

MINUTES OF THE BOROUGH OF MONTOURSVILLE

December 7, 2020

The regular meeting of the Montoursville Borough Council held in the John Dorin Municipal Building was called to order by President Eric Greenway at 7:00 PM with the following answering roll call: Mark Tillson, Ted Haines, Misty Emick, Eric Greenway, Chris Lucas, and Robert Brown

Council President, Mr. Greenway asked for a moment of silence in observance of the passing of Luther "Boots" Diffenbacher, retired Montoursville Borough Street and Water Commissioner with 27 years of employment/service with the Borough.

The Pledge of Allegiance was observed.

The November 2, 2020 minutes were approved on a motion by Mr. Lucas, second by Mrs. Emick. The motion carried.

VISITORS AND PUBLIC COMMENT FOR AGENDA ITEMS – VIP's, Mr. Robert Weaver and Mr. John Hunsinger gave the 2020 VIP Annual Report to Council. He shared in years past the group was larger at 25 member compared with today at approximately 9 members. The following projects were highlighted: removal of Christmas lights/decorations from the Sylvania tree; structural construction related addition of a lean-to covering the Bulk Water station; repaired and painted various benches and picnic tables; sided the restroom located near the stage; assisted with fence placement for dog park; assisted in the replacement of a door frame at Howard Street well house; cleared trees/brush along John Hazel Drive; reinforced wood floor of the covered bridge in Indian Park; trimmed bushes along the Broad Street ramp; pruned trees by the statue located at the park entrance; painted three small pavilions near the old pool house; assisted in the repair of the lower door at the John Dorin Municipal Building; inspected and installed the Christmas tree lights at the Hutchinson property with the assistance of Penn Line and the coordination from former Mayor John Dorin; hung Christmas lights on the Broad Street Plaza way. He shared during 2020 the group mourned the loss of long time V.I.P members Carl Naugle, Mary Boyles and Steve Rush. He shared their appreciation of the Borough crew, Street and Water Project Coordinator, Mr. Cliff Hoffman and Foreman, Mr. Ronald Lee. In closing, on behalf of the VIP's, Mr. Weaver thanked Borough Council for the opportunity to use the old pool filter building as their workshop as it helps them greatly and provides an area to do the projects. Mr. Weaver stated he encouraged anyone who might be interested in joining the VIP'S.

TREASURERS REPORT – Motion by Mr. Brown to approve November 2020 and through December 31, 2020 treasurer's report, second by Mr. Lucas. The motion carried.

NEW BUSINESS –

2021 BUDGET - Council President, Mr. Greenway, presented the 2021 Budget for review.

Motion by Mr. Haines to approve the 2021 Budget as presented, seconded by Mr. Lucas.

RESOLUTION 2020-08 – TAX LEVY RESOLUTION – Council President, Mr. Greenway presented Resolution 2020-08 – Tax Levy for review.

Motion by Mr. Lucas to approve Resolution 2020-08 regarding tax levy as presented, seconded by Mr. Brown.

RESOLUTION 2020-09 – ELIMINATING POLICE PAYMENTS INTO THE POLICE PENSION FUND FOR 2021 - Council President, Mr. Greenway presented Resolution 2020-09 eliminating police payments into the police pension fund for review.

Motion by Mr. Greenway approving Resolution 2020-09 Eliminate Police Payments into the Police Pension Fund for 2021, seconded by Mrs. Emick. The motion carried.

MONTOURSVILLE BOROUGH PERSONNEL – 2021 WAGES – Council President, Mr. Greenway, presented the Montoursville Borough Personnel 2021 Wages for review.

Motion by Mr. Greenway to approve Montoursville Borough Personnel 2021 wages as presented, second by Mrs. Emick. The motion carried.

2021 MEETING SCHEDULE NOTICE - Council President, Mr. Greenway presented the 2021 meeting schedule notice for review.

Motion by Mr. Greenway to approve the 2021 Meeting Schedule Notice as presented, second by Mr. Brown. The motion carried.

DESIGN SERVICES FOR THE JOHN DORIN MUNICIPAL BUILDING REMOVAL OF ARCHITECTURAL BARRIERS – Ms. Kristin McLaughlin/SEDACOG reviewed the proposals received from design companies for consideration. The submissions came in response to the Borough’s recent RFP for work to be done at John Dorin Municipal Building removing architectural barriers. The proposals were reviewed by SEDACOG and the Borough Solicitor.

Motion by Mr. Greenway to approve the proposal from Hiller Architectural Group, Ltd. to perform design services related to the removal of architectural barriers at the John Dorin Municipal Building not to exceed the amount of \$6,900.00, second by Mrs. Emick. The motion carried.

RESOLUTION 2020-10 AUTHORIZING THE BOROUGH SECRETARY TO DISPOSE OF CERTAIN PUBLIC RECORDS IN ACCORDANCE WITH SCHEDULES APPROVED BY THE LOCAL GOVERNMENT RECORDS COMMITTEE – Council President, Mr. Greenway presented Resolution 2020-10 for review.

Motion by Mr. Brown to approve Resolution 2020-10 authorizing the Borough Secretary to dispose of certain public records in accordance with schedules approved by the Local Government Records Committee, second by Mr. Haines. The motion carried.

PAYMENT APPLICATION #2 – 2020 CDBG CURB RAMP PROJECT –

Motion by Mr. Lucas to approving Payment Application #2 for the 2020 CDBG Curb Ramp Project to Wolyniec Construction, Inc. in the amount of \$103,953.12, second by Mr. Greenway. The motion carried.

MECHANICAL & ELECTRICAL IMPROVEMENTS TO THE MONTOURSVILLE WATERWORKS PROJECT BID – Following a brief discussion no action was taken and requested item to be tabled to the next scheduled Borough Council meeting.

APPOINTMENT – FILL REMAINING VACANCY TERM – RECREATION BOARD – 5 YEAR TERM, EXPIRES JANUARY 1, 2023 – JASON COTT – Council Vice-President, Mr. Lucas presented the appointment of Mr. Jason Cott as a member of the Recreation Board to fill a remaining vacancy. Resident, Mr. Jason Cott introduced himself and shared his background and experiences.

Motion by Mr. Lucas to approve the appointment of Jason Cott to fill a remaining vacancy term on the Recreation Board for 5 year term that will expire January 1, 2023, second by Mrs. Emick. The motion carried.

WATER DELINQUENTS PENALTIES/DISCONNECTS – Following a brief discussion no action was taken at this time and requested this item be tabled to the next scheduled Borough Council meeting.

PLANNING & ZONING – Central Keystone COG Report November 2020

RECREATION – November 2020 Minutes were reviewed. Council Vice President, Mr. Lucas publicly thanked all individuals involved with the tree lighting ceremony that took place on November 28, 2020. He shared Council member, Mrs. Emick had gone above and beyond with getting a great deal of items accomplished. Council Vice President, Mr. Lucas acknowledged and thanked Mayor Bagwell as the MC; former Mayor Dorin; the Borough Street

and Water employees; local fire department and Hutchinson Development for their part in making this event a success and long standing for 73 years. Council Vice President, Mr. Lucas noted he is in receipt of an event permit from the softball league. The permit is not on this month's agenda, however requested Council to consider a couple of the items for next meeting. It was explained the softball league is looking to have use of softball field lights; not for use of adding night games, rather for games requiring continuation due to a rain delay or other game interruptions/delays. In addition, the league is exploring the possibility of holding tournament games and requested to have the possibility of installing signage on the fence. Council Vice President, Mr. Lucas also shared a group of individuals have brought forth a request to create a disc golf course at Indian Park and would like to present to Council at a future date.

Motion by Mr. Lucas to approve a future discussion with Council to include a disc golf course at Indian Park, second by Mr. Haines. The motion carried. At this time, Council member, Mrs. Emick publicly thanked Tony Dgien/State Farm Insurance, for his sponsorship during the tree lighting event, the Williamsport Chamber of Commerce and the Montoursville Police Department for all their assistance and efforts.

STREETS/WATER – Street and Water Project Coordinator, Mr. Cliff Hoffman reported leaf pickup is coming to an end as most leaves have been picked up. He publicly thanked Borough Council, employees and residents of Montoursville for the cards, prayers, support and gifts he received in honor of the passing of his wife on behalf of himself and his family.

MAYOR – Mayor Bagwell commended the Recreation Board for the success with of the tree lighting ceremony, noting there were more people in attendance than in previous years and those who attended the event had an enjoyable time.

POLICE CHIEF – Chief Gyurina reviewed the November police report. He noted Police Secretary/Clerk, Mrs. Kathy Sampsell went above and beyond in assisting an elderly Borough resident who had been previously taken advantage of financially by individuals. He explained Mrs. Sampsell ensured the resident received the proper home placement and required care needed.

COUNCIL PERSONS – Nothing at this time.

SOLICITOR – Nothing at this time.

COUNCIL PRESIDENT – Nothing at this time.

PENDING MATTERS – Nothing at this time.

CORRESPONDENCE AND ANNOUNCEMENTS – The next Council meeting will be held Monday, January 4, 2021 at 7:00 PM. Council President, Mr. Greenway announced an executive session will be held immediately following this meeting to discuss personnel matters and Council will not be reconvening.

VISITOR AND PUBLIC COMMENTS – Nothing at this time.

There being no further business the meeting was adjourned at 7:36 PM on a motion by Mr. Brown, second by Mr. Lucas. The motion carried.

Respectfully submitted,

Ginny Gardner, Borough Secretary