

## MINUTES OF THE BOROUGH OF MONTOURSVILLE

February 15, 2016

The regular meeting of the Montoursville Borough Council held in the Borough building was called to order by Council President Dave Moyer at 7:00 PM with the following answering roll call: Mark Tillson, Eric Greenway, Tina Kline, Christopher Lucas and Rosemary Holmes.

The Pledge of Allegiance was observed.

The minutes of the February 1, 2016 were approved on a motion by Mr. Lucas, second by Mrs. Kline. The motion carried.

**VISITORS AND PUBLIC COMMENT** – nothing at this time

**NEW BUSINESS** –

**AUTHORIZATION TO BID – CDBG CURBCUT PROJECT** – Ms. Kristin McLaughlin/SEDACOG explained and reviewed the curbcut project. She explained that 2012, 2013 and 2014 monies totaling \$ 129,456.52 have been allocated for curbcut replacement program. She recommended the additional \$70,954.00 for the FFY2015 should not be added to the project do to some “evolving policies”. She stated Borough Engineer, Mr. Todd Pyscher will be compiling the bid documents. He and Street/Water Commissioner, Mr. Smith recommended Arch Street for the project, noting that approximately 6 intersections could be done at the estimated cost of \$5,300.00 per curbcut.

**Motion** by Mr. Lucas to approve the authorization of Borough Engineer, Mr. Todd Pyscher to compile bid documents and bid the CDBG Curbcut Replacement project, second by Mr. Greenway. Council member, Mr. Lucas questioned Street/Water Commissioner, Mr. Smith regarding the deterioration of current curbcut ramps on Broad Street. Street/Water Commissioner, Mr. Smith explained the curbcut ramps on Broad Street are poured directly in to the concrete and had discussed their condition with PennDOT, noting the only way to repair their deterioration is with replacement. He stated the newer current curbcut ramps utilize steel bolts and can be replaced. It was noted the deteriorating curbcut ramps on Broad Street had been installed by PennDOT and that they are aware of the problem. Street/Water Commissioner, Mr. Smith stated he feels the problem is that trucks are driving over them. The motion carried.

**AUTHORIZATION TO ADVERTISE ORDINANCE #467 – Amending the Water System Regulation** –

Council President, Mr. Moyer explained this had been discussed the last meeting and reviewed the amendments. Council member, Mr. Tillson explained the amendment deals with multi-unit buildings and penalties for non-compliant meters.

**Motion** by Mr. Greenway to approve the authorization to advertise Ordinance #467, amending the Water System Regulation, second by Mrs. Kline. The motion carried.

**WEST BRANCH COG VOTING MEMBER – Mark Tillson and Alternate, Ronald Smith** – Council President, Mr.

Moyer explained each individual municipality that belongs to the West Branch COG appoints a voting member.

**Motion** by Mrs. Holmes to approve Mark Tillson as voting member for the West Branch COG and Ronald Smith as alternate voting member for the West Branch COG, second by Mr. Lucas. The motion carried.

**MS4 UPDATE** – Council President, Mr. Moyer explained Lauren Robinson, MS4 Coordinator has resigned to take another position within the County. He stated the MS4 Coalition had reviewed the resumes and will be interviewing the prospective candidates on Friday.

**PLANNING & ZONING** – Council member, Mrs. Holmes discussed a situation regarding a sign permit and fee. Council President, Mr. Moyer stated that it would be looked into.

**RECREATION** – Council member, Mr. Lucas stated the Recreation Board meeting is scheduled for tomorrow evening at 7:00 PM, noting Mr. Brian Auman and Alice Trowbridge will be attending to discuss Phase II of the park master plan, updating the playground equipment.

**STREETS/WATER** – Street/Water Commissioner, Mr. Ron Smith reviewed the Street/Water report with Council. The report included Mill Street tree removal, rebuilding of parking lots on Mill Street, Stop sign and no parking until snow removed sign installation, coal patching and pothole repair, 788 water meters installed to date and bulk water sold in January - 278,320 gallons.

**POLICE CHIEF** – Chief Gyurina reported to Council on continued investigations. He reminded residents to keep cars off the streets until the snow has been removed and they have 24 hours to remove the snow from the sidewalks.

**COUNCILPERSONS** – Nothing at this time.

**SOLICITOR** – Nothing at this time.

**COUNCIL PRESIDENT** – Nothing at this time.

**PENDING MATTERS** – Nothing at this time.

**COORESPONDENCE AND ANNOUNCEMENTS** – The Personnel Committee will hold a meeting on February 29<sup>th</sup> at 6:00PM at the Borough building to continue discussions on job descriptions. The next regular Council meeting will be Monday, March 7, 2016 at 7:00 PM.

**VISITOR AND PUBLIC COMMENTS** – Resident, Donna Ponegrate, Cherry Street explained Borough employees, Daren Dalena and Chris Alter changed her meter in less than an hour and were very cooperative. She also suggested the Borough should provide the School District with a Police officer for the school board meetings. Council President, Mr. Moyer explained this is a School Board decision to provide security as they operate under their own rules. Chief Gyurina explained that he cannot enforce school policy.

There being no further business the meeting was adjourned at 8:45 pm on a motion by Mr. Lucas, second by Mr. Moyer and carried.

Respectfully submitted,

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Ginny Gardner, Borough Secretary