

MINUTES OF THE BOROUGH OF MONTOURSVILLE

March 2, 2015

The regular meeting of the Montoursville Borough Council was called to order by Council President Rosemary Holmes at 7:00 PM, with the following answering roll call: Mark Tillson, Dennis Holt, Don King, David Moyer and Christopher Lucas.

The Pledge of Allegiance was observed.

Council President, Mrs. Holmes announced that an executive session took place on February 19, 2015 at 9:00AM to discuss Personnel.

The minutes of the February 16, 2015 were approved on a motion by Mr. Moyer, second by Mr. King. The motion carried.

VISITORS AND PUBLIC COMMENT – Fire Chief, Scott Konkle thanked Council for attending the joint meeting on February 25, 2015. He noted that he had sent a call volume report for council to review. He reviewed and explained to council the Advance Life Support Response that he had requested.

Motion by Mr. Holt to approve the Willing Hand Hose Advance Life Support Response request, second by Mr. King. The motion carried. It was noted that the Willing Hand Hose will be having an Open House on April 18, 2015.

Lycoming County MS4 Planner, Lauren Robinson presented the MS4 Roadshow. She explained to council that there are over 1000 MS4 municipalities in Pennsylvania. There are 10 municipalities part of the MS4 Coalition. She reviewed and explained the MS4 requirements. She explained there will be an MS4 meeting on March 11, 2015 from 6:00PM-8:00PM at Penn College and encouraged council and personnel to attend. Brian Auman and Alice Trowbridge, BLA Landscape Architect explained that a funding meeting took place with Lycoming County Planning and First Community Foundation of PA. He distributed and reviewed with Council a funding and implementation strategy for the Pond Restoration and Nature Trail. He noted that there was a funding overlap however Lycoming County Planning and First Community Foundation of PA agreed to extend their funding through 2016. This will allow for the local funds to be matched with state funds. He suggested that two funding applications be submitted; one to DCNR, due April 16th and one to DCED, due currently through June 30th.

Motion by Mr. Holt to approve the Park Master Plan with any stipulations prepared by BLA Landscaping Architects, second by Mr. Lucas. The motion carried. Council member, Mr. Lucas questioned if there was an implementation strategy for the playground equipment. It was noted that there was and it was presented to Council member, Mr. Lucas.

Motion by Mr. Holt to contract BLA Landscaping Architects, Brian Auman and Alice Trowbridge to file applications for the DCNR grant and the DCED grant with the cost not to exceed \$3000.00, second by Mr. Lucas. The motion carried. Mr. Auman noted there will be one more meeting with the partners under the current contact.

Motion by Mr. Holt to authorize and approve a letter of commitment of \$10,000.00 to the Pond Restoration and Nature Trail Project, second by Mr. Moyer. The motion carried.

TREASURERS REPORT – **Motion** by Mr. Holt to approve the treasurer's report and the Borough bills for February 2015, second by Mr. Moyer. The motion carried.

NEW BUSINESS –

DESIGNATION OF OFFICIAL VOTING DELEGATE – PSAB ANNUAL CONFERENCE –

Motion by Mr. Moyer to approve and designate Council President, Mrs. Holmes as Official Voting Delegate at the PSAB Conference, second by Mr. King. The motion carried.

PAYMENT APPLICATION #2 – \$285,282.30 – JOAO AND BRADLEY-

Motion by Mr. Moyer to approve Payment Application #2 in the amount of \$ 285,282.30 to Joao and Bradley, second by Mr. Holt. Council member, Mr. Moyer noted that they had done an excellent job for an excellent price. The motion carried.

BULK WATER STATION PROJECT CONTRACT #1 AND CONTRACT #2 BID AWARD – Water Engineer, Mr. Dave Walters/LDG Group reviewed and explained Bulk Water Station Project Contract #1 and Contract #2 bids. He stated three bids were received for the General Construction Contract #1; the apparent low bidder being, 4M Construction - \$396,800.00. He noted the two other bids were Poli Construction – \$415,379.00 and Glen Hawbaker - \$479,530.00. He explained the bid documents for 4M Construction were reviewed by Larson Design Group and Solicitor Randy Sees. He recommended awarding the General Construction Contract #1 to 4M Construction. Water Engineer, Mr. Dave Walters reviewed and explained the Electrical Contract #2 bids. He stated the apparent low bidder is TRA Electric - \$271,158.00; the next lowest bidder was Lecce Electric - \$273,080.00 and the highest bidder was Hickee Associates - \$314,500.00. He stated the bid documents for TRA Electric had been reviewed by Larson Design Group and Solicitor, Randy Sees. He recommended awarding the Electrical Contract # 2 to TRA Electric. He noted the total bid for the entire project is \$667,958.00. A discussion regarding current income for 2015 for bulk water sales took place. Council member, Mr. Holt stated due to the current income from bulk water sales so far this year, he is in favor of moving forward with the project. Council member, Mr. Holt questioned Mr. Walters on the timeline for the project. Mr. Walters stated that the project could be completed by summer/early fall.

Motion by Mr. King to award the Bulk Water Station General Construction Contract #1 bid to 4M Construction in the amount of \$396,800.00 and Electrical Contract #2 to TRA Electric in the amount of \$ 271,158.00, second by Mr. Moyer. Council member, Mr. Moyer explained that 100 percent of the investment will be returned in approximately 4. 2 years, which is a quick return on an investment. He thanked Council member, Mr. Tillson for pushing the project forward. Council member, Mr. Tillson noted that if the project would not be approved the cost of the project would continue to increase. Council member, Mr. Holt noted it will be an optimistic decision to approve the project. Council member, Mr. Tillson stated that it is a business decision. The motion carried.

PLANNING & ZONING – Central Keystone COG Update was reviewed.

RECREATION – Council member, Mr. Lucas reviewed the February Recreation Board minutes and Event Permits. **Motion** by Mr. Lucas to approve Event Permits 2015-08, 2015-09, 2015-10 and 2015-11, second by Mr. Moyer. The motion carried. Council member, Mr. Lucas noted that the Recreation Board is close to finalizing the schedule of summer events and welcomed the 3 new members.

STREETS/WATER – Street/Water Commissioner, Mr. Ron Smith reviewed the update from Larson Design Group on the current water projects. He noted that the backhoe has been ordered, several dead trees have been removed from the park, and that 100 ton of salt has been used so far this winter season. Street/Water Commissioner, Mr. Smith proceeded to review the proposed paving project, noting that some streets may need to be removed from the project due to water and sewer lines needing to be replaced prior to paving. He requested Council’s approval for the Borough Engineer, Mr. Todd Pysher to proceed to compile the bid documents for the project. Borough Engineer, Mr. Todd Pysher recommended bidding the whole project at the same time, hoping to get a contractor to do the whole project, which will make coordination much easier. A discussion took place regarding assisting the Willing Hand Hose with their future paving.

Motion by Mr. Holt to authorize Street/Water Commissioner, Mr. Smith and Borough Engineer, Mr. Todd Pysher to proceed with preparing the list of streets within the budgeted amount and preparing the bid documents for paving and curbing of those streets, second by Mr. Moyer. Council member, Mr. Moyer requested the list of streets that will be

chosen for the project, to be emailed to the Street/Water Chairman, Mr. Tillson and then distributed to the rest of council. The motion carried. Council discussed paving material, land development and storm water management of the proposed High School project and the timeline for the East Broad Street Waterline Improvement project. Water Engineer, Mr. Dave Walters stated he would have a proposal for the East Broad Street Waterline Improvement project engineering hopefully for the next council meeting; however the project will not be constructed next year. Council discussed future improvements and projects. Council member, Mr. Tillson questioned Street/Water Commissioner, Mr. Smith about the progress of the meter replacement program. Street/Water Commissioner, Mr. Smith stated that approximately 342 meters to date have been replaced and is still ongoing. He noted that the water department is still working on water leaks however the frost line has been an issue. Street/Water Commissioner, Mr. Smith discussed the plowing and salting of the streets in the borough. Council member, Mr. Lucas stated overall the Street Department is doing a nice job snow plowing and salting the streets.

MAYOR – Mayor Dorin was absent.

POLICE CHIEF – Chief Gyurina reviewed the February Police Report with Council. He discussed the recent robbery of the First National Bank, noting that they feel they are the same subjects involved in the other bank robberies that took place in the area.

COUNCILPERSONS – Nothing at this time.

SOLICITOR – Nothing at this time.

COUNCIL PRESIDENT – Council President, Mrs. Holmes congratulated the Borough Secretary on the birth of her new granddaughter.

COORESPONDENCE AND ANNOUNCEMENTS – Next Council meeting will be Monday, March 16, 2015 at 7:00 PM

VISITOR AND PUBLIC COMMENTS – Resident, Donna Ponegrate, 437 Cherry St. questioned who is responsible for the enforcement of the snow removal from sidewalks. Chief Gyurina stated that the Police Department is responsible for giving citations for noncompliance of the Borough's snow removal ordinance.

There being no further business the meeting was adjourned at 8:35 pm on a motion by Mr. Moyer, second by Mr. Lucas and carried.

Respectfully submitted,

Ginny Gardner, Borough Secretary