coordinator, Mr. Hoffman is very familiar with this type of system and has experience with operating a SCADA System. Council member, Mr. Tillson questioned the status of the Borough parking lot paving project, it was noted by the Borough Secretary the contractor was contacted and the Borough is 9th on the list of 56; notice will be provided prior to the start of the project and it is anticipated to be completed in one day.

MAYOR – Mayor Bagwell reported the Lycoming County Commissioner’s Office distributed 20 Job Well Done pins to Borough Officials and employees related to President Trump’s visit. He shared the pins are not often issued and was pleased by the recognition.

POLICE CHIEF – Chief Gyurina reviewed the June police report. Chief Gyurina shared an occasion regarding Officer Hockman and an airline flight mix-up with a recruited military student. Chief Gyurina commended Officer Hockman for coming to the aid of the recruit.

COUNCIL PERSONS – Council member, Mr. Tillson questioned the Ordinance regulations regarding fireworks. Chief Gyurina reviewed the ordinance regulations, stating the Borough Ordinance permit fireworks the Friday prior to the July 4th up to the Sunday after the 4th. He noted the state guidelines permit consumer fireworks and must be set off 150’ away from a home/building/structure. He noted consumer fireworks follow separate guidelines. Council member, Mr. Brown shared he attended the Konkle Library 75th Anniversary meeting and reported the upcoming events for this month include an amateur radio station special events on Saturday, July 13th 11:00AM to 2:00PM; Lemonade on the Lawn at the General John Burrows Historical Society on Sunday, July 14th with lemonade, snacks and music.

SOLICITOR – Solicitor, Randy Sees reported the Borough is in receipt of a request for transfer of a liquor license from Lewis Township to Borough of Montoursville; under the statutory guidelines Borough Council will have to hold a public hearing at the next Council meeting to review and approve the request. He recommends the addition of this item to the agenda for the August 5, 2019 Council meeting.

COUNCIL PRESIDENT – Nothing at this time.

PENDING MATTERS – Nothing at this time.

CORRESPONDENCE AND ANNOUNCEMENTS – The next regular Council meeting will be held Monday, August 5, 2019 at 7:00 PM.

VISITOR AND PUBLIC COMMENTS – Resident, Mr. Pete Pittinger, 104 Park Road addressed noise concerns regarding large trucks traveling on Loyalsock Avenue during the night. He recommended placing a sign not to allow large trucks on Loyalsock Avenue. Council President, Mr. Greenway addressed his concern and shared Loyalsock Avenue is partially a state road and trucks are permitted access. Borough Engineer, Mr. Todd Pyscher explained a costly study would be required to prohibit certain actions such as weight restrictions, braking, etc. and in all probability the study would be challenged. Vice President, Mr. Lucas questioned Mr. Pyscher if there were any options. Borough Engineer, Mr. Pyscher stated the easiest way would be to contact the trucking company to discuss. Resident, Ms. Carrie Staron, Mulberry Street addressed a possible lighting strike and poor lighting on Montour Street creating a possible walking hazard. She also inquired on the possibility of Borough Council permitting a fall Community Yard Sale. Council President, Mr. Greenway responded stating community yard sales are not put on by the Borough however if an entity would request to organize one; Borough Council would definitely consider it. Ms. Staron also inquired regarding permit fees for the Montoursville Welcome sign. Council President, Mr. Greenway stated the Borough owns the sign and does not pay for the sign. The Borough Secretary explained PennDOT does require a permit for the sign. Resident, Ms. Kate Poliska, 1100 Allen Street commented regarding fireworks and the effect on night shift workers, medical workers, fire fighters, emergency workers, etc. noting there should be an ordinance to permit 13 hours of quiet

time for those who work these shifts. She also shared her concerns for those who have dogs and cats that are also effected by fireworks. She requested Borough Council to reconsider amending the Ordinance with regards to fireworks. Census 2020 Partnership Specialist, Mr. Burger, added to his earlier presentation noting a small Complete Count Committee will be forming and if a member of council is interested in being a part of the committee to please contact him. Chief Gyurina commented with regards to fireworks noting if residents call in to report a sound liking of a gunshot and it is actually a firework, it will be reported in the newspaper as a gunshot.

There being no further business the meeting was adjourned at 8:10 PM on a motion by Mr. Lucas, second by Mrs. Kline. The motion carried.

Respectfully submitted,

Ginny Gardner, Borough Secretary