

MINUTES OF THE BOROUGH OF MONTOURSVILLE

February 2, 2015

The regular meeting of the Montoursville Borough Council was called to order by Council President Rosemary Holmes at 7:00 PM, with the following answering roll call: Mark Tillson, Don King, David Moyer and Christopher Lucas. Dennis Holt– absent

The Pledge of Allegiance was observed.

Council President, Mrs. Holmes announced that an executive session took place prior to this meeting to discuss Personnel.

The minutes of the January 21, 2015 were approved on a motion by Mr. King, second by Mr. Lucas. The motion carried.

VISITORS AND PUBLIC COMMENT – Nothing at this time.

TREASURERS REPORT – **Motion** by Mr. Moyer to approve the Treasurer’s Report and the Borough bills for January 2015, second by Mr. King. The motion carried.

NEW BUSINESS –

2015 ENGAGEMENT LETTER/LARSON, KELLET & ASSOC –AUDITING SERVICES –

Motion by Mr. Moyer to approve the 2015 Engagement Letter with Larson, Kellet and Associates for auditing services, second by Mr. Lucas. The motion carried.

RESOLUTION 2015-02 - FEE SCHEDULE – STREET PERMITS AND RIGHT TO KNOW

Motion by Mr. Moyer to approve Resolution 2015-02-Fee Schedule, second by Mr. Lucas. The Borough Secretary explained Resolution 2015 – 02 noting the Street Ordinance has an existing 5 year moratorium on any cuts into newly paved streets. She noted the new fees mirror the fees set by PENNDOT for street cuts and the moratorium is not in effect for emergencies. It was noted that UGI would be notified. The motion carried.

PERSONNEL MANUAL AND JOB DESCRIPTION UPDATE – Personnel Chairman, Mr. Moyer explained the Personnel Committee met and have narrowed it down to two proposals; references will be checked for one company and a meeting scheduled. He noted hopefully they will have a recommendation for the next council meeting.

PLANNING & ZONING – Central Keystone COG January Reports were reviewed.

RECREATION – Nothing at this time.

STREETS/WATER – Street/Water Commissioner, Mr. Ron Smith reviewed the update from Larson Design Group on the completion of Well #3 Detention Piping project, Well #3 Bulk Water Loading Station; bid opening to take place on February 27th, Electrical Improvements at Wells #4 & #5, Broad Street Water Main Replacement; contractors will be back to complete 2nd or 3rd week in February. He noted both vehicles put on Municibid sold and were picked up. He stated the Building Permit for Pavilion #2 has been applied for noting that the VIP’s will volunteer their services for that project. He also noted he had given permission to the VIP’s to install new shingles on the small gazebo. He explained 326 meters have been installed to date, a second notice for a leak repair was sent to a property on Washington Street and over 16,000,000 gallons of bulk water was pumped.

MAYOR – Mayor Dorin reviewed the January Police Report with Council. Mayor Dorin stated approximately 100 tickets were issued regarding the recent snowfalls. Council President, Rosemary Holmes took the opportunity to recognize Mayor Dorin for retiring as the President of Lycoming/Sullivan County’s Borough’s Association; noting that Mayor Dorin had been the President for nineteen years.

POLICE CHIEF – Chief Gyurina reported to Council that the surveillance camera system has been installed in the Borough Building. He gave a brief explanation as to how the camera system works. He also reported several DUI's and retail thefts had occurred.

COUNCILPERSONS – Nothing at this time.

SOLICITOR – Nothing at this time.

CORESPONDENCE AND ANNOUNCEMENTS – Next Council meeting will be Monday, February 16th, 2015 at 6:00 PM

VISITOR AND PUBLIC COMMENTS – Resident, Ed March, Arch Street, questioned the policy on cutting wood on the watershed property. It was noted that cutting wood on the watershed property is prohibited; the exception upon approval from the Street/Water Commissioner for downed trees along the edges of the watershed property. Mr. March questioned the snowplowing on the alleys, stating that 5th Alley was not plowed. He wanted to know if the snow being plowed on 5th Alley could be plowed to the other side of the alley. Street/Water Commissioner, Mr. Smith would look into it. There being no further business the meeting was adjourned at 7:35 pm on a motion by Mr. Lucas, second by Mr. Moyer and carried.

Respectfully submitted,

Ginny Gardner, Borough Secretary