

MINUTES OF THE BOROUGH OF MONTOURSVILLE

May 6, 2019

The regular meeting of the Montoursville Borough Council held in the John Dorin Municipal Building was called to order by Council President, Eric Greenway at 7:00 PM with the following answering roll call: Tina Kline, Eric Greenway, Chris Lucas and Robert Brown. Absent: Mark Tillson, Ted Haines

The Pledge of Allegiance was observed.

The April 1, 2019 minutes were approved on a motion by Mrs. Kline, second by Mr. Lucas. The motion carried.

VISITORS/PUBLIC COMMENT ON AGENDA ITEMS – MONTOURSVILLE RECREATION DOG PARK PROPOSAL - Montoursville High School Junior, Miss Zoe Gillespie gave introduction to council members and her proposal for a community dog park. She explained as dog owner, having friends and family who are also dog owners feels by adding the dog park would be a great asset to the community. The proposed park location is the Borough owned lot on Mill Street. The lot size is 100'x50' and would be fenced in. The company who would be contracted with installation of the fence, specializes in dog proof fencing. Several park amenities that would also be included in her proposal would be an agility course, dog safe toys, trash cans, water station and community bulletin board that would promote pet adoption and community events. She explained funding for development would be through private sources, various fund raisers and donations. Additionally, she shared she would like to participate in the Fall Festival to help bring awareness of her proposal and cause. Following the presentation, Mayor Bagwell stated the presentation was well planned; he inquired as to how many people are expected to utilize the proposed dog park. Miss Gillespie explained approximately 10 people have shown interest in the park. Mayor Bagwell questioned issues that may occur with regard to the number of dogs, their size and limits that would be permitted in the park at a given time. He shared how other communities which have larger dog parks provide separate areas within the park for small and large dogs as well as limit the number dogs allowed at a time to ensure safety for all those using the park. Miss Gillespie addressed Mayor Bagwell's questions, stating signage will be posted having schedule of days/times for use by certain size dogs and maximum number allowed at a time. Council Vice President, Mr. Lucas noted and was impressed by Miss Gillespie ability to present and address council's inquiries. He stated she should be very proud of herself and her presentation this evening. Solicitor, Randy Sees stated council may take action on her request however, would like Council members to be aware Montoursville Borough does have a leash ordinance that would be required to be modified in order to permit a dog park on public land.

Motion by Mr. Lucas to approve Miss Gillespie continuation of planning, funding, research legalities and review current ordinances associated with having a leash free Dog Park, second by Mrs. Kline. The motion carried.

TREASURERS REPORT – Motion by Mr. Lucas to approve March and April 2019 treasurer's report and the Borough bills for April and May 2019, second by Mr. Brown. The motion carried.

NEW BUSINESS –

COMMUNITY YARD SALE REQUEST – MAY 31 AND JUNE 1, 2019 - Council President, Mr. Greenway explained the request for the 2nd Annual Montoursville Community Yard Sale May 31 - June 1, 2019. Resident and organizer, Mrs. Pam Nelson discussed her request for the community yard sale event. She shared an email address which was established for residents who wish to participate. The email will give participants the ability for direct submission of their information. She stated based on responses received, a map of participating addresses will be created and made available. She requested the yard sale permit be waived as it was approved the prior year, May 31 and June 1, however, noted the event will be advertised for only one day, Saturday, June 1st. It was noted should participants want to sell on Friday, May 31st, they will be covered under the permit as it will apply for both days. In the event participants want to continue their yard sale on Sunday, June 2nd it will require an additional permit for that date. **Motion** by Mr. Greenway to approve the 2nd Annual Montoursville Community Yard Sale with permit requirements waived on May 31st and June 1st, 2019, second by Mr. Lucas. The motion carried.

FINAL PAYMENT TO ICEA SOLUTIONS IN THE AMOUNT OF \$16,254.20 – Council President, Mr. Greenway presented final payment in the amount of \$16,254.20 payable to ICEA Solutions for Well # 2 Project. **Motion** by Mr. Lucas to approve final payment to ICEA Solution in the amount of \$16,254.20 for Well #2 project, second by Mr. Greenway. The motion carried.

RECEIPT OF TESTAMENTARY GIFT FOR INDIAN PARK IN THE AMOUNT OF \$75, 00.00 – Council President, Mr. Greenway explained the Borough is in receipt of a testamentary gift for Indian Park in the amount of \$75,000.00.

Motion by Mr. Lucas to approve the receipt of testamentary gift for Indian Park in the amount of \$75,000.00 second, by Mr. Greenway. The motion carried.

RESOLUTION 2019-04 AUTHORIZING THE BOROUGH SECRETARY TO SELL VARIOUS ITEMS VIA ELECTRONIC AUCTION - Council President, Mr. Greenway, presented Resolution 2019-04 for review and approval.

Motion by Mrs. Kline to approve Resolution 2019-04 authorizing the Borough Secretary to dispose of various items that have exceeded their useful lives, to wit, a Erskine hydraulic snow blower, Sweepster mechanical broom, stone spreader, KEW pressure washer, Genie boom lift, pole mount Christmas lights, Utility pump with 4HP Briggs & Stratton engine, Stove utility pump with Honda 5.5HP gas engine, Homelite trash pump with Briggs & Stratton Iron Sleeve gas engine and 23 tires of varying sizes via electronic auction, second by Mr. Brown. The motion carried.

AUTHORIZE BOROUGH ENGINEER TO PREPARE ENGINEERING DOCUMENTS FOR TRAFFIC SIGNAL GRANT APPLICATION – NOT TO EXCEED \$2,000.00 – Council President, Mr. Greenway explained Council previously discussed grant applications for traffic signal projects. The Borough Engineer, Mr. Todd Pysher has requested the authorization to prepare engineering documents required for the application, not to exceed \$2,000. **Motion** by Mr. Lucas to approve authorization for Borough Engineer, Mr. Todd Pysher to prepare engineering documents for a traffic signal grant application not to exceed \$2,000.00, second by Mr. Brown. The motion carried.

INTERNSHIP AFFILIATION AGREEMENT BETWEEN MANSFIELD UNIVERSITY AND MONTOURSVILLE PD – Council President, Mr. Greenway presented an Internship Affiliation Agreement between Mansfield University and Montoursville Police Department for review and approval.

Motion by Mr. Greenway to approve the Internship Affiliation Agreement between Mansfield University and Montoursville Police Department; second by Mrs. Kline. The motion carried.

DROUGHT & WATER EMERGENCY PLAN FOR MONTOURSVILLE BOROUGH WATERWORKS – Council President, Mr. Greenway presented the Drought & Water Emergency Plan for Montoursville Borough Waterworks.

Motion by Mr. Greenway to adopt Montoursville Borough Waterworks Drought & Water Emergency Plan, second by Mr. Brown. The motion carried.

REVIEW – 2018 AUDIT & FINANCIAL REPORT – Council President, Mr. Greenway presented the 2018 Audit and Financial report.

Motion by Mr. Greenway to accept the 2018 Audit & Financial Report, second by Mrs. Kline. The motion carried.

PLANNING & ZONING – Central Keystone COG April 2019 Reports.

RECREATION– Council Vice President, Mr. Lucas reviewed and explained Event permits 2019-13, 2019-14 and 2019-16.

Motion by Mr. Lucas to approve Event Permits 2019-13, 2019-14 and 2019-16, seconded by Mrs. Kline. The motion carried. Council Vice President, Mr. Lucas stated the Recreation Board has finalized their Summer Concert Series and Movie in the Park. He is looking forward for the public to come out to Indian Park and show their support.

STREETS/WATER – Street/Water Project Coordinator Mr. Hoffman reviewed his April report. He reported a water leak that will be repaired during the upcoming week on Montour Street. He added that Montour Street is an area with a water line that Council had previously reviewed as a future project and highly recommends it.

MAYOR – Mayor Bagwell gave report regarding a resident who had contacted him. He stated the resident requested he inform council on his behalf that he had resided in several communities where guests were only permitted to reside in hotels no more than nine consecutive days. Guests would be required to leave so they would not become permanent residents in a small room that are not designed as an apartments.

POLICE CHIEF – Chief Gyurina reviewed the April police report. He explained the new police vehicle is now in service and part of the fleet. He is waiting for additional details and parts to be added to the vehicle.

COUNCIL PERSONS – Nothing at this time.

SOLICITOR – Solicitor Randy Sees announced and executive session will be held immediately following this meeting to discuss a litigation matter and Council will not be reconvening.

COUNCIL PRESIDENT – Nothing at this time.

PENDING MATTERS – Nothing at this time.

CORRESPONDENCE AND ANNOUNCEMENTS –

The next regular Council meeting will be held Monday, June 3, 2019 at 7:00 PM.

VISITOR AND PUBLIC COMMENTS – None

There being no further business the meeting was adjourned at 7:23 PM on a motion by Mrs. Kline, second by Mr. Lucas. The motion carried.

Respectfully submitted,

Ginny Gardner, Borough Secretary