

MINUTES OF THE BOROUGH OF MONTOURSVILLE

December 3, 2018

The regular meeting of the Montoursville Borough Council held in the Borough building was called to order by Council President Eric Greenway at 7:00 PM with the following answering roll call: Ted Haines, Mark Tillson, Tina Kline, Eric Greenway, Chris Lucas, and Robert Brown.

The Pledge of Allegiance was observed.

The November 13, 2018 minutes were approved on a motion by Mr. Brown, second by Mr. Haines. The motion carried.

VISITORS/PUBLIC COMMENT ON AGENDA ITEMS – No comments made.

TREASURERS REPORT – **Motion** by Mrs. Kline to approve the treasurer's report and the Borough bills for November 2018 through December 31, 2018; second by Mr. Lucas. The motion carried.

NEW BUSINESS –

ORDINANCE #482 – AMENDING SECTION 150-52, SCHEDULE XV: PARKING PROHIBITED CERTAIN HOURS BY DELETING ARCH STREET –

Motion by Mr. Greenway to approve Ordinance #482 – amending Section 150-52, Schedule XV: Parking Prohibited Certain Hours by Deleting Arch Street; second by Mr. Brown. The motion carried.

PAYMENT APPLICATION #3 – 2018 CDBG CURB RAMP PROJECT – HRI, INC. - \$77,445.00 –

Motion by Mr. Lucas to approve Payment application #3 for the 2018 CDBG Curb Ramp Project to HRI, Inc. in the amount of \$77,445.00; second by Mr. Haines. The motion carried.

RESOLUTION 2018-07 – ELIMATING POLICE PAYMENTS INTO THE POLICE PENSION FUND FOR 2019 –

Motion by Mrs. Kline to approve Resolution 2018-07 Eliminating Police Payments into the Police Pension Fund for 2019; seconded by Mr. Greenway. The motion carried.

COPIER PURCHASE – Council President, Mr. Greenway, presented quotes received for the purchase of a multi-function copier for use at the Borough office. It was noted the cost was built into the 2019 budget to purchase a new copier however, it has become necessary to purchase prior to 2019. Discussion by Council ensued; discussed cost comparison to purchase vs lease, and maintenance agreement vs. without a maintenance agreement.

Motion by Mr. Greenway to approve the purchase of a Canon ImageRUNNER Advanced 4535i copier from GBM Business Machines in the amount of \$4,975.00; second by Mrs. Kline. The motion carried.

MONTOURSVILLE BOROUGH PERSONNEL 2019 WAGES - Council President, Mr. Greenway, presented the Montoursville Borough Personnel 2019 Wages for review and approval. It was noted wages presented reflect the administration portion.

Motion by Mrs. Kline to approve Montoursville Borough Personnel 2019 wages as presented; second by Mr. Greenway. The motion carried.

2019 BUDGET - Council President, Mr. Greenway, presented the 2019 Budget for ratification.

Motion by Mr. Brown to approve the 2019 Budget as presented; second by Mr. Haines. The motion carried.

ORDINANCE #483 – TAX LEVY ORDINANCE – Council President, Mr. Greenway, presented Ordinance #483, Tax Levy Ordinance; stating there will not be a tax increase for 2019.

Motion by Mr. Lucas to approve Ordinance #483, Tax Levy Ordinance; seconded by Mr. Haines. The motion carried.

2019 MEETING SCHEDULE NOTICE - Council President, Mr. Greenway, presented the 2019 Meeting Schedule Notice.

Motion by Mr. Greenway to approve the authorization to advertise the 2019 Meeting Schedule Notice as presented; seconded by Mrs. Kline. The motion carried.

PLANNING & ZONING – Central Keystone COG October Report.

RECREATION – Nothing to report at this time.

STREETS/WATER – Council President, Mr. Greenway publicly introduced and welcomed the new Street and Water Project Coordinator, Mr. Cliff Hoffman.

MAYOR – Mayor Bagwell welcomed Mr. Hoffman to the Borough as the Streets and Water Project Coordinator; stated his hiring is a positive step forward for the Borough. Mayor Bagwell made a reminder the police will soon begin their task of judging holiday lights within the borough during the month of December.

POLICE CHIEF – Chief Gyurina reviewed the November police report. He noted this time of year is scam season and also reported on a recent vehicle pursuit.

COUNCIL PERSONS – Nothing to report at this time.

SOLICITOR – Nothing to report at this time.

COUNCIL PRESIDENT – Nothing to report at this time.

PENDING MATTERS – Nothing to report at this time.

CORRESPONDENCE AND ANNOUNCEMENTS – The next regular Council meeting will be held Monday, January 7, 2019 at 7:00 PM; executive session will be held immediately following the Council meeting to discuss personnel issues without reconvening.

VISITOR AND PUBLIC COMMENTS – Resident, Donna Ponegrate, as a follow-up to her inquiry at last month's meeting regarding Lycoming County Sewer Water Authority potential rate increase, if a letter from Council to the Lycoming Sewer Authority was sent on behalf of the Montoursville residents justifying their increase. Council member, Mr. Tillson, addressed the inquiry, stated a potential question for the sewer authority would be in regard to their rates available. He explained back when the sewer authority established their rates it encompassed a tap in fee and fixed expenses to be paid by Montoursville and other municipalities and would be in effect for a period of time. Therefore, he suggested the inquiry to the sewer authority could address fixed expenses paid for by citizens of Montoursville that theoretically should be paid for at this time and to request an explanation of how they substantiated a rate increase to the citizens of Montoursville. Resident, Carrie Staron, stated she attended a meeting a couple of months ago in which franchise fees with Comcast was discussed. As a follow-up to that meeting she inquired if a decision had been made regarding costs and rates. Borough Solicitor, Mr. Randy Sees explained Comcast is required to initiate a renewal process three years prior to the current agreement expiring, therefore, this year began their renewal process and rate information is not available at this time. Council member, Mr. Tillson questioned Council member, Mr. Lucas regarding park fees related to softball tournaments for budget year 2019. Council member, Mr. Lucas stated

fees had been addressed earlier in the year during a previous Council meeting and made a reminder that fee increases can be made at any time as they are not subject to a budgetary timeline.

There being no further business the meeting was adjourned at 7:25 PM on a motion by Mrs. Kline; second by Mr. Brown. Motion carried.

Respectfully submitted,

Ginny Gardner, Borough Secretary