

## MINUTES OF THE BOROUGH OF MONTOURSVILLE

March 1, 2021

The regular meeting of the Montoursville Borough Council held in the John Dorin Municipal Building was called to order by President Eric Greenway at 7:00 PM with the following answering roll call: Mark Tillson, Ted Haines, Misty Emick, Eric Greenway, Chris Lucas, and Robert Brown.

The Pledge of Allegiance was observed.

The February 1, 2021 minutes were approved on a motion by Mr. Brown, second by Mr. Haines. The motion carried.

**VISITORS AND PUBLIC COMMENT FOR AGENDA ITEMS** – Nothing at this time.

**TREASURERS REPORT** – Motion by Mr. Lucas to approve January 2020 treasurer's report, second by Mrs. Emick. The motion carried.

**NEW BUSINESS** –

**CHANGE ORDER #1 – MECHANICAL & ELECTRICAL IMPROVEMENTS TO THE MONTOURSVILLE WATERWORKS PROJECT – APPELLATION CONSTRUCTION SERVICES, LLC** – Council President, Mr. Greenway explained Change Order #1 for the Mechanical & Electrical Improvements to the Montoursville Waterworks Project.

**Motion** by Mr. Greenway to approve Change Order #1 for the Mechanical & Electrical Improvements to the Montoursville Waterworks Project to Appellation Construction Services, LLC in the amount of \$71,478.00, second by Mr. Haines. The motion carried.

**ELECTRICITY – CONSTELLATION – 3 YEAR CONTRACT** - Council President, Mr. Greenway presented a three year electricity contract with Constellation Energy for review.

**Motion** by Mr. Greenway to approve a three electric year contract with Constellation Energy, second by Mr. Lucas. The motion carried.

**BRUSH/RECYLCING OPENING DATE** – Council President, Mr. Greenway opened discussion regarding the opening date for the brush/recycling facility. A discussion ensued and Council members agreed April 5<sup>th</sup>, 2021 would be the official opening date and included the last Saturday of the months of April, June and August.

**Motion** by Mr. Greenway to approve April 5th, 2021 as the opening date of the Brush/Recycling facility including the last Saturday of the months of April, June and August, second by Mr. Lucas. The motion carried.

**COMMUNITY YARD SALE REQUEST – JUNE 4 & JUNE 5, 2021** - Council President, Mr. Greenway presented the request for the Montoursville Borough Community Yard Sale to be held June 4 - June 5, 2021.

**Motion** by Mr. Greenway to approve the Annual Montoursville Community Yard Sale on June 4<sup>th</sup> and June 5<sup>th</sup>, 2021, second by Mrs. Emick. The motion carried.

**PLANNING & ZONING** – Central Keystone COG Reports February 2021

**RECREATION** – Council Vice President, Mr. Lucas shared the Building, Assets and Recreation Committee met prior to this evening's Council meeting. He reviewed items discussed and the action that was taken. He recommended amending the softball tournament fees as follows; one (1) field all day at \$200, two (2) fields all day at \$275.00, and two (2) fields for two days at \$350.00. He indicated the fee was reduced by 50% and noted a new individual is running the leagues and will be limiting the number of tournaments to be approved each year. The goal is for the fees to cover the cost maintaining and use of the fields without incurring additional costs to the Borough for trash removal and restroom supplies and cleanup. Council President, Mr. Greenway shared he is in support of the amended fees and explained those fees can be reevaluated again next year.

**Motion** by Mr. Lucas to approve amending the fee schedule for softball tournament fees to be set at one field for one day for a fee of \$200.00, two fields for one day for a fee of \$275.00, and two fields for two days for a fee of \$350.00, second by Mr. Greenway. The motion carried. Council Vice President, Mr. Lucas explained the request to permit advertising in the park is not allowed due to the current zoning ordinance. Additionally, he shared the softball leagues request for use of the lights at the softball fields will require extensive work with costs exceeding \$8,000.00 to be fully operational. At this time, it would be cost prohibitive due to the current budget. Council Vice President, Mr. Lucas stated Little League has made a request to install a concession stand near Bower Field. He shared due to the location of the field being in a designated flood zone, it was recommended to utilize a” put up and tear down” type concession stand each time. The Disc golf course was briefly discussed during their meeting. Council Vice President, Mr. Lucas reviewed and explained Event permits 2021-06 and 2021-07.

**Motion** by Mr. Lucas to approve Event Permits 2021-06 and 2021-07, second by Mr. Haines. The motion carried. Council Vice President, Mr. Lucas gave update on the final disc golf course plan that was provided and reviewed at the Recreation Board meeting; noting the Board supported the layout with conditions as to not permit the crossing of the road. He stated otherwise the plans remain the same as previously presented using the outer areas of the Indian Park and staying away from the main area of the park that is more heavily used.

**Motion** by Mrs. Emick to approve the final disc golf course plans as presented, second by Mr. Haines. The motion carried.

**STREETS/WATER** – Nothing at this time.

**MAYOR** – Mayor Bagwell inquired as to the start date for the Removal Architectural Barrier Project at the John Dorin Municipal Building. The Borough Secretary stated there is a project coordination meeting scheduled next week to discuss and review the project. The process begins with a design followed by placing the project out for bid prior to scheduling a start date. Therefore, at this time she is unable to give an estimated start date. At this time Mayor Bagwell questioned Street & Water Project Coordinator, Mr. Cliff Hoffman, on the status of the quantity of Borough supplies used for the winter weather conditions. Street & Water Coordinator, Mr. Hoffman stated at the present time the Borough has enough supplies for an additional snowstorm depending on the severity. He added in the event we have a need, the Borough is in a position to obtain additional supplies.

**POLICE CHIEF** – Chief Gyurina reviewed the February 2021 police report. He shared 70 – 100 parking tickets have been issued. Vice President, Mr. Lucas questioned if Chief Gyurina had an update regarding the incident on Christmas Eve car vandalisms. He shared the PA State Police and Williamsport Police conducted their investigation and believe they will combine all three municipalities’ collection of complaints/data to a court hearing in Williamsport. He stated combined there were 200 vehicles vandalized.

**COUNCIL PERSONS** – Council Vice President, Mr. Lucas questioned Street & Water Project Coordinator, Mr. Hoffman regarding the fence located behind Soapy Joe’s as to the cause of damage. Street & Water Project Coordinator, Mr. Hoffman stated the fence belongs to PennDot and he does not have information as to how it was damaged, however the Borough crew removed the fence from the walk/bike path. He would inquire on the status of the fence with PennDOT.

**SOLICITOR** – Nothing at this time.

**COUNCIL VICE PRESIDENT** – Nothing at this time.

**PENDING MATTERS** – Nothing at this time.

**CORRESPONDENCE AND ANNOUNCEMENTS** –

The next Council meeting will be held Monday, April 5, 2021 at 7:00 PM

**VISITOR AND PUBLIC COMMENTS** – Nothing at this time

There being no further business the meeting was adjourned at 7:30 PM on a motion by Mr. Haines, second by Mr. Brown. The motion carried.

Respectfully submitted,

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Ginny Gardner, Borough Secretary