

MINUTES OF THE BOROUGH OF MONTOURSVILLE

November 14, 2016

The regular meeting of the Montoursville Borough Council held in the Borough building was called to order by Council Vice President Chris Lucas at 7:00 PM with the following answering roll call: Mark Tillson, Eric Greenway and Tina Kline. Absent – Dave Moyer and Rosemary Holmes.

The Pledge of Allegiance was observed.

The minutes of the October 3, 2016 were approved on a motion by Mr. Greenway, second by Mrs. Kline. The motion carried.

VISITORS /PUBLIC COMMENT ON AGENDA ITEMS – Nothing at this time

FINAL LAND DEVELOPMENT – Montoursville Area School District – Tax Parcel # 34-002-900 – Zoning Officer David Hines reviewed the plan and it meets all the requirements. He noted that this plan had been previously approved by a previous council however the School District at the time decided to record another approved plan so the 90 day requirement to record this plan had expired. He noted nothing has changed on the plan. Council member, Mrs. Kline questioned if there would be more parking. Mr. Dick Castner/ Crabtree Rohrbaugh & Associates stated there would be substantially more parking. Mayor Dorin questioned the use of the “1931” portion. Mr. Castner stated he was not aware of the usage however he did know that the school district was looking into several alternatives. Council member, Mr. Lucas questioned if the bus loop was to be included. Mr. Castner confirmed the bus loop would be included.

Motion by Mrs. Kline to approve the Final Land Development Plan for the Montoursville Area School District, second by Mr. Greenway. The motion carried.

TREASURERS REPORT – **Motion** by Mrs. Kline to approve the treasurer’s report and the Borough bills for October 2016, second by Mr. Greenway. The motion carried.

NEW BUSINESS –

RESOLUTION 2016-09 – ADOPTION OF A SECTION 125 FLEXIBLE SPENDING ACCOUNT –

Motion by Mrs. Kline to approve Resolution 2016-09 adopting a Section 125 Flexible Spending Account for employees, second by Mr. Greenway. The Borough Secretary reviewed and explained how a Flexible Spending Account is used. The motion carried.

AUTHORIZATION TO ADVERTISE ORDINANCE #472 – AMENDING CHAPTER 25 “PENSIONS”, ARTICLE I, BOROUGH OF MONTOURSVILLE POLICE PENSION PLAN, TO PROVIDE FOR A DEFERRED RETIREMENT OPTION PLAN – Vice President, Mr. Lucas reviewed and explained a DROP program.

Motion by Mrs. Kline to approve the authorization to advertise Ordinance # 472 - Amending Chapter 25 “Pensions”, Article I, Borough Of Montoursville Police Pension Plan, To Provide For A Deferred Retirement Option Plan, second by Mr. Greenway. The motion carried.

AUTHORIZATION TO ADVERTISE 2017 BUDGET –

Motion by Mr. Greenway to authorize to advertise the 2017 Budget, second by Mrs. Kline. Finance Committee Chairman, Mr. Greenway explained that the first draft of the budget presented had a \$211,000 deficit, through concessions from department heads it had been narrowed down. However with the increases in healthcare due to Affordable Healthcare Act, loss of approximately \$30,000.00 of PUC funding and wanting to keep the current services we provide; a .3 mil increase will be needed in 2017 budget. Council member, Mr. Lucas commended the Finance Committee and Department Heads for putting in the long hours needed to present the 2017 Budget. Mayor Dorin questioned water monies that had been used to balance past budgets. The motion carried.

AUTHORIZATION TO ADVERTISE ORDINANCE #473 – TAX LEVY ORDINANCE –

Motion by Mr. Greenway to authorize to advertise Ordinance #473, Tax Levy Ordinance, second by Mrs. Kline. Finance Committee Chairman, Mr. Greenway reiterated the need for the increased millage in order to balance the budget without cutting services. He also noted that Montoursville Borough has lower millage than all other boroughs in the area. Council member, Mr. Lucas stated either millage needs to be increased or services need to be decreased and agreed the best option would be to increase millage instead of decreasing services. The motion carried.

PLANNING & ZONING – Planning Commission October Minutes and Central Keystone COG October Report were reviewed by Council.

RECREATION – Nothing at this time.

STREETS/WATER – Street/Water Commissioner, Mr. Ron Smith reviewed the Street/Water report. The report included hot patching water cuts on streets, relaying and adding 31 engraved bricks to the Broad Street Mini Park, repairing a loose wire in the clock in the Broad Street Mini Park, installing speed lines, flood cleanup, replaced 3 curbstops, water meters installed to date 1291 and bulk water pumped 1,656,957 gallons. He noted the CDBG curbcut project is complete and we are still waiting on the building permit for the park restrooms. He also commented on the recent flood event noting that the central command center was set up, Mr. Jess Hackenburg compiled the assessment damage report and sent it to the county. He noted that he and Mr. Hackenburg met with County, PEMA and FEMA officials to review the damage. He gave update on the VIP's current project; repair and bulb replacement of the lights for the Hutchinson Development Christmas Tree. Council member, Mr. Lucas commended Street/Water Commissioner, Mr. Smith on the great work on the bike path noting the recent flooding event may have completely washed it away if it had not been repaired. Council member, Mrs. Kline questioned Street/Water Commissioner, Mr. Smith, noting she had been contacted by several residents regarding leaf collection, on how he decides on what streets to do. Street/Water Commissioner, Mr. Smith stated he goes street by street until the whole town is covered. Council member, Mrs. Kline stated it would be helpful to the residents if they knew when they were coming in order to have their leaves raked to the street for collection. She also noted it would be helpful to adjust employee's schedules so that leaves could be picked up on Saturday, maximizing the collection effort. Street/Water Commissioner, Mr. Smith stated that leave collection is behind due to the leaves falling approximately 2 weeks later than usual; the bulk is currently down so there is a large volume to currently pick up. He noted that one more sweep of the town and we will be in good shape. Council member, Mrs. Kline stated she was hoping in the future for a set plan for leave collection and street cleaning, which will make a better use of personnel. Street/Water Commissioner, Mr. Smith commented that schedules have been attempted in the past forty years and don't work when it comes to leaf collection. Council member, Mrs. Kline stated it may not have worked in the past and perhaps it is time to try it again. Street/Water Commissioner, Mr. Smith stated he covers the town north and south, then east and west. Council member, Mr. Greenway questioned Street/Water Commissioner, Mr. Smith if the coverage was in one day. Street/Water Commissioner, Mr. Smith stated no, he works the streets north and west across town and then the opposite direction. Mayor Dorin noted other communities release notices; there should be no reason we could not set up sections for collection on certain days. He noted he had several calls from residents also. Council member, Mr. Greenway stated it is something that could be reviewed next year. Council member, Mr. Tillson questioned if we have received any help from the county by providing work release to help with the collection. Street/Water Commissioner, Mr. Smith stated he had called several times the last couple months, workers were supposed to come, but no one ever showed up. He noted it would be nice to have help as we are shorthanded due to meter installation. Mayor Dorin noted Mr. Scott Metzger stated he always has workers available for work release.

MAYOR – Mayor Dorin questioned the 2017 paving budget. He reviewed the October 2016 Police report. Mayor Dorin questioned if the clock in the Broad Street Mini Park is working. Council member, Mr. Tillson noted that it was. A discussion took place regarding the clock; it was agreed to purchase parts to have on hand in the event the clock stops working again.

POLICE CHIEF – Chief Gyurina gave report to Council on the incidents for October, noting a DUI accident on Halloween, drug overdose in Lowes restroom, employee purse theft at Wendy’s and an indecent exposure incident. Council member, Mrs. Kline noted a decline in the animal incidents. Chief Gyurina agreed. Chief Gyurina also stated the Mill Street gate will be locked and closed for the season.

COUNCILPERSONS – Council member, Mrs. Kline commented that she had received multiple complaints regarding being “parked in” their driveways near the high school. Chief Gyurina stated that he does not feel they are “parked in” but noted multiple tickets have been given. Council member, Mr. Tillson shared with Mayor Dorin the revenue earned from the chlorinated bulk water site; \$7,600.00. Council member, Mr. Greenway commented that moving forward dramatically cutting the supplies from next years’ budget, we will be using iPad’s; he noted our biggest savings will be on paper. He explained the cost for the iPad’s were minimized due to the purchase of refurbished units. Mayor Dorin questioned if they were purchased from the 2016 Budget. Council member, Mr. Greenway stated yes.

SOLICITOR – Nothing at this time.

COUNCIL PRESIDENT – Nothing at this time.

PENDING MATTERS – Nothing at this time.

CORESPONDENCE AND ANNOUNCEMENTS – The next regular Council meeting will be held Monday, December 5th, 2016 at 7:00 PM.

VISITOR AND PUBLIC COMMENTS – Resident, Sharon Staron commented very nice “PR” was received from Kristina Papas/WNEP16 regarding the Mayor and the new LED lights for the Christmas tree. Mayor Dorin gave thanks to Council member, Mr. Greenway, the VIP’s and the VFW Post 14; who donated \$6,000.00 for the new LED lights. He stated the tree is expected to be lit the day before Thanksgiving. He also noted that next year will be the 70th Anniversary of the tree being lit.

There being no further business the meeting was adjourned at 7:50 pm on a motion by Mr. Greenway, second by Mrs. Kline and carried.

Respectfully submitted,

Ginny Gardner, Borough Secretary