

## MINUTES OF THE BOROUGH OF MONTOURSVILLE

February 4, 2019

The regular meeting of the Montoursville Borough Council held in the Borough building was called to order by Council President, Eric Greenway at 7:00 PM with the following answering roll call: Mark Tillson, Tina Kline, Eric Greenway and Robert Brown. Absent: Ted Haines and Chris Lucas.

The Pledge of Allegiance was observed.

The January 7, 2019 minutes were approved on a motion by Mr. Brown, second by Mrs. Kline. The motion carried.

**VISITORS/PUBLIC COMMENT ON AGENDA ITEMS** – Nothing at this time.

**TREASURERS REPORT** – **Motion** by Mrs. Kline to approve the treasurer's report and the Borough bills for January 2019, second by Mr. Greenway. The motion carried.

**NEW BUSINESS** –

**RESOLUTION 2019-01 – AUTHORIZING BOROUGH SECRETARY TO DSDPOSE OF CERTAIN PUBLIC RECORDS IN ACCORDANCE WITH SCHEDULES APPROVED BY THE LOCAL GOVERNMENT RECORDS COMMITTEE** – Council President, Mr. Greenway presented Resolution 2019 for review and approval. **Motion** by Mr. Greenway to approve Resolution 2019-01 authorizing Borough Secretary to dispose of certain public records in accordance with schedules approved by the Local Government Records Committee, second by Mr. Brown. The motion carried.

**RESOLUTION 2019-02 – AUTHORIZING THE BOROUGH SECRETARY TO DISPOSE OF CERTAIN PERSONAL PROPERTY** – Council President, Mr. Greenway, presented Resolution 2019-02 for review and approval. **Motion** by Mr. Greenway to approve Resolution 2019-02 Authorizing Borough Secretary to dispose of several items of personal property that are no longer useful for the Borough, to-wit, a Scotchlite heat lamp applicator, scrap metal, old water meters and assorted scrap items, second by Mrs. Kline. The motion carried.

**RESOLUTION 2019-03 – AUTHORIZING THE BOROUGH SECRETARY TO SELL A 2012 DODGE CHARGER BY MEANS OF PUBLIC ONLINE OR ELECTRONIC AUCTION SALE** – Council President, Mr. Greenway, presented Resolution 2019-03 for review and approval. **Motion** by Mrs. Kline to approve Resolution 2019-03 authorizing the Borough Secretary to sell a 2012 Dodge Charger by means of public online or electronic auction sale, second by Mr. Greenway. The motion carried.

**A & H EQUIPMENT – INSPECTION/EVALUATION – 2003 VACTOR TRUCK** – Council President, Mr. Greenway presented an invoice from A & H Equipment for approval. **Motion** by Mrs. Kline to approve A & H Equipment invoice for services rendered by A & H Equipment for inspection/evaluation of the 2003 Vactor truck in the amount of \$700.00 as presented, second by Mr. Brown. The motion carried.

**CARR'S 6' X10' TRAILER WITH ELECTRICAL/AIR CONDITIONING/LIGHTING – PURCHASE** – Council President, Mr. Greenway presented a quote to purchase an enclosed 6' x10' trailer for approval. **Motion** by Mr. Greenway to approve the purchase of a 6' x 10' trailer equipped with electric, air conditioning and lighting from Carr's Trailers in the amount of \$5,213.00, second by Mrs. Kline. Council member, Mr. Tillson stated he would like pursue a quote for an aluminum trailer. At this time, Council President, Mr. Greenway amended his motion purchase a trailer made of aluminum equipped with electric, air conditioning and lighting not to exceed the amount of \$5, 213.00. Following further discussion caused in the following. **Motion** by Mr. Greenway to defer the purchase of a 6' x 10' trailer equipped with electric, air conditioning and lighting until the March 4, 2019 council meeting; second by Mr. Brown. The motion carried.

**PLOCINSKI TREE SERVICE – TREE REMOVAL SERVICES** – Council President, Mr. Greenway presented an estimate from Plocinski Tree Service for review and approval. Streets and Water Project Coordinator, Mr. Hoffman, stated there are some trees that might be able to be sold for lumber. Services will cover the following: removal of approximately 32 trees, no stump removal, wood to stay, chip brush; removal of four large trees, wood to stay and will chip the brush. Mr. Hoffman noted the tree service taking down the trees is not interested in taking the logs, however they will take away logs that are considered bad for an additional cost of \$1,300.00. It is hoped the four large trees to be removed will be good condition therefore they can be sold, however that will not be known until after they are down. **Motion** by Mr. Greenway to approve with Plocinski Tree Service in the amount of \$5,200 to provide tree removal services, second by Mrs. Kline. The motion carried.

**AUTHORIZE BOROUGH SOLICITOR TO ADVERTISE DRAFT ORDINANCE #484, AMENDING CHAPTER 99, PEACE & GOOD ORDER TO INCLUDE SPECIAL REGULATIONS FOR CONSUMER FIREWORKS** – Council President, Mr. Greenway presented draft ordinance #484 which amends Chapter 99, Peace & Good Order. Chief Gyurina explained the draft ordinance noting the formality, due to state law, dictates fireworks must be 150 feet away from structures and cannot be ignited without a permit. The issuance of a permit will require liability insurance; additionally they will not be permitted to be ignited in any public place/park. **Motion** by Mr. Greenway authorizing the Borough Solicitor to advertise draft Ordinance #484, amending Chapter 99, Peace & Good Order to include special regulations for consumer fireworks as presented, second by Mrs. Kline. The motion carried.

**LECCE ELECTRIC INVOICE #18872 and # 18873– WELL #2, MAINTENANCE AND REPAIR** – Council President, Mr. Greenway presented Lecce Electric Invoice #18872 and Invoice #18873 for Well #2, maintenance and repair. **Motion** by Mr. Brown to approve Lecce Electric Invoice #1887 in the amount of \$7,769.97 and Invoice #18873 in the amount of \$6,381.63 for Well #2 maintenance and repair, second by Mrs. Kline. The motion carried.

**APPOINTMENT – FILL REMAINING VACANCY TERM – PLANNING** - Council President, Mr. Greenway explained the vacancy on the Planning Commission. **Motion** by Mr. Greenway to approve the appointment of Mr. Robert Weaver to fill the remaining vacancy on the Planning Commission for a 4 year term that will expire as of January 1, 2022, second by Mrs. Kline. The motion carried.

**2019 ENGAGEMENT LETTER/LARSON, KELLET & ASSOCIATES** - Council President, Mr. Greenway presented the 2019 Engagement Letter submitted by Larson, Kellet & Associates for review and approval. **Motion** by Mr. Greenway to approve the 2019 Engagement Letter submitted by Larson, Kellet & Associates, second by Mr. Brown. The motion carried.

**PLANNING & ZONING** – Central Keystone COG January 2018 Reports.

**RECREATION**– Council President, Mr. Greenway reviewed & explained Event permits 2019-03 through 2019-08. **Motion** by Mr. Greenway to approve Event permit #2019-03, second by Mrs. Kline. The motion carried. Council member, Mr. Brown abstained from the vote. **Motion** by Mr. Greenway to approve the Event permit #2019-05, second by Mr. Brown. The motion carried. Council member, Mrs. Kline abstained from the vote. **Motion** by Mr. Greenway to approve the Event permits – 2019-04, 2019-07 and 2019-08, second by Mrs. Kline. The motion carried. It was noted Event permit 2019-06 would be revisited upon receiving additional requested documentation.

**STREETS/WATER** – Street/Water Project Coordinator, Mr. Hoffman reviewed his report. He explained PennDot will be tar and chipping from Route 87 to I-180 on ramp Westbound. He noted work will begin on a Friday – 9:00PM to 6:00AM with the ramps being closed to traffic through the weekend. He shared RFP's have been requested for mowing

services and will be shared at future meeting. He also reviewed an equipment list noting some concerns, He explained the Christmas lights were taken down, the eye controlling the Broad Street lights had been replaced and the lights on the green bridge are working again noting they were not functioning due to PennDot working on the bridge. Council inquired about the town clock not working. Mr. Hoffman stated he will investigate. He continued giving an update on the installation of water meters; the emergency response plan and the discontinuation of water service & new water service at the airport. He reported the Borough had two frozen meters.

**MAYOR** – Nothing at this time.

**POLICE CHIEF** – Chief Gyurina reviewed the January police report.

**COUNCIL PERSONS** – Council member, Mr. Brown shared it had been brought to his attention there were several abandoned cats in the Montoursville Cemetery. He publicly thanked Police Chief Gyurina and Officer Hagemeyer for their part in rescuing one cat from the cemetery just prior to the extreme sub-zero weather conditions. He reported the cat has since been seen by a veterinarian. In addition Council member, Mr. Brown shared the remaining cats were successfully rescued by other individuals. Council member, Mr. Brown also commented that there had been questions raised in regard to the Lowe's and Wal-Mart reassessment matters and how it will affect Montoursville Borough financially. He explained due to this reason is why Borough Council had not publicly discussed this matter, as there will be a loss of income from tax revenue to the Borough in which the extent of the loss is not yet known. Council member, Mr. Brown further stated that as in any legal matter, there are rules and timelines that must be followed and Montoursville Borough has and will continue to abide by those rules and timelines as set by the County Court. He assured that Montoursville Borough will remain involved in the legal proceedings and will abide by the decision of the court.

**SOLICITOR** – Nothing at this time.

**COUNCIL PRESIDENT** – Council President, Mr. Greenway thanked Montoursville Borough Street and Water Department along with the Police Department for their handling of the lights out on Broad Street.

**PENDING MATTERS** – Nothing at this time.

**CORRESPONDENCE AND ANNOUNCEMENTS** – The next regular Council meeting will be held Monday, March 4, 2019 at 7:00 PM.

**VISITOR AND PUBLIC COMMENTS** – Resident, Donna Ponegrate, Cherry Street inquired about downtown merchants and the clearing of sidewalks. Council President, Mr. Greenway stated this issue has been addressed. Council President, Mr. Greenway announced there will be an executive session to discuss legal matters immediately following this meeting and Council will not reconvening.

There being no further business the meeting was adjourned at 7:47 PM on a motion by Mrs. Kline, second by Mr. Brown and carried.

Respectfully submitted,

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Ginny Gardner, Borough Secretary