

MINUTES OF THE BOROUGH OF MONTOURSVILLE

October 6, 2014

Prior to the meeting being called to order Council Vice President Rosemary Holmes requested a moment of silence to memorialize the passing of Council President, Mr. Ronald Shearer. She noted he served on council for approximately 11 to 12 years and was very active in the community.

The regular meeting of the Montoursville Borough Council was called to order by Council Vice President Rosemary Holmes at 7:00 PM, with the following answering roll call: Mark Tillson, Dennis Holt, David Moyer and Christopher Lucas. Council President, Ronald Shearer – absent.

The Pledge of Allegiance was observed.

The minutes of the September 22, 2014 were approved on a motion by Mr. Moyer, second by Mr. Lucas. The motion carried.

VISITORS AND PUBLIC COMMENT – Council Vice President, Mrs. Holmes stated that only public comments regarding new business on the agenda will be discussed. No public comments at this time.

TREASURERS REPORT – Motion by Mr. Holt to approve the treasurer's report and the Borough bills for September 2014 including \$6,652.43 - Legal Services for Broad Street Waterline project easements to Mc Nerney, Page, Vanderlin and Hall, \$1,674.00 for Broad Street Waterline Inspection to Larson Design Group, \$8,302.60 Well # 3 Improvements to L/B Water Service, Inc., \$301.94 Dare Expense for School Supplies for Marc Storm, second by Mr. Moyer. Council member, Mr. Moyer explained the \$301.94 were for school supplies to be used by Officer Marc Storm in the Dare Program. The motion carried.

NEW BUSINESS –

CDBG FFY 2014 GRANT APPLICATION FINAL PUBLIC HEARING, Resolution authorizing FFY 2014 Grant Application, Budget Modification for CDBG FFY 2012 and FFY 2013, CDBG Income Reutilization Plan, CDBG Procurement Policy, Fair Housing Resolution, Code of Conduct. At this time, Council Vice President, Mrs. Holmes recessed the regular meeting and the Final Public Hearing for CDBG FFY 2014 Grant Application was convened. Ms. Kristin McLaughlin /SEDACOG stated that there was a slight increase in this year's allocation of \$86,702.00. The first public hearing was held March 3rd, 2014 where proposed projects were discussed. The project finalization meeting was held on June 2nd where council selected and approved this year's funding to go to the Curb Cut Replacement Program; \$71,096.00 to the Curb Cut Program and \$15,606 to Administration. Ms. McLaughlin stated that a resolution must be passed by council in order to submit the application and authorize Council President to execute the documents to be submitted. She stated along with this being the Final Public Hearing for CDBG FFY 2014 Grant Application, it also serves as the Budget Modification Hearing for FFY 2012 and FFY 2013. She noted extra funds from the Bennett Street and Pine Street Reconstruction project, from FFY 2012 in the amount of \$13,243.73 will be re-budgeted to Montoursville Curb Cut Phase II along with FFY 2013 in the amount of \$ 50,086.79 the Bennett Street and Pine Street Reconstruction project will also be re-budgeted to Montoursville Curb Cut Phase II. At this time, Ms. McLaughlin opened the floor for any comments or questions from the public. Council Vice President, Mrs. Holmes questioned trees being added to Bennett Street. Ms. McLaughlin stated two trees had been added. A discussion took place; Ms. McLaughlin stated she would look into making sure the trees had been planted. There were no other public comments. At this time, Council Vice President, Mrs. Holmes closed the public hearing at 7:12 PM and reconvened the regular council meeting.

Motion by Mr. Lucas to adopt Resolution of the Borough of Montoursville authorizing the submission of an application to the PA DCED for Federal Fiscal Year 2014 under the Community Block Grant Program and authorize the necessary signatures, second by Mr. Moyer. The motion carried.

Motion by Mr. Holt to approve the Budget Modification for FFY 2012 and FFY 2013 Community Block Grant Program, second by Mr. Lucas. The motion carried. Council member, Mr. Holt questioned if next year's process will be done with the County. Ms. McLaughlin stated that Pennsylvania can require municipalities with less than 10,000 residents utilize the

county. The state realized that they cannot manage the hundreds of CDBG contracts; by using the county it will decrease the number of contract. She noted that the 2015 process, Montoursville Borough will be using the county. SEDACOG will help with the process, hopefully in January a MOU will be submitted to each municipality. She noted that after the first public meeting and project finalization everything will be done through the county. She stated there should be no change in the state allocation other than the normal fluctuation. The administration burden will go away for each municipality. Mayor Dorin questioned the remuneration that the county will be receiving. Ms. McLaughlin stated that the county will be receiving 18 percent. She noted that it may be a benefit by using the county as they will use an aggregate dollar amount. Mayor Dorin questioned if there would be a reduction of personnel at SEDACOG. Ms. McLaughlin stated that there would not be; the amount of work will still be the same. Mayor Dorin questioned if DCED oversees SEDACOG. Ms. McLaughlin stated that they did not; SEDACOG is a Council of Governments.

Motion by Mr. Moyer to adopt the CDBG Income Reutilization Plan, CDBG Procurement Policy, Fair Housing Resolution, Code of Conduct, second by Mr. Holt. Mayor Dorin questioned who will police the program. Ms. McLaughlin explained that SEDACOG oversees most of the policies but in the end DCED will monitor. It may be monitored by contract. The motion carried.

DCED – CDBG/SEDACOG –Financial Management Plan– The Borough Secretary explained this plan is required in order to satisfy DCED’s findings related to the oversight of our plan administrator SEDACOG.

Motion by Mr. Holt to approve the CDBG/SEDACOG Financial Management Plan, second by Mr. Moyer. Mayor Dorin questioned SEDACOG’s involvement. Ms. McLaughlin explained SEDACOG is involved throughout the whole process. It was noted that SEDACOG expects to be contracted through the county. The motion carried.

COUNCIL MEMBER VACANCY – WARD 3 – Council Vice President, Mrs. Holmes explained due to the passing of Council President, Mr. Shearer there has been a vacancy created on Borough Council in the 3rd Ward. She stated anyone who is interested should submit a letter of interest or resume. She noted keeping everything in the open, she feels the open position should be advertised.

Motion by Mr. Lucas to approve the advertisement of the open position of the 3rd Ward of Borough Council, second by Mr. Moyer. Council member, Mr. Moyer noted that the individual must reside in the 3rd Ward and provide an affidavit of residency. Council member, Mr. Lucas noted the position must be filled within 30 days of the vacancy. The Borough Solicitor noted that the appointment would be filled until the first Monday in January 2016. The motion carried.

RAILROAD CROSSING AT MILL STREET- Council member, Mr. Holt noted that the signage at the railroad crossing on Mill Street needs attention. He noted that a traffic study may be needed in the event that a stop sign would be added. He suggested that Street/Water Commissioner, Mr. Smith and Borough Engineer, Mr. Todd Pysher meet with Mr. George Fury/SEDACOG to review and make it safe then bring the recommendation to council for approval.

Motion by Mr. Moyer to approve the Street/Water Commissioner, Mr. Smith to discuss with Mr. George Fury/SEDACOG the signage at the railroad crossing and bring back recommendations to council, second by Mr. Lucas. The motion carried.

PLANNING & ZONING – Central Keystone COG Reports September 2014 were reviewed by council. Council Vice President, Mrs. Holmes noted that at North Washington Street there is a very nice brand new chicken coop on wheels.

RECREATION – Council member, Mr. Lucas updated council on the MJAA proposed multipurpose field slated for Indian Park. He noted that he had spoken with the MJAA president and everything is on track. They have achieved all the needed permits and are currently doing fundraising; hoping to break ground next spring. He noted they hopefully will be ready to utilize the field next season. Council member, Mr. Lucas noted that council had already approved and gave conditional support on several design requests and that MJAA is providing this field at no cost to the tax payers of Montoursville Borough. Council member, Mr. Tillson questioned the status of the Park Master Plan. Council member, Mr. Lucas stated that he has not heard from Mr. Auman and being he is the Recreation Committee Chairperson he would have thought he would have heard from him by now. The Borough Secretary noted that he had emailed the Borough after hearing that the Borough had received grant money from the

county's Act 13 Legacy fund. He also questioned in the email if there were any other regulatory entities that would not allow for profit vending in the park, noting he would be investigating it further with DCNR. Mayor Dorin noted that the previous Fall Festival permitted for profit vendors which added to the Fall Festival. Council member, Mr. Tillson reiterated that his question was about the status of the Master Plan. Mayor Dorin stated that he will have a report. Council member, Mr. Holt questioned the use of the grant monies. It was noted that the \$20,000.00 grant was submitted as the Pond Restoration and Nature Trail project, so it must be used for that. Council member, Mr. Lucas stated that Mr. Auman has not contacted the Recreation Board with an update. Council member, Mr. Holt noted at the last meeting with Mr. Auman, he was gathering information from all entities and would be bringing a draft plan to council; a public meeting would be scheduled and council would then approve the final plan. Mayor Dorin noted that Mr. Auman brought Indian Park plan at his last meeting requesting it to be marked with likes and dislikes and now he had been working on the Mill Street plan. Mayor Dorin noted that the football field seems to be in limbo based on what council does with the Master Plan. Council member, Mr. Lucas stated that council had already previously approved the multipurpose field in Indian Park and the Master Plan was to encompass that field, so there isn't any limbo about the field. Mayor Dorin noted that Mr. Auman originally positioned the football field in the wrong area of the Master Plan; once he was notified that it was not the correct placement, he changed it to the correct position noting that it might be a problem. Council member, Mr. Tillson stated that if we do not hear from the gentleman how should council know what is going on. He would like to invite Mr. Auman to attend the next meeting and give council an update on the Master Plan. Mayor Dorin stated he would notify Mr. Auman to attend the next meeting. Council discussed the proposed end date to present the Master Plan and invoices submitted and paid to Mr. Auman. Council member, Mr. Lucas thanked members on the Recreation Board for their hard work on the Harvest Parade along with the Police and Fire Departments. Council member, Mr. Lucas stated that Mr. Shearer had been on the Recreation Board for many, many years and council may want to consider memorializing him by naming the fishing pier or something of that nature in his memory.

STREETS/WATER – Street/Water Commissioner, Mr. Ron Smith gave a project status update with Larson Design Group to Council. He noted Well # 3 project is complete except for the tie in, Well # 4 & #5 electrical improvements are being worked on, Broad Street Water Main project has been completed as far as the contractor can go. Street/Water Commissioner updated council on the work completed by the Street and Water Departments noting that the connection to the two approaches to the Borough parking lot from Vine Street have been completed, parking lots in the park have been graded, they helped set up for the Fall Festival, hot tape and street paintings have been completed, 81 water meters have been installed, they have been busy finding water service lines for the Broad Street Water Main project. He noted that 395 feet of conduit needed to be installed for the reservoir level indicator at Sylvan Dell. He gave an update on the VIP's work; painting both arch bridges, the restroom on John Hazel drive have been repaired and repainted, and several benches and tables have been painted. They will be painting the small gazebo and have removed the cupola to repair it. Council member, Mr. Moyer stated that first the bridges look great so make sure the VIPs know that and second, when is leaf pickup? Council Vice President, Mrs. Holmes questioned how long leaf pickup will take place. Council member, Mr. Tillson questioned where the leaves are to be placed. Street/Water Commissioner, Mr. Smith explained that leaf pickup will begin on October 15th, depending upon the workload, and should be wrapped up by Thanksgiving or a little after. The whole town is covered about six times and leaves are to be placed in the street after the 15th of October.

MAYOR – Mayor Dorin reviewed the September Police Report with Council. Mayor Dorin stated that he was called by Father Manno, who assisted with talking to a judge in the city to help with setting up a community awareness meeting on Thursday, October 23rd at 6:30 PM at Our Lady of Lourdes, Montoursville, PA. Mayor Dorin presented to Council a letter regarding his conversation with the National Sheriff's Association. He stated that he discussed the Montoursville Neighborhood Watch Facebook with the National Sheriff's Association. He also distributed handbooks, posters and information that was received from the National Neighborhood Watch Association. Information will be posted on the Montoursville Police web site. Mayor Dorin stated that the money for the Fall Festival was transferred to the Kiwanis. He also noted that Weis Markets donated 4 benches that are currently in Indian Park.

POLICE CHIEF – Chief Gyurina reported to Council that the Harvest Parade was much longer than in the past year. Also, during the Fall Festival there was an arrest for robbery and he was taken into custody due to a warrant. Chief Gyurina also discussed a chase that the state police were involved in that ended at Walmart. He also stated that there was a fire that damaged a laundromat, Norge Launderama, on 21 South Washington Street today.

COUNCILPERSONS – Council member, Mr. Moyer announced that he would like the public to know that the Mayor Dorin's attitude regarding the local neighborhood watch is not in agreement necessarily with every council member or the county sheriff. Council member, Chris Lucas recognized the Recreation Board members for all the time put into the events from the Harvest Parade, Fall Festival, etc. Those recognized are as follows: Sally Kiessling, Marian Harris, Bob Dunne, Council Member's- Mr. Holt and Council Vice President- Mrs. Holmes. Council member, Mr. Lucas also stated that the Recreation Board is always looking for more people. Council member, Mr. Holt discussed the fact that Mayor Dorin would like a cell phone. He noted Mayor Dorin has money available in his budget to cover a cell phone expense. It was decided that Mayor Dorin does not need approval to obtain a cell phone. Council member, Mr. Holt questioned the Street/Water Commissioner, Mr. Smith about the progress of selling the snow plow and truck. Street/Water Commissioner, Mr. Smith stated as soon as he gets pictures, they will be displayed on the internet on Muncibid.

Motion by Mr. Holt to approve the Borough Secretary to send a letter of request to the Willing Hand Hose Fire Company requesting their finances, income & debt, second by Mrs. Holmes. The motion carried. The budget preparation was discussed by Council member, Mr. Holt. He requested the Borough Secretary acquire 3 quotes for the municipal insurance.

SOLICITOR – Nothing at this time.

COUNCIL PRESIDENT – Absent at this time.

PENDING MATTERS – Council discussed the condemned property at 333 Mulberry Street regarding the status of the demolition for that property. The Borough Secretary will contact Jim Emery/Central Keystone Council of Governments property maintenance, to check on the status of the situation.

CORESPONDENCE AND ANNOUNCEMENTS – Next Council meeting will be Monday, October 20th, 2014 at 7:00 PM.

VISITORS AND PUBLIC COMMENTS – Resident Marion Harris, 604 Jordan Ave. questioned when the bathrooms will be closed in the park. Street/Water Commissioner, Mr. Ron Smith stated that the Borough goes by the weather; we try to keep them open as long as possible. The bathrooms will need to be closed as soon as we have a forecast of seven days of freezing temperatures. Resident Tina Kline, 1009 Tule Street commented on Council member, Mr. Holt's request to allow Mayor Dorin to purchase a Borough cell phone for business and personal use but not allowing Chief Gyurina the use of the Borough police car for personal use. She stated she did not feel the Borough should be paying for Mayor Dorin's cell phone. Lazer Car Wash Business Manager, Rusty Weaver, 629 North Loyalsock Ave stated he had received the Occupancy Permit for the carwash and informed Borough Council that he had contacted Ted's Landscaping who researched larger landscaping unfortunately it is not available at this time. He did contact the residents across the street from the car wash who have no issues regarding the head lights. He questioned Council members if they had received any complaints. Council discussed the Grand Opening of the carwash Council members agreed everything was satisfied with the carwash. Resident Carol Savoy, 801 Broad Street and Borough Council member discussed the proposed condemnation of her property. Council member, Mr. Holt questioned if the Borough was going to proceed with the condemnation. Council Vice President, Mrs. Holmes stated she felt the Borough Engineer should explore other options and report back. Council member, Mr. Tillson noted this has already been done. He stated that Mrs. Savoy had the opportunity to discuss this issue, she was given the opportunity to meet with the Water Committee but chose not to, only wanting to meet with the Borough Engineer prior to meeting with the Water Committee, and now at the eleventh hour she would like it to change. He stated this will hold up the project and cost the Water customer's money. Council member, Mr. Tillson stated he would like to appease everyone but unfortunately it can't be done. Even though money will have to be given to Mrs. Savoy for the easement, Montoursville Water Company needs to

supply good drinking water to all its customers. He stated that if we did try to do the project another way, who is to say other property owners would not hold out, and now the water project would be on hold; it just doesn't make sense. Resident, Mrs. Savoy noted that the property owner's that would be affected in the alternate case; it is for their water supply and they would be happy to give a right of way. She noted that she was not aware of any other opportunity to meet with the Borough other than the initial meeting that her son Adam attended. It was noted that an email from the Borough Water Engineer stated that he had discussed with Mrs. Savoy about meeting with the Borough Water Committee and she had refused, only wanting to meet with the Engineer. Mrs. Savoy stated that her reasoning to meet with the Borough Water Engineer was that she had spent a lot of money on engineering and felt the engineer was using the information against her. She felt like it was a conflict of interest. Council member, Mr. Holt stated this is not Mrs. Savoy's fault it is the Borough's fault. She is a property owner and must be respected. He stated the Borough should do whatever we can do accommodate her and feels it can be done. Council member, Mr. Holt noted he is not afraid to change course and face whatever lies ahead. He stated the Borough was wrong in starting a project without having the right of ways in place and now the project is stalled. He stated we need to do an alternate route and feels it will save a lot of money. Mrs. Savoy noted the appraised amount will go to the Board of Views to come up with an equitable amount for the property. She stated that if an alternate route was to use other owner's properties she would happily cooperate and sign off on her other properties. Mrs. Savoy stated she appreciates Borough Council's time for listening. Sun Gazette Reporter, Jennifer Cooper questioned if there had been a special meeting before the Council meeting. It was noted that there was an advertised Water Committee meeting held prior to the Council meeting.

There being no further business the meeting was adjourned at 8:45 pm on a motion by Mr. Moyer, second by Mr. Lucas and carried.

Respectfully submitted,

Ginny Gardner, Borough Secretary