

MINUTES OF THE BOROUGH OF MONTOURSVILLE

May 2, 2016

The regular meeting of the Montoursville Borough Council held in the Borough building was called to order by Council President Dave Moyer at 7:00 PM with the following answering roll call: Mark Tillson, Eric Greenway, Tina Kline, Rosemary Holmes, and Chris Lucas.

The Pledge of Allegiance was observed.

The minutes of the April 18, 2016 were approved on a motion by Mrs. Kline, second by Mr. Greenway. The motion carried.

VISITORS AND PUBLIC COMMENT – Nothing at this time.

TREASURERS REPORT – **Motion** by Mr. Greenway to approve the treasurer's report and the Borough bills for April 2016, second by Mrs. Kline. The motion carried.

NEW BUSINESS –

APPLICATION FOR COUNTY AID – Borough Secretary reviewed and explained the application. **Motion** by Mr. Lucas to approve the application for County Aid, second by Mrs. Holmes. The motion carried.

P/T SEASONAL – EMPLOYMENT – DANIEL YEAGLE, CARL FREY, MASON GYURINA – **Motion** by Mr. Greenway to approve the hiring of Daniel Yeagle, Carl Frey and Mason Gyurina for Part Time Seasonal employment, second by Mrs. Kline. Mayor Dorin and Council members discussed the use of community service workers and prerelease workers. Street/Water Commissioner, Mr. Smith agreed that the use of both workers would benefit the borough with certain projects but not day to day activities. A discussion regarding equipment the workers are permitted to use took place. Council President, Mr. Moyer agreed that the use of the workers would be looked into. The motion carried.

BOROUGH BILLING CLERK - 6 MO. REVIEW/WAGE INCREASE - \$14.50/HR – Council President, Mr. Moyer noted the probationary period for the Borough Billing Clerk is over; a satisfactory review was given therefore a \$.50 hourly raise would be given. **Motion** by Mrs. Holmes to approve \$14.50 per hour wage for the Borough Billing Clerk, second by Mr. Greenway. The motion carried.

ORDINANCE #470 – FLOODPLAIN MANAGEMENT ORDINANCE – FIRM MAP Revised 6/2/2016 – **Motion** by Mr. Lucas to approve Ordinance 470, Floodplain Management Ordinance, second by Mrs. Kline. Solicitor, Randy Sees noted since the advertisement of the ordinance, some minor revisions had taken place; they do not require re-advertisement. Council member, Mr. Tillson questioned if the new maps are available. It was noted that they were viewable but will not be revised until June 2, 2016. The motion carried

RESOLUTION 2016-06 FLOODPLAIN ADMINISTRATOR – ZONING OFFICER – **Motion** by Mr. Greenway to authorize Resolution 2016-06, appointment of a Floodplain Administrator – Zoning Officer, second by Mrs. Kline. Mayor Dorin questioned if there will be an added fee. It was noted that there will not be any added fee. The motion carried.

LIQUID ENGINEERING CORP – CLEANING/INSPECTION & REPORTING – 3 WATER FACILITIES - \$5,760.00 – Council President, Mr. Moyer explained this is a mandate from DEP and required to be done every 5 years. **Motion** by Mrs. Kline to approve Liquid Engineering Corporation proposal for cleaning, inspecting and reporting the 3 water facilities in the amount of \$5,760.00, second by Mr. Lucas. The motion carried.

PSAB VOTING DELEGATE – TINA KLINE – Council President, Mr. Moyer explained the PSAB Conference takes place every year, if a member of council attends; they may be appointed as a voting delegate and votes on behalf of Borough Council.

Motion by Mrs. Holmes to appoint Council member, Mrs. Kline as the PSAB Conference voting delegate and Council member, Mrs. Holmes as alternate, second by Mr. Greenway. The motion carried.

PLANNING & ZONING – Zoning Officer, David Hines reviewed the Central Keystone COG Reports from April 2016 with council.

RECREATION – Council member, Mr. Lucas explained and reviewed permits 2016-20 through 2016- 22 with Council.

Motion by Mr. Lucas to approve Event permits 2016-20, 2016-21 and 2016-22, second by Mr. Greenway. The motion carried. Council member, Mr. Lucas noted the Recreation Board meeting held on April 19th was used to serve as a public meeting for input for the playground equipment for Phase II of the Master Plan. He noted there was a decent turnout with many shared ideas; a slide show was presented with various proposals and ideas from Playworld. It was a very good meeting. Council member, Mr. Lucas shared the current summer events taking place in the park. He stated there will be two movies in the park taking place in June and August.

STREETS/WATER – Street/Water Commissioner, Mr. Ron Smith reviewed the Street/Water report. The report included removing trees, leveling and seeding on Broad St. flood buyout property; twelve trees ordered for the 300 block of Broad St; two additional service lines were repaired; update on the continuing meter replacement program with 1035 installed to date and bulk water sales.

MAYOR – Mayor Dorin reviewed the April 2016 Police report. A discussion took place regarding the traffic and the newly installed stops signs in the park. Mayor Dorin noted that he had received several complaints and questioned the legality and placement of a temporary stop sign on Elm and Walnut Streets. He stated he understood the safety aspect of keeping the children safe in the area. Chief Gyurina stated that the sign has been there for the last twenty years for Little League with only one minor accident taking place approximately two years ago. He did not see an issue with it. It was noted that it is unenforceable and is used to slow drivers down. Council member, Mr. Tillson discussed the intent of the sign, which is to keep the children safe and noted it is doing a good job. A discussion regarding the sign, risks of having the sign versus not having the sign, alternatives being a 4-way stop and crosswalks took place. It was noted that in order for a 4-way stop to be installed an ordinance would be required. Mayor Dorin stated he would like to keep the stop sign. Council member, Mrs. Kline questioned Mayor Dorin on the amount of complaints he received. Mayor Dorin stated he had received three complaints. Council member, Mrs. Kline commented that the PA vehicle code requires a driver to be responsible for the vehicle at all times therefore the vehicles need to slow down. Council member, Mr. Lucas explained a Manager attending the Little League game is responsible for the placement of the stop sign. Chief Gyurina noted that he is not receiving any complaints from Little League regarding the sign. Mayor Dorin suggested for consistency of the sign placement that some sort of indicator be placed where the sign should be positioned. Council agreed to have a circle placed, where the sign should be positioned. Mayor Dorin stated he will pass that information on. Mayor Dorin requested an update on the Personnel Policy and Job Descriptions. It was noted that a Personnel meeting took place prior to the Council meeting addressing the policy manual; it is being worked on and will be completed as soon as it is ready. Council President, Mr. Moyer stated the Personnel Committee is working very hard on it; it needs to be done correctly so it takes as long as it takes. It was noted that the job descriptions are complete. Mayor Dorin requested a status on the meter replacement program. It was noted that approximately 1035 meters have been installed to date and the noncompliant letters being sent, seem to be working. Mayor Dorin questioned Council member, Mr. Tillson regarding the species of tree that was being purchased for placement in 300 block of Broad Street. Council member, Mr. Greenway stated that twelve Japanese Lilac were ordered which fell within the budget and had been recommended by Ettinger's Landscape. Mayor Dorin questioned the formal species name of the tree. It was noted that the formal name will be provided at a future date.

POLICE CHIEF – Chief Gyurina reported to Council including a drug related DUI and lead on dog related incidents on the softball field. Chief Gyurina explained he had received an offer to receive a free shipping container for storage and requested Council’s approval. It will be placed alongside the current storage shed.

Motion by Mr. Greenway to approve the donation of a shipping container, second by Mr. Lucas. The motion carried.

COUNCILPERSONS – Council member, Mr. Tillson questioned the status of the permitted hydrant used for bulk water. Street/Water Commissioner, Mr. Smith stated it will be completed after the trees have been replaced on Broad Street. Council member, Mr. Tillson stated Street/Water Commissioner and Borough Engineer have given an estimate of \$1,000,000 per mile for paving. He explained this cost is the reason for doing paving over several years; to get the most bang for our buck. Mayor Dorin and Council President, Mr. Moyer discussed the condition of the streets. Council President, Mr. Moyer commented the Street and Water Committee will make recommendations. Council member, Mr. Tillson questioned Mayor Dorin, only having Liquid Fuel money used to pave the streets, how will the Borough get the money at \$1,000,000 per mile to pave the streets. Mayor Dorin stated it will need to be discussed. Street/Water Commissioner, Mr. Smith will provide Mayor Dorin information on if the Borough utilizes the COG for paving. Council member, Mr. Tillson stated we use the competitive bidding process; the lowest bidder would be awarded the paving contract. Mayor Dorin questioned how many blocks the 2015 paving project did. Council President, Mr. Moyer instructed Mayor Dorin to contact the Street/Water Commissioner to discuss. Council member, Mrs. Kline stated she had been contacted by several borough residents who have concerns about the Borough’s peddling and solicitation ordinance, specifically that there is no vetting process. She noted background checks are not permitted unless there is probable cause. She requested the item to be put on the Agenda for the next council meeting; she would like input from the public. She explained would the public prefer allowing solicitation permits only for non-profits or prefer to allow permits to be issued to all as long as they submit a background check at the applicants’ expense. Council President, Mr. Moyer commented that a permit could be issued to a felon based on the current ordinance. He noted that not only have residents’ been concerned but also Chief Gyurina has concerns.

SOLICITOR – Solicitor, Randy Sees again extended an invitation to Council regarding a presentation on Pennsylvania’s Right to Know Law. Council President, Mr. Moyer commented he had the privilege to attend the Borough’s Association meeting where Solicitor Sees did the presentation and found it to be very informative.

COUNCIL PRESIDENT – Council President, Mr. Moyer announced that Sun Gazette reporter, Megan Bloom will no longer be attending the meetings as she has been reassigned; he wished her well.

PENDING MATTERS – Nothing at this time.

CORESPONDENCE AND ANNOUNCEMENTS – The next regular Council meeting will be Monday, June 6, 2016 at 7:00 PM.

VISITOR AND PUBLIC COMMENTS – Nothing at this time.

There being no further business the meeting was adjourned at 7:57 pm on a motion by Mrs. Holmes, second by Mrs. Kline and carried.

Respectfully submitted,