

## MINUTES OF THE BOROUGH OF MONTOURSVILLE

June 3, 2019

The regular meeting of the Montoursville Borough Council held in the Borough building was called to order by Council President Eric Greenway at 7:00 PM with the following answering roll call: Mark Tillson, Ted Haines, Tina Kline, Eric Greenway, Chris Lucas and Robert Brown.

The Pledge of Allegiance was observed.

The May 6, 2019 minutes were approved on a motion by Mr. Lucas, second by Mr. Brown. The motion carried.

**TREASURERS REPORT** – Motion by Mr. Lucas to approve May 2019 treasurer's report and the Borough bills for May 2019, second by Mr. Haines. The motion carried.

**PUBLIC HEARING – Community Development Block Grant FFY 2018 Application – Ms. Kristin McLaughlin /SEDACOG.** Council President, Mr. Greenway recessed the Council meeting at 7:03 PM and opened the Public Hearing. Ms. McLaughlin/ SEDACOG discussed and reviewed the CDBG Grant Application for FFY 2019 and timeline. She explained the Borough's project finalization must occur prior the County Commissioners meeting on September 26<sup>th</sup>, 2019. The County Commissioners will hold their Final Public Hearing on October 17<sup>th</sup>, 2019. She stated the anticipated allocation for 2019 is approximately \$94,000.00; 18% goes to SEDACOG for administration. Ms. McLaughlin reviewed and discussed eligible activities, the national objectives and fundability requirements, the County's Fair Housing Notice, Antidisplacement Plan, Section 504 Outreach and Section 3 Preference. Ms. McLaughlin explained the past several years the Borough had funded curbcuts and last year a handicap accessible swing, which was unsuccessful. She thanked council for their understanding regarding the unsuccessful attempt at funding the handicap swing and explained today's difficulty with getting projects funded. Council member, Mrs. Kline commented her issue is that if the standards would have been given at the beginning and not at the end, the handicap swing project would never had been pursued. She questioned what recourse Boroughs have regarding the time and expense that would not have been needed. Ms. McLaughlin explained she had contacted the grant's manager, who stated he felt the project would not be a problem, however once it went to the next level of approval is where the concerns rested. She stated there is conflicting information coming from the Department of Housing and Urban Development and not the state. The guidelines state the swing must benefit only severely handicap adults. She continued explaining if DCED would see any individual under the age of 17 on the swing, they would receive a call stating they were in violation and the grant monies must be returned. Council Vice President, Mr. Lucas explained his frustration with the situation is the Borough receives this yearly funding which could be used to benefit various projects of the Borough however it has limit use. He continued stating what could be a better use of funding than to install a handicap swing intended for a specifically underprivileged group. Council Vice President, Mr. Lucas questioned the difference between using this funding for curb ramps throughout the borough knowing that for the most part are not being used by handicap individuals and the requirements for the handicap swing. Ms. McLaughlin stated she completely agrees with Council Vice President, Mr. Lucas noting that several years ago the Braille trail was constructed using this funding noting that not everyone who utilizes it may not be handicapped. She stated there is possible documentation that could provide an argument to DCED if Montoursville would choose and in the gray areas she would be willing to fight the fight. Council Vice President, Mr. Lucas stated there would be no need and the borough will be moving forward with the wheelchair swing without CDBG funding. Ms. McLaughlin stated on a good note the new ACS data released indicates two areas where this block grant funding may be used in Montoursville; one in the western/southern boundary which maybe questionable and one square area which runs Broad St to Weaver St to Arch St and Montour Streets. She stated the area was shared with Street/Water Project Coordinator, Mr. Cliff Hoffman, Chestnut Street between Elm and Mulberry Streets which has been scheduled to be reconstructed in 2024, may be eligible for infrastructure repair. Council member, Mr. Tillson questioned the definition of a water system improvement. Ms. McLaughlin explained it must meet the national objective of low to moderate income benefit and who the water system serves. Council member, Mr. Tillson questioned a SCADA system, in order to be eligible must affect the low to moderate income so how do curb ramps meet the eligibility requirements. Ms. McLaughlin reviewed and explained the three ways to qualify low to moderate income. Council member, Mr. Tillson questioned if all

residents within the block presented must meet the income eligibility. Ms. McLaughlin stated no, the block presented was based on ACS data which comes from the census and fifty one percent of the residents are low to moderate income. Council member, Mr. Tillson stated the funds should be utilized in the areas where you receive the most bang for your buck. Ms. McLaughlin agreed. Council President, Mr. Greenway questioned the use of the funds for the Borough parking lot. Ms. McLaughlin shared it would probably not be approved by DCED. Council member, Mrs. Kline noted if Ms. McLaughlin would not recommend it; she would not pursue it as a project. Council President, Mr. Greenway stated the Chestnut Street reconstruction would be a good project. Ms. McLaughlin stated she would take the block area, present it to the Grant manager, if not approved then a survey would be required. A discussion took place regarding how the ACS data and the two block area on Chestnut St. Ms. McLaughlin noted street reconstruction projects are easier to receive approval than removal of architectural barriers. Council member, Mr. Tillson questioned the longevity of the funding. Ms. McLaughlin recommended committing FFY 2019 and FFY 2020 into the project as there is a 3 year deadline. Council member, Mr. Tillson questioned the project approval timeline. Ms. McLaughlin stated the estimated time for the signed contract would be March/April 2020. Ms. McLaughlin continued to explain the timeline and extension. Ms. McLaughlin questioned Council if this is the direction they would like to consider. Council President, Mr. Greenway stated he felt this was an opportunity that has not happened in the past and should be explored. Ms. McLaughlin explained she will take Council's recommendation and return at a future meeting to finalize. She continued and requested any other project ideas from the public. Mayor Bagwell stated a resident had requested to have automated opening doors for handicap individuals and if that was a possible project. Ms. McLaughlin stated yes, municipal buildings can be outfitted for handicap accessibility. Mayor Bagwell stated he feels it is a worthy project that should be investigated. Ms. McLaughlin explained prior years funding can be reallocated from curbcuts and used for handicap doors. She explained the borough already has prior years funding and can used to move forward quickly. Council agreed it is a worthy project to look into. Ms. McLaughlin questioned if there were any comments towards any of the proposed projects or anything that was previously funded with CDBG allocations. She asked if there were any questions or comments identifying any additional access the Borough's facilities or programs and any project with historical or environmental impact. Hearing no further proposals or comments Ms. McLaughlin closed the 2019 CDBG application process and concluded the public hearing at 7:40 PM. Council President, Mr. Greenway reconvened the council meeting at 7:41 PM.

## **NEW BUSINESS –**

**CONRAD SIEGEL ACTUARIES' RECOMMENATIONS – NONUNIFORMED EMPLOYEE PENSION AND POLICE PENSION** - Council President, Mr. Greenway presented Mr. David Killick/Conrad Siegel Actuaries' recommended changes for the Borough of Montoursville Police Pension Plan and the Borough of Montoursville Nonuniformed Employees Pension Plan. The Borough Secretary explained the Actuaries' recommended changes: PubS-2010 Mortality Table and PubG-2010 Mortality Table. She explained changes are needed in order to keep the pension funded. In addition, she stated two years ago this process was conducted in which a different table was considered and since that time the Actuarial Society of America had devised a new table to use based on a study of governmental entities. The actuary feels the new table being considered will be a better option. The recommended changes will increase the MMO but will not go into effect until 2021 which gives Council the time to procure the additional revenues that will be needed at that time.

**Motion** by Mr. Lucas to approve the recommendations of consulting actuary, Mr. David Killick/ Conrad Siegel Actuaries' for the Borough of Montoursville Police Pension Plan and the Borough of Montoursville Nonuniformed Employees Pension Plan, second by Mr. Brown. The motion carried.

**PURCHASE 2019 CATERPILLAR HAMMER, MODEL B6S – CLEVELAND BROTHERS IN THE AMOUNT OF \$9,144.00** – Council President Mr. Greenway reviewed and explained the request to purchase a 2019 Caterpillar Hammer, Model B6S from Cleveland Brothers in the amount of \$9,144.00, noting it was a budgeted item. **Motion** by Mrs. Kline to approve the purchase of a 2019 Caterpillar Hammer, Model B6S from Cleveland Brothers in the amount of \$9,144.00, second by Mr. Haines. The motion carried.

**PLANNING & ZONING** – Central Keystone COG May 2019 report was reviewed

**RECREATION** — Council Vice President, Mr. Lucas explained there had been several discussions regarding amending the fee schedule.

**Motion** by Mr. Lucas to approve amending the Fee Schedule adding the Summer Day Camp Fee, 0 – 50 Children – \$25.00 per day, 50 – 100 Children – \$50.00 per day, and 100+ Children – \$90.00 per day, applicable to the YMCA 2019 permit, second by Mrs. Kline. Council President, Mr. Greenway questioned if there were any other day camps previously scheduled. A discussion took place regarding day camps. It was noted it did not appear there had been any other day camps scheduled. Council Vice President, Mr. Lucas explained his desire to foster and promote children being involved by using the park within an educational setting. Council President, Mr. Greenway questioned the changed in costs for the YMCA Event permit. Council Vice President, Mr. Lucas stated it would reduce it in half. The motion carried. Council Vice President, Mr. Lucas reviewed and explained Event permits 2019-15, 2019-17, 2019-18 2019-20 and 2019-21.

**Motion** by Mr. Lucas to approve the Event Permits 2019-15, 2019-17, 2019-18, 2019-20 and 2019-21, second by Mr. Brown. Motion carried.

**STREETS/WATER** – Street/Water Project Coordinator, Mr. Hoffman’s May Report was reviewed by Council Vice President, Mr. Lucas questioned the bulk water sales, as he has seen an increase in water hauler trucks. Street/Water Coordinator, Mr. Hoffman stated they have increased. It was noted the actual figures will not be made available until the end month.

**MAYOR** – Mayor Bagwell shared a resident’s suggestion to prohibit large trucks from driving on Loyalsock Avenue between Montour and Broad preventing future damage to the road. Council President, Mr. Greenway explained prohibiting large trucks would impact access to the automated bulk water site. It was also noted that Loyalsock Avenue to Montour Street is PennDOT highway and prohibiting trucks from traveling would not be feasible even if restricting for local trucks only. Mayor Bagwell noted branches along the braille trail in Indian Park needed trimming. Mayor Bagwell questioned the ability of the Borough to help with spreading the word on the future dog park and its need for funding. He questioned the possibility of raising funds by permitting sponsorship signs at the dog park. Council Vice President, Mr. Lucas questioned the Borough Solicitor if there is an issue addressed in the sign ordinance. Solicitor, Randy Sees explained he is not sure with regards to the sign ordinance however several years ago with respect to the park there were some issues regarding whether the Borough could control what type of signs can be posted; once that subject is opened up the Borough can lose control of it. Mayor Bagwell shared the school held Mayor for the Day; several students were selected to spend the day with the Mayor and visit the Police Department. The children had the opportunity to meet Chief Gyurina, ask questions about the Police Department’s daily functions, and were given a hands on tour of the police vehicles. Mayor Bagwell complimented Chief Gyurina, the entire police department, and the Borough employees for the wonderful job they did along during the President’s visit.

**POLICE CHIEF** – Chief Gyurina reviewed the May police report noting a call received regarding a person with a gun and knife, the suspect was eventually taken into custody and later to the hospital, He gave an update on the status of new police vehicle stating he is currently waiting on the delivery of a shotgun, once received it will be placed into service. Chief Gyurina commended all parties involved during the Presidential visit. He explained he had arranged for community service to help with cleanup the next morning and reported one incident between two vendors that started out as an argument and turned into a robbery, within minutes the suspect apprehended. Chief Gyurina stated overall the event went much better than anticipated.

**COUNCIL PERSONS** – Council Vice President, Mr. Lucas complimented and thanked the Streets & Water Department, Police Department, Mayor Bagwell and the women in the Borough Administrative office for all the work that was seen and work that was done behind the scene during the Presidential visit. Street/Water Project Coordinator, Mr. Hoffman thanked the residents of the Borough of Montoursville for their patience and understanding with the required preparations for the Presidential visit. Council member, Mr. Brown commented that he too strongly agrees with Council Vice President, Mr. Lucas and Street/Water Project Coordinator, Mr. Hoffman regarding the residents

and Borough employees for an exemplary job done by all. Council member, Mr. Brown shared the Boy Scouts had their annual weekend campout at Mill Street over the weekend. He had the opportunity to visit the area the next morning and commended the Boy Scouts for their awesome job, leaving the area immaculate.

**SOLICITOR** – Nothing at this time.

**COUNCIL VICE PRESIDENT** – Nothing at this time.

**PENDING MATTERS** – Nothing at this time.

**CORRESPONDENCE AND ANNOUNCEMENTS** – The next regular Council meeting will be held Monday, July 1, 2019 at 7:00 PM. Council President, Mr. Greenway announced an executive session will be held immediately following this meeting to discuss personnel matters and Council will not be reconvening.

**VISITOR AND PUBLIC COMMENTS** – None

There being no further business the meeting was adjourned at 8:09 PM on a motion by Mrs. Kline, second by Mr. Brown. The motion carried.

Respectfully submitted,

---

Ginny Gardner, Borough Secretary