

MINUTES OF THE BOROUGH OF MONTOURSVILLE

November 23, 2015

The regular meeting of the Montoursville Borough Council was called to order by Council President Rosemary Holmes at 7:00 PM, with the following answering roll call: Mark Tillson, Don King, Dave Moyer and Christopher Lucas. Absent – Dennis Holt.

The Pledge of Allegiance was observed.

The minutes of the November 9, 2015 were approved on a motion by Mr. King, second by Mr. Moyer. The motion carried.

VISITORS AND PUBLIC COMMENT – Nothing at this time.

NEW BUSINESS –

CHANGE ORDER #1– CONTRACT #2 BULK WATER LOADING STATION– TRA ELECTRIC – (\$5,980.00) –
Motion by Mr. Moyer to approve Change Order #1, Contract #2 Bulk Water Loading Station - TRA Electric in the amount of a credit (\$5,980.00) second by Mr. Lucas. The motion carried.

CONTRACT #2 PAYMENT APPLICATION #8 - FINAL – TRA ELECTRIC - \$14,238.90
Motion by Mr. Moyer to approve the Contract #2 payment application #8/Final payment to TRA Electric in the amount of \$14,238.90, second by Mr. King. The motion carried.

AUTHORIZATION TO ADVERTISE ORDINANCE #467 – TAX LEVY ORDINANCE –

Motion by Mr. Moyer to authorize the advertisement of Ordinance #467 Tax Levy, second by Mr. King. Council member, Mr. Moyer explained the tax millage has not changed however, an ordinance must be advertised and adopted every year. The motion carried.

AUTHORIZATION TO ADVERTISE 2016 BUDGET –

Motion by Mr. Lucas to authorize the advertisement of 2016 Budget, second by Mr. Moyer. Council member, Mr. Moyer explained as the Chairman of the Finance Committee, he would like to thank the Finance Committee for their help. He also thanked the Borough Secretary/Treasurer, Ginny Gardner, Street/Water Commissioner, Ron Smith and Police Chief, Jeff Gyurina for their involvement and efforts in making adjustments so that the process of balancing the budget was not as hard as it was first thought out to be; it was refreshing. The motion carried. Council member, Mr. Moyer stated that the 2016 Budget will be available for public inspection at the Borough office; it cannot be removed as it has not been approved officially.

PLANNING & ZONING –

Motion by Mr. Moyer to authorize the Solicitor to draft a resolution to increase the fee for a Zoning Hearing to \$300.00 and adding a \$150.00 fee for a Continuance, second by Mr. King. Council member, Mr. Moyer explained the increase in fees are due to the increase costs associated with conducting hearings and continuances. He stated no money is to be made by the increase in fees just trying to break even. A review of the surrounding communities had found that most hearing fees were between \$300.00 - \$650.00; none as low as \$150.00. The motion carried. Council President, Mrs. Holmes stated there will be a Zoning Hearing tomorrow evening for anyone who would like to attend.

RECREATION – Council member, Mr. Lucas reviewed November's Recreation Board minutes. He explained that the Recreation Board recommended approval of Event Permit 2016 - 01 for the Montoursville Men's, Charlie Green Memorial Co-Ed and Susquehanna Christian Softball Leagues. He stated typically 2016 permits are approved in 2016 but historically a few do get approved prior to the year the event takes place; this is one of those permits. One permit is submitted for all 3 leagues and scheduling is done amongst themselves.

Motion by Mr. Lucas to approve Event Permit 2016 – 01, second by Mr. Moyer. The motion carried. Council member, Mr. Lucas stated there had been a request by Mr. McGill for Council to consider an extended permit versus a yearly permit; the recreation board recommended approval. He noted he was not in favor, however on behalf of the Recreation Board he would make motion. He requested a discussion, if any, from council as to the length a permit could be extended.

Motion by Mr. Lucas to approve an extended event permit for multiple years for the Softball Leagues. He then requested a discussion, if any, from council as to the length a permit could be extended. Council member, Mr. King noted he saw no need for it. Council member, Mr. Lucas agreed. Council President, Mrs. Holmes also saw no need for it, noting there could be changes from year to year and that they should apply each year. The motion failed due to lack of second. Council President, Mrs. Holmes stated they will have to apply each year. Council member, Mr. Lucas stated that he had given Mr. McGill advance warning that the Recreation Board and Recreation Committee were reviewing the Recreation fee schedule, and the fees may change prior to the beginning of their season. Council member, Mr. Lucas stated the last event of the year will be December 4th, 5:00-8:30 PM, Parents Night Out at Faith United Methodist Church. He stated the movie “Elf” will be shown as well as other activities. He noted they are still looking for volunteers with child clearances.

STREETS/WATER – Street/Water Commissioner, Mr. Ron Smith gave an update on the current projects; leaf pick up is continuing, 80 loads of leaves so far have been picked up. He noted residents must be patient. He stated Christmas lights have been installed on Broad Street. He explained they will be replacing an old leaking hydrant on Broad and Howard Sts. Council member, Mr. Tillson questioned the status of the meter replacement program and bulk water loading station. Street/Water Commissioner, Mr. Smith stated the meter replacement program is continuing and the bulk water loading station is ready and in use. Letters along with colored step by step instructions were sent to all companies utilizing the station.

MAYOR – Council President, Mrs. Holmes stated that Mayor Dorin is attending the Kiwanis meeting this evening where they will be discussing the Park Master Plan.

POLICE CHIEF – Chief Gyurina stated once again to make sure residents lock their car doors, especially if they are parked in the rear or dark alley.

COUNCILPERSONS – Council member, Mr. Moyer reiterated that the 2016 Budget will be available at the Borough office for public inspection.

SOLICITOR – Nothing at this time.

COUNCIL PRESIDENT – Council President, Mrs. Holmes acknowledged the attendance of the two newly elected council members at the council meetings. She expressed her appreciation to them, noting they will obtain a perspective and an understanding of the activities and business of the Borough. She stated there will be an election of officers in the new year with new committees. She hopes with cooperation it will be a very productive year.

PENDING MATTERS – Nothing at this time.

COORESPONDENCE AND ANNOUNCEMENTS – The next regular Council meeting will be Monday, December 7, 2015 at 7:00 PM.

VISITOR AND PUBLIC COMMENTS – Resident, Deb Brown, 1201 Cherry Street commented the Christmas tree is lit and is gorgeous. She also addressed Council member, Mr. Lucas stating her appreciation of all he does for the Recreation Board and all the Recreation Board does for the Borough. Council member, Mr. Lucas noted Mayor Dorin had the tree trimmed this year, which had not been done for many years, along with adding new lights. He stated the tree is Mayor

Dorin's showpiece; he puts a lot of time and effort in to the tree. He deserves all the credit. Council member, Mr. Lucas noted that VIP's should receive a big "thank you" for helping with the installation of the lights on the tree.

There being no further business the meeting was adjourned at 7:20 pm on a motion by Mr. Lucas, second by Mr. King and carried.

Respectfully submitted,

Eugene Boyles, Borough Assistant Secretary