

MINUTES OF THE BOROUGH OF MONTOURSVILLE

June 7, 2021

The regular meeting of the Montoursville Borough Council held in the John Dorin Municipal Building was called to order by President Eric Greenway at 7:00 PM with the following answering roll call: Ted Haines, Misty Emick, Eric Greenway and Robert Brown. Absent – Mr. Tillson and Mr. Lucas.

The Pledge of Allegiance was observed.

The May 3, 2021 minutes were approved on a motion by Mr. Brown, second by Mrs. Emick. The motion carried.

VISITORS AND PUBLIC COMMENT FOR AGENDA ITEMS – Nothing at this time

TREASURERS REPORT – Motion by Mrs. Emick to approve May 2021 treasurer’s report, second by Mr. Haines. The motion carried.

NEW BUSINESS –

COOPERATIVE AGREEMENT – CDBG-CV FFY 2020 CORONA VIRUS RESPONSE – LYCOMING COUNTY AND MONTOURSVILLE - Council President, Mr. Greenway presented the CDBG-CV FFY 2020 Cooperative Agreement for review.

Motion by Mr. Greenway to approve the CDBG-CV FFY 2020 Cooperative Agreement, seconded by Mr. Brown. The motion carried.

AGREEMENT-BENCH LOCATION – 334 BROAD STREET – GORDON & SUSAN SNYDER - Council President, Mr. Greenway presented a Bench Location Agreement with Gordon and Susan Snyder to be located at 334 Broad Street.

Motion by Mr. Greenway to approve Bench Location Agreement with Gordon and Susan Snyder to be located at 334 Broad Street, second by Mr. Brown. The motion carried.

AGREEMENT-BENCH LOCATION – 342-346 BROAD STREET – GORDON & SUSAN SNYDER - Council President, Mr. Greenway presented a Bench Location Agreement with Rev. Gary Smith and Helen Smith to be located at 342-346 Broad Street.

Motion by Mr. Greenway to approve Bench Location Agreement with Rev. Gary Smith and Helen Smith to be located at 342-346 Broad Street, second by Mr. Brown. The motion carried.

PAYMENT APPLICATION #1 – MECHANICAL & ELECTRICAL IMPROVEMENT TO THE WATERWORKS PROJECT – APPELLATION CONSTRUCTION SERVICES, LLC. - Council President, Mr. Greenway presented Payment Application #1 for the Mechanical & Electrical Improvement to the Waterworks Project for review.

Motion by Mr. Greenway to approve Payment Application #1 Mechanical & Electrical Improvement to the Waterworks Project to Appellation Construction Services, LLC in the amount of \$142,263.17, second by Mr. Haines. The motion carried.

CHANGE ORDER #3 – MECHANICAL & ELECTRICAL IMPROVEMENTS TO THE MONTOURSVILLE WATERWORKS PROJECT – APPELLATION CONSTRUCTION SERVICES, LLC – Council President, Mr. Greenway presented Change Order #3 for the Mechanical & Electrical Improvements to the Montoursville Waterworks Project for review.

Motion by Mr. Greenway to approve Change Order #3 for the Mechanical & Electrical Improvements to the Montoursville Waterworks Project to Appellation Construction Services, LLC in the amount of \$19,320.00 second by Mr. Brown. The motion carried.

CHURCH ALLEY/LOYALSOCK AVENUE PAVING – HRI, INC. /LCWSA – Council President, Mr. Greenway presented a quote from HRI, Inc. /LCWSA to pave the intersection of Church Alley and Loyalsock Avenue due to a water leak.

Motion by Mr. Greenway to approve the quote submitted by HRI, Inc. /LCWSA for paving the intersection of Church Alley and Loyalsock Avenue in the amount of \$5,331.00, second by Mr. Haines. The motion carried.

CE MCCALL MIDDLE SCHOOL - WAIVING OF PAVILLION RENTAL FEE REQUEST – FIELD TRIP – JUNE 10, 2021 - Council President Mr. Greenway presented a request to waive the pavilion rental fee to CE McCall Middle School for their field trip scheduled for June 10, 2021.

Motion by Mrs. Emick to approve the CE McCall Middle School request to waive the Pavilion Rental Fee scheduled for June 10, 2021, second by Mr. Greenway. The motion carried.

W.B. KONKLE LIBRARY - WAIVING OF PAVILLION RENTAL FEE REQUEST – END OF SUMMER READING CELEBRATION – AUGUST 15, 2021 - Council President, Mr. Greenway presented a request to waive the pavilion rental fee to W.B. Konkle Library for their End of Summer Reading Celebration scheduled for August 15, 2021.

Motion by Mrs. Emick to approve the W.B. Konkle Library for their End of Summer Reading Celebration request to waive the Pavilion Rental Fee scheduled for August 15, 2021, second by Mr. Haines. The motion carried.

DONATION – DISC GOLF COURSE SIGNS – Council President, Mr. Greenway presented several donations of Disc Golf Hole signs to located in Indian Park by the following:

Disc Golf Holes #1 & #2 – Thomas Smith, II; Disc Golf Hole #3 – Lacy & Mike Swain; Disc Golf Hole #4 – David Andrew; Disc Golf Hole #5 – Parked Disc Golf; Disc Golf Hole #8 – Michael Dixon; Disc Golf Hole #9 – Thomas B. Smith; Disc Golf Hole #10 – Ryan Nittinger; Disc Golf Hole #12 – Indian Park Disc Park Group; Disc Golf Hole #13 – Adam Rittenhouse; Disc Golf Hole #17 – William H. Groover, IV; Disc Golf Hole #18 – Karen Smith. It was noted the donation value for each hole sign is \$550.00. A discussion took place regarding future obligations of the signs if the current organization dissolves. Solicitor, Chris Keyon shared the Borough is not under any obligation to maintain the signs and may remove them if needed.

Motion by Mr. Greenway to approve and accept donations for the Disc Golf Holes #1, #2, #3, #4, #5, #8, #9, #10, #12, #13, #17 & #18 Signs located in Indian Park, second, by Mr. Haines. The motion carried.

DONATION – LYCOBIRDS – DON'T FEED THE WATERFOWL SIGN - Council President, Mr. Greenway presented the Lycobirds donation of two “Don’t Feed the Waterfowl” signs to be placed in Indian Park. Council member, Mr. Brown explained a poster previously donated is located at the entrance of the pond. He shared the Recreation Board requested the addition of two signs to be located around the pond. The signs are to notify individuals who feed the ducks, the proper types of foods for ducks to ingest.

Motion by Mr. Greenway to approve and accept the donation of “Don’t Feed the Waterfowl” signs to be located in Indian Park, second, by Mr. Haines. The motion carried.

PLANNING & ZONING – Central Keystone COG Reports May 2021

RECREATION – Council member, Mrs. Emick reviewed and explained Event permit 2021-11.

Motion by Mrs. Emick to approve event permit 2021-11, second by Mr. Brown. The motion carried.

Additionally, Council member, Mrs. Emick reported the movie in the park held on Friday, June 4th was a huge success with approximately 150 – 200 people in attendance, noting Faddy’s Ice Cream, Boy Scouts and the Montoursville Kiwanis were present supplying food for the event. She stated in the upcoming weeks there will be a concert with an additional movie in the park scheduled in August. She shared currently they are working with the Chamber of Commerce to obtain local business sponsorship for the movie in the park which will help offset the cost of the movie licensing fees which can be upward to \$900.00. Council President, Mr. Greenway questioned Faddy’s Ice Cream being present to serve ice cream at the park. Council member, Mrs. Emick stated they used a food truck and donated 10% of

the proceeds back to the Recreation Board to help offset costs. It was noted the option of having a food truck vendor located in the park will need to be reviewed prior to scheduling at future events.

STREETS/WATER – Nothing at this time.

MAYOR – Mayor Bagwell shared a possible issue with the location of a disc golf hole, located near the old brush pile. He suggested installing “No Parking” signs in the same area. Council President, Mr. Greenway stated during earlier discussions regarding location of the disc golf course, he thought there might be a possible issue with traffic and parking during athletic events. A suggestion was made to install “No Parking” signs or placing poles, making it improbable to park in that location.

POLICE CHIEF – Chief Gyurina reviewed the May 2021 police report.

COUNCIL PERSONS – Council member, Mrs. Emick indicated the American Rescue Workers box located near the recycling center consistently has piles stacked near it. She questioned the process to have it removed. Street/Water Project Coordinator, Mr. Cliff Hoffman noted that location is not the only one having that issue. It is occurring all around the recycling center. Council President, Mr. Greenway reminded Council originally when Borough Council approved the location of the American Rescue Workers box, it was strongly understood by all parties that if it ever became an issue they would be required to have it removed. Street/Water Project Coordinator, Mr. Hoffman stated he is working on having cameras placed on the VIP building to monitor people dropping off unsolicited items. It was agreed and requested by Borough Council members to contact the American Rescue Workers to have their box removed.

SOLICITOR – Nothing at this time.

COUNCIL PRESIDENT – Nothing at this time.

PENDING MATTERS – Nothing at this time.

CORRESPONDENCE AND ANNOUNCEMENTS – The next Council meeting will be held Monday, July 12, 2021 at 7:00 PM. Council President, Mr. Greenway announced an executive session will be held immediately following this meeting to discuss legal matters and Council will not be reconvening.

VISITOR AND PUBLIC COMMENTS – Nothing at this time

There being no further business the meeting was adjourned at 7:49 PM on a motion by Mr. Brown, second by Mrs. Emick. The motion carried.

Respectfully submitted,

Ginny Gardner, Borough Secretary