

MINUTES OF THE BOROUGH OF MONTOURSVILLE

June 6, 2022

The regular meeting of the Montoursville Borough Council held in the John Dorin Municipal Building was called to order by President Eric Greenway at 7:00 PM with the following answering roll call: Mark Tillson, Kaleb Daniels, Misty Emick, Eric Greenway, Chris Lucas, and Robert Brown.

The Pledge of Allegiance was observed.

The May 2, 2022 minutes were approved on a motion by Mr. Brown, second by Mrs. Emick. The motion carried.

VISITORS AND PUBLIC COMMENT FOR AGENDA ITEMS – Nothing at this time.

TREASURERS REPORT – Motion by Mrs. Emick to approve May 2022 treasurer's report, second by Mr. Greenway. The motion carried.

NEW BUSINESS –

GIRL SCOUT SILVER AWARD PROJECT PRESENTATION – GRACE BARKAUSKAS & CAMERON NELSON – INDIAN PARK WARRIOR BOTANICAL GARDEN -

Girl Scout, Grace Barkauskas, with Girl Scout Troop # 60036 provided an update regarding the new location of the botanical garden project at Indian Park. She explained the garden would be placed between the north side of the pond and bike trail. It would be in line with an existing native plant project overseen by the Penn State Master Gardeners of Lycoming County and will be away from the pavilions. The project will include removing all unwanted species in that area and will include non-evasive and low maintenance plants that will require little to no maintenance over the next five years. A commitment letter will be provided from CSHPA Service Unit 628 for a 5 year maintenance plan that will ensure project to be low maintenance. Additionally, a roster is being developed for volunteers who will assist in the maintenance of the botanical garden. Council member, Mrs. Emick gave kudos for the presentation and addressing all of Council's concerns they discussed at last month's meeting.

Motion by Mr. Greenway to approve the Girl Scout's Silver Award project, Indian Park Warrior Botanical Garden as presented, second by Mrs. Emick. The motion carried.

FEE SCHEDULE – AMENDMENT – Council President, Mr. Greenway presented and reviewed the fee schedule amendment that was being recommended and deemed necessary by the Recreation, Building and Assets Committee. The amended fees include a disc golf tournament fee along with an increase to pavilion rental fees.

Motion by Mr. Greenway to approve the amended Fee Schedule as presented, second by Mr. Daniels. The motion carried.

DONATION – MONTOURSVILLE KIWANIS CLUB – TREE AND PLAQUE – Council President, Mr.

Greenway shared the Borough's receipt of a donation from the Montoursville Kiwanis Club of a tree and plaque to the Indian Park Nature Trail. It was noted this donation is the last tree to be donated from Phase I of the Indian Park Master Plan.

Motion by Mr. Brown to approve and accept the donation of a tree and plaque from the Montoursville Kiwanis Club, second by Mrs. Emick. The motion carried.

PAYMENT APPLICATION #6 – MECHANICAL & ELECTRICAL IMPROVEMENT TO THE WATERWORKS PROJECT – APPELLATION CONSTRUCTION SERVICES, LLC. – Council President, Mr. Greenway presented Payment Application #6 related to the Mechanical & Electrical Improvement to the Waterworks Project.

Motion by Mr. Greenway to approve Payment Application #6 Mechanical & Electrical Improvement to the Waterworks Project to Appellation Construction Services, LLC in the amount of \$90,654.13, second by Mr. Daniels. The motion carried.

AGREEMENT – LYCOMING COUNTY & MONTOURSVILLE BOROUGH – ACT 13 GRANT – Council President, Mr. Greenway presented the Act 13 Grant Agreement between Lycoming County & Montoursville Borough for review. The grant will support the Indian Park Southern Playground Redevelopment Project.

Motion by Mr. Lucas to approve the Act 13 Grant Agreement between the Borough of Montoursville and Lycoming County, second by Mrs. Emick. The motion carried.

AUTHORIZE BOROUGH ENGINEER, TODD PYSHER TO APPLY FOR ARLE GRANT FOR WALNUT STREET & BROAD STREET TRAFFIC SIGNAL REPLACEMENT – Council President Mr. Greenway explained and reviewed a request authorizing Borough Engineer, Mr. Todd Pysher to apply for an ARLE Grant for replacement of traffic signal located at Walnut and Broad Streets.

Motion by Mr. Greenway to authorize Todd Pysher, Borough Engineer, for his professional service related to the application of an ARLE Grant to assist with the replacement of a traffic signal located at the Walnut and Broad Street, not to exceed \$6,500.00, second by Mr. Daniels. The motion carried.

EMPLOYMENT – PROSPECTIVE PART-TIME POLICE OFFICER – GEOFF NOVIELLO –

Motion by Mr. Greenway to approve the employment of part-time Police Officer, Geoff Noviello; second by Mr. Daniels. The motion carried.

PLANNING & ZONING – Central Keystone COG Reports May 2022 were reviewed.

RECREATION – Council Vice President, Mr. Lucas reviewed and explained Event permit 2022-10.

Motion by Mr. Lucas to approve event permit 2022-10 second by Mrs. Emick. The motion carried. Council Vice President, Mr. Lucas shared the series of upcoming events to be held at Indian Park and encouraged people to share with the community. He noted the Movie in the Park is scheduled for June 10th, 2022. Council member, Mrs. Emick inquired about the fee schedule for disc golf. It was explained the Fee schedule did not include tournament fees for disc golf, however the amended Fee Schedule that was approved earlier in the meeting did include that fee. A lengthy discussion regarding disc golf fees took place.

Motion by Mrs. Emick to re-open and amend Event Permit 2022-10 that was previously approved, waiving the tournament fee as a one-time thank you for the work they had done in the park, second by Mr. Greenway. Council member, Mr. Tillson shared he felt the waiving of the fee will set precedent and inquired about the softball teams relative to waiving their tournament fee. It was noted the softball league has not had a tournament in the past several of years. The motion carried. Council member, Mr. Lucas and Mr. Tillson abstained from the vote. Council President, Mr. Greenway shared in the instance of the disc golf and their fee being waived, is based upon the building of the golf course by them, therefore, as a thank you this would be a onetime courtesy to waiving their fee. Council member, Mrs. Emick shared the movie playing the park is “Sing 2” and currently they are shorthanded with volunteers so any council member that could help would be welcomed.

STREETS/WATER – Street & Water Project Coordinator, Mr. Cliff Hoffman, reported PA Rural Water will be returning to do leak detection. In regards to the SCADA project he noted additional work will be conducted next week stating that parts are difficult to come by. Council member, Mr. Tillson questioned the bulk water sales. It was noted the gas industry is not near being what the Borough experienced in years past, however bulk water sales during the period of January through April, 2022 were 473,000 gallons. It was also shared when natural waterways are at high enough levels, gas companies obtain permits to pull from the waterways, and therefore the need to purchase water is less.

MAYOR – Nothing at this time.

POLICE CHIEF – Chief Gyurina reviewed the May police report.

COUNCIL PERSONS – Nothing at this time.

COUNCIL PRESIDENT – Nothing at this time.

PENDING MATTERS – Nothing at this time.

CORRESPONDENCE AND ANNOUNCEMENTS – The next Council meeting will be held Monday, July 11, 2022 at 7:00 PM. Council President, Mr. Greenway announced an executive session will be held immediately following this meeting to discuss legal matters and Council will not be reconvening.

VISITOR AND PUBLIC COMMENTS – Resident, Mr. Bill Fellingner, 1307 Cedar Street, inquired about the \$75.00 zoning permit fee for food trucks for a PTO event. A discussion took place regarding organizations who are considered 501 (c) 3 non-profits and how they use Indian Park. Mr. Fellingner continued stating he was informed the Borough does not make it a practice to flush the fire hydrants. His comment was addressed confirming the Borough does indeed flush the hydrants and in recent years the Borough purchased a piece of equipment that dechlorinates the water during flushing to maintain compliance with DEP regulations. He also questioned the Chesapeake Bay regulations and how a company like Kremser's is permitted to get a DEP permit.

Resident, Ms. Whitney Kline, 527 N. Washington, shared she is the owner of Whitney's Therapeutic Massage on Broad Street, a resident for many years, and a group of her longtime friends have been trying to bring more local businesses to the Borough. She inquired as to why it is so hard to bring businesses to the area. She shared how she allows other vendors to sell their wares from her shop but why it is not permitted for them to place a table immediately outside her business without blocking the sidewalk and sell their products. It was addressed that the Zoning Officer, Mr. David Hines stated as long as the items are sold through her store she can place them outside for sale; what is not allowed is items that are not sold in her shop.

Resident, Mr. Fellingner also noted the Borough crew did a great job on the streets.

There being no further business the meeting was adjourned at 8:15 PM on a motion by Mr. Greenway, second by Mr. Brown. The motion carried.

Respectfully submitted,

Ginny Gardner, Borough Secretary