

MINUTES OF THE BOROUGH OF MONTOURSVILLE

November 9, 2020

The regular meeting of the Montoursville Borough Council held in the John Dorin Municipal Building was called to order by President Eric Greenway at 7:00 PM with the following answering roll call: Mark Tillson, Ted Haines, Misty Emick, Eric Greenway, Chris Lucas, and Robert Brown.

Council President, Mr. Greenway asked for a moment of silence in observance of the passing of Steven Rush, Zoning Hearing Board Chairman, Property Maintenance Board of Appeals Member, and a Volunteer of Indian Park Member; Sandra Hoffman, wife of Cliff Hoffman, Street and Water Project Coordinator and Frank Tallman, retired Montoursville Borough Street and Water Commissioner with 42 years of employment/service with the Borough.

The Pledge of Allegiance was observed.

The October 5, 2020 minutes were approved on a motion by Mr. Brown, second by Mr. Haines. The motion carried.

VISITORS AND PUBLIC COMMENT – Boy Scout, Ezra Newton presented to Borough Council a check in the amount of \$777.00 as a donation to the Indian Park Master Plan Capital Improvement Fund, Phase II, Playground Improvements. He explained the money was raised through a fundraiser in collaboration with Auto Zone and EuroOptic.

TREASURERS REPORT – Motion by Mrs. Emick to approve October 2020 treasurer's report and Borough bills, second by Mr. Lucas. The motion carried.

NEW BUSINESS –

COOPERATIVE AGREEMENT CDBG FFY 2019 LYCOMING COUNTY AND MONTOURSVILLE -

Council President, Mr. Greenway, presented the CDBG FFY 2019 Cooperative Agreement between Lycoming County and Montoursville for review.

Motion by Mr. Greenway to approve the Lycoming County Cooperative Agreement for the CDBG FFY 2019, seconded by Mrs. Emick. The motion carried.

AUTHORIZATION TO ADVERTISE 2021 BUDGET – Council President, Mr. Greenway presented a request for authorization to advertise 2021 budgets. Finance Committee Chairperson, Mr. Brown reviewed all proposed draft budgets for 2021 including General Fund \$2,386,555.33, Water Fund \$1,584,200.00 and Highway Aid \$208,000.00. He shared the General Fund budget does not include a tax increase and will be available for inspection at the Borough office.

Motion by Mr. Greenway to approve authorization to advertise 2021 Budgets as presented, seconded by Mr. Haines.

PAYMENT APPLICATION #1 – 2020 CDBG CURB RAMP PROJECT –

Motion by Mr. Lucas to approving Payment Application #1 for the 2020 CDBG Curb Ramp Project to Wolyniec Construction, Inc. in the amount of \$14,737.52. seconded by Mr. Brown. The motion carried.

PURCHASE (1) 9' WESTERN PLOW PRO PLUS INSTALLED –

Council President, Mr. Greenway presented a quote to purchase a 9' Western Plow Pro Plus including installation. It was noted the plow will be installed on the recently purchased Street and Water truck.

Motion by Mr. Greenway to authorize the purchase one (1) 9' Western Plow Pro Plus including installation from Opp Co. in the amount of \$6,190.00, second by Mr. Haines. The motion carried.

ENERGY AVIATION – LETTER OF SUPPORT OF A GRANT APPLICATION TO CONSTRUCT A 100 FEET BY 120 FEET CORPORATE CLEAR SPAN HANGER WITH SLIDING HANGER DOOR AT THE WILLIAMSPORT AIRPORT -

Council President, Mr. Greenway presented a letter of support for Energy Aviation regarding their grant application to construct a 100 foot by 120 foot corporate clear span hanger with sliding hanger

door that will be located at the Williamsport Airport for review. The Borough Secretary shared Energy Aviation is applying for a multi-model grant to build a hanger of this size. When applying for such a grant it is a traditional practice for the organization to request a letter of support from the community. The letter does not contain any language that obligates any monetary requirements from the Borough.

Motion by Mr. Haines to approve the letter of support for Energy Aviation's grant application, second by Mr. Greenway. The motion carried.

DONATION – Council President, Mr. Greenway explained the Garden Club previously made a tree donation, and was presenting the tree plaque for approval.

Motion by Mrs. Emick to approve a donation made by the Garden Club for a tree plaque, second by Mr. Greenway. The motion carried.

PLANNING & ZONING – Central Keystone COG Report October 2020

RECREATION – Council Vice President, Mr. Lucas shared the Recreation Board previous month's meeting was focused on the anticipation of a holiday event scheduled for December 5th, 2020. They will be partnering with several groups; at this time it is known former Mayor Dorin's Non-Profit Group and Hutchinson Development will be hosting the tree lighting celebration. It was noted there will be a Harvest of Hope food drive and toy drive for those in need. He shared additional information will be forthcoming. Council Vice President, Mr. Lucas and Council member, Mrs. Emick shared the pumpkin painting contest was a success and several pictures have been posted on Facebook.

STREETS/WATER – Nothing at this time.

MAYOR – Mayor Bagwell explained the Halloween decoration/costume contest was a success; approximately \$700 worth of donated gift cards by citizens/local vendors of Montoursville were awarded. On October 31, 2020 the Borough became a campaign rally stop for President Donald Trump. Additionally a Football play-off games was also held. He attributed the success of all three events with having fantastic first responders. He shared the Veteran's Day Parade that was hosted by the Borough was a great success and once again attributed its success from the efforts of the first responders and the strong support community support.

POLICE CHIEF – Chief Gyurina reviewed the October police report. It was shared President Trump's visit had no major problems with the exception of a several of DUI incidents.

COUNCIL PERSONS – Council member, Mr. Brown publicly welcomed residents who opted to attend tonight's meeting, noting their attendance from the past several meeting had been missed. He questioned if Council members had determined the official closing date of the brush pile for the season. Council President, Mr. Greenway indicated he had discussed this issue with Borough Secretary, requesting the closing date from the previous year. He shared December 7, 2020 will be the closing date. Chief Gyurina also made a reminder that effective November 15th, 2020 Mill Street will be closed to vehicles for the season, however people will be able to access via walking or bike. The dog park will be open all year unless weather related instances requires it to be closed.

SOLICITOR – Solicitor, Christopher Kenyon had requested a brief executive session at the end of the meeting.

PENDING MATTERS – Nothing at this time.

CORRESPONDENCE AND ANNOUNCEMENTS – Council President, Mr. Greenway reiterated Mayor Bagwell's earlier comments regarding the police department and borough crew having done a great job with the events held on Saturday, October 31st that also included a visit from President Trump. Council President, Mr. Greenway announced an executive session will be held immediately following this meeting to discuss legal matters and Council will not be reconvening.

The next Council meeting will be held Monday, December 7, 2020 at 7:00 PM.

Council member, Mr. Brown stated a copy of the budget will be available for inspection at the Borough office and will be formally voted on at the December 7, 2020 meeting.

VISITOR AND PUBLIC COMMENTS –

Lycoming County Commissioner, Mr. Metzger, commended Council for holding the Council meetings in person while dealing with the COVID-19 pandemic. He expressed the importance of having in-person meetings which gives the opportunity to the public and people of the community to meet and watch their elected officials be leaders and problem solvers. He commended Mayor Bagwell for his efforts, thinking outside the box and creating opportunities for the community, noting many other boroughs were shutting things down and canceling events. He commended Chief Gyurina for all the work his police department has done with their participation in these events while ensuring safety for all. County Commissioner, Mr. Metzger shared he owns property and businesses in the Borough which he and his parents and prided themselves with great maintenance of their property. He shared a concern from a contractor which he had hired to replace a sidewalk at his property on Fairview Drive. His concern was related to the Borough's process for contractors to retain a permit, and the waiting period for the Borough's inspection process. County Commissioner, Mr. Metzger feels the process is too lengthy with too much government involvement for what he feels should be a minor process. Resident, Donna Ponegrate, 437 Cherry Street shared a concern for people parking incorrectly on Cherry Street from the high school to Loyalsock Avenue.

There being no further business the meeting was adjourned at 7:28 PM on a motion by Mr. Brown, second by Mr. Lucas. The motion carried.

Respectfully submitted,

Ginny Gardner, Borough Secretary