

MINUTES OF THE BOROUGH OF MONTOURSVILLE

April 2, 2018

The regular meeting of the Montoursville Borough Council held in the Borough building was called to order by Council President Eric Greenway at 7:00 PM with the following answering roll call: Mark Tillson, Ted Haines, Tina Kline, Eric Greenway, Chris Lucas and Robert Brown.

The Pledge of Allegiance was observed.

The March 5, 2018 minutes were approved on a motion by Mr. Lucas, second by Mr. Brown. The motion carried.

VISITORS/PUBLIC COMMENT ON AGENDA ITEMS – Nothing at this time.

TREASURERS REPORT – **Motion** by Mr. Lucas to approve the treasurer's report and the Borough bills for March 2018, second by Mr. Haines. The motion carried.

NEW BUSINESS –

ORDINANCE #479, SECTION 150-52, SCHEDULE XV, REGARDING PARKING PROHIBITED CERTAIN HOURS – Council President, Mr. Greenway explained this will permit residents to permanently park on the 500 block of Cherry Street as the bus route has changed. Chief Gyurina explained the permit parking still applies.

Motion by Mrs. Kline to approve Ordinance #479, amending to delete the parking prohibition during certain hours on Cherry St., second by Mr. Haines. The motion carried.

LYCOMING COUNTY FLOOD MITIGATION PROGRAM – DESIGNATION OF AGENT RESOLUTION 2018-04 & SUBRECIPIENT AGREEMENT – It was explained the property owner of 205 Broad Street has requested to be bought out funded through FEMA in order to help with mitigation of flood properties in the area. The property owner has been on a list since the prior mitigation; however, was not eligible at that time. Council President, Mr. Greenway stated the Borough will assume the property once the buyout and demolition takes place.

Motion by Mr. Greenway to approve the Designation of Agent Resolution 2018-04 & Subrecipient Monitoring Agreement with Lycoming County, second by Mr. Kline. The motion carried.

SRO AGREEMENT & EXTENSION LETTER – Council President, Mr. Greenway explained the agreement is to provide a School Resource Officer within the school.

Motion by Mr. Brown to approve SRO Agreement, second by Mr. Haines. The motion carried.

APPLICATION FOR COUNTY AID – It was explained this is the annual request to Lycoming County for the allocation of liquid fuel funds in the amount of \$4,305.00.

Motion by Mr. Lucas to approve the Application for County Aid, second by Mr. Brown. The motion carried.

LEASE AGREEMENT FOR FARMING – Wilhelm Schon – It was explained the lease is for farming on borough owned property near Route 180 on-ramp. The Department of Agriculture gave credit to farmers for farming 12+ acres in flood areas; however they no longer offer this credit for any area less than 10 acres. Mr. Schon has requested an amendment to the lease for the cost for the reduction of acreage as he is no longer receiving a credit from the Department of Agriculture.

Motion by Mr. Greenway to approve the Lease Agreement with Wilhelm Schon for farming, second by Mr. Lucas. The motion carried.

PLANNING & ZONING – Central Keystone COG March Report.

RECREATION – Council member, Mr. Lucas explained Event permits 2018-15 through 2018-20.

Motion by Mr. Lucas, to approve Event permits 2018-15 through 2018-20, second by Mrs. Kline. Council President, Mr. Greenway questioned the fee of \$550.00 for the Eastern Lycoming YMCA. He would like to see the fee reflect the current fee schedule. Council member, Mrs. Kline agreed and stated all event permits should be treated equally. Council member, Mr. Lucas questioned what fee Council would recommend for these types of events as it is not a standard event but a series of events. He continued explaining if Council charges by the standard fee schedule, this group would not be holding this event in our park. He stated these are the type of activities Council should want for children in our park. He explained the YMCA was informed that the fees would increase this year but they were not given an amount therefore they were not able to budget for it. He continued stating, for these reasons, the Recreation Committee voted to keep the fee the same as the previous year. Council member, Mrs. Kline questioned the responsible party for the fee calculation, and stated moving forward it will need to be corrected. It was noted the standard calculated fee should be \$1,980.00. Council President, Mr. Greenway questioned if there was a seasonal rate. Council member, Mr. Lucas stated he did not think raising the fee from \$550.00 to \$1,980.00 is the answer, especially without notice. Council President, Mr. Greenway stated council needs to be leery of choosing and changing rates for organizations and not utilizing the fee schedule. He stated Council needs to have something that addresses organizations like the YMCA in a seasonal rate. The Building, Assets and Recreation Committee should review and make a recommendation to Council in order to address this. Council President, Mr. Greenway questioned the permit for the Boy Scouts and if they would be staying overnight for their event. It was noted that their application said they would not. Council President, Mr. Greenway indicated he would permit a select number of volunteers (masters) to stay in order to watch over their setups. Council member, Mrs. Kline agreed, noting if the Scouts are setting up on Friday, she would prefer their volunteers stay overnight. Chief Gyurina agreed to have extra patrols in the area that evening. A discussion regarding permitting fires; it was determined fires would not be permitted and to inform the Boy Scouts. Council member, Mr. Tillson commented the Borough should recoup the costs from the YMCA for the use of the park for their day camp. Council member, Mr. Lucas amended his motion to approve 2018-15 through 2018-20 with the YMCA's fee amended for 2018 to \$750.00, second by Mrs. Kline. The motion carried.

STREETS/WATER – Council member, Mr. Tillson noted several water leaks were repaired, and approximately 180 meters are remaining to be replaced with the meter replacement project. It was noted that a pallet of defective meters were returned for a future refund. Council member, Mr. Tillson questioned if an inventory of meters would be maintained for the replacement of defective meters. It was noted an inventory would be kept once the meter replacement program was completed.

MAYOR – Mayor Bagwell stated residents continue to question the status of the brush pile. He questioned if there is any real possibility that the brush pile will reopen, and if not, how long until the borough notifies the residents. Council member, Mr. Lucas stated currently the brush pile will not be coming back and as of right now there is no brush pile. Council member, Mrs. Kline explained that Council is investigating other options for a long-term solution. Council member, Mr. Lucas stated there will be no brush pile for the foreseeable future. Council President, Mr. Greenway noted if you read the newspaper, you will see that we are not the only municipality with this problem. Mayor Bagwell explained retailers have concerns regarding food trucks in the Borough and would like additional regulations imposed. It was explained food trucks are not permitted to be located in front of a brick-n-mortar facility and are not permitted in residential areas. Mayor Bagwell questioned the ability to modify the regulations. Council discussed the possibility of implementing a food truck permit. Council member, Mr. Lucas stated the topic would be further researched with the possibility of charging a fee for operating a food truck within the borough. Council member, Mr. Lucas noted the borough will gather information from the surrounding communities and base a decision off of that information.

POLICE CHIEF – Chief Gyurina reviewed the April police report. He explained a recent issue regarding the incident at the school which they had pursued. Mayor Bagwell commended Chief Gyurina, noting he did a great job. Council member, Mrs. Kline praised Deputy Chief Bentley for the statements placed on the Montoursville PD Facebook page. She stated they were very appropriate and informative, hopefully alleviating some of the panic.

COUNCIL PERSONS – Nothing at this time.

SOLICITOR – Nothing at this time.

COUNCIL PRESIDENT – Council President, Mr. Greenway announced the retired Mayor John Dorin has collected funds, some from donations, to revitalize our welcome signs with the help from the VIPs.

PENDING MATTERS – Nothing at this time.

CORRESPONDENCE AND ANNOUNCEMENTS – The next regular Council meeting will be held Monday, May 1, 2018 at 7:00 PM. Council President, Mr. Greenway announced an executive session will be held after this meeting to discuss personnel and legal issues and Council will not be reconvening.

VISITOR AND PUBLIC COMMENTS – Resident, Carrie Staron commented that 205 Broad Street would be a nice place for a community garden. Council member, Mr. Lucas responded Council previously approved a community garden project presented by high school students, however the project never came to be. He stated it is an acceptable use in the flood plan. He noted that Council agrees it would be a great project and would support it. Ms. Staron explained UGI worked on Mulberry Street, leaving rocks and dirt in the street. She requested the borough investigate it. Council President, Mr. Greenway explained with the weather breaking UGI will probably start paving it. She also noted it would be nice if there was a schedule for the street sweeper. Ms. Staron questioned several items regarding the Comcast franchise fee agreement; the renewal date, negotiations and where the monies from the fees go. It was noted the Borough gets reimbursed three percent of their quarterly fees and is based on the number of their customers, the fee gets deposited into the Borough General fund.

There being no further business the meeting was adjourned at 7:55 PM on a motion by Mrs. Kline, second by Mr. Haines and carried.

Respectfully submitted,

Ginny Gardner, Borough Secretary