

MINUTES OF THE BOROUGH OF MONTOURSVILLE

October 1, 2018

The regular meeting of the Montoursville Borough Council held in the Borough building was called to order by Council President Eric Greenway at 7:00 PM with the following answering roll call: Ted Haines, Mark Tillson, Tina Kline, Eric Greenway, Chris Lucas and Robert Brown.

The Pledge of Allegiance was observed.

The September 10, 2018 minutes were approved on a motion by Mrs. Kline, second by Mr. Haines. The motion carried.

VISITORS/PUBLIC COMMENT ON AGENDA ITEMS – Nothing at this time.

TREASURERS REPORT – **Motion** by Mr. Lucas to approve the treasurer's report and the Borough bills for September 2018; second by Mr. Brown. The motion carried.

NEW BUSINESS –

ORDINANCE #481 – AMENDING SECTION 150-46, SCHEDULE IX, ADDING STOP SIGNS - BOTH DIRECTIONS OF TRAVEL – TULE ST. AT THE INTERSECTION OF ELM ST. –

Motion by Mrs. Kline to approve Ordinance #481, amending Section 150-46, Schedule IX, adding Stop Signs in both directions of travel at Tule Street at the intersection of Elm Street; second by Mr. Brown. The motion carried.

APPOINTMENT OF SEWAGE ENFORCEMENT OFFICER – SEO SERVICES/JAMI NOLAN –

Council President, Mr. Greenway explained Borough Council is required to appoint a Sewage Enforcement Officer. It was noted the former appointed Sewage Enforcement Officer no longer provides this service.

Motion by Mr. Greenway to approve the appointment of Mr. Jami Nolan/ SEO Services as the Sewage Enforcement Officer, second by Mr. Lucas. The motion carried.

NESCO SERVICES AGREEMENT FOR TEMPORARY PERSONNEL SERVICES – Council President Mr. Greenway reviewed and discussed the NESCO Services agreement.

Motion by Mrs. Kline to approve NESCO Services agreement, providing temporary personnel services; second by Mr. Haines. The motion carried.

PROPOSAL TO PAVE BOROUGH MINI PARK PARKING AREA ON BROAD ST – M & M ASPHALT CORP - \$12,258.00 -

Motion by Mr. Greenway to approve M & M Asphalt Corp. proposal to pave the Borough's mini parking area located on Broad Street in the amount of \$12,258.00, second by Mrs. Kline. The motion carried.

PAYMENT APPLICATION #1 – 2018 CDBG CURB RAMP PROJECT – HRI, INC. - \$36,180.00 –

Motion by Mr. Lucas to approve Payment application #1 for the 2018 CDBG Curb Ramp Project to HRI, Inc. in the amount of \$36,180.00, second by Mr. Brown. The motion carried.

CHANGE ORDER #1 – 2018 STREET IMPROVEMENT PROJECT – TRAFFIC LOOP AT LOYALSOCK & BROAD STREETS – HRI, INC. - \$2,300 – Council President, Mr. Greenway explained Change Order # 1 noting it is for work to replace the traffic signal loop detector.

Motion by Mr. Brown to approve Change Order #1 for the 2018 Street Improvement Project to HRI, Inc. for work to replace the traffic signal loop in the amount of \$2,300; second by Mr. Greenway. The motion carried.

PLANNING & ZONING – Central Keystone COG September Report.

RECREATION – Nothing at this time.

STREETS/WATER – It was noted that the streetscape was 95 percent complete.

MAYOR – Mayor Bagwell shared that he attended a Police DUI checkpoint and was impressed with how valuable, prompt and efficient it was.

POLICE CHIEF – Chief Gyurina reviewed the September police report, noting the department has been very busy. He explained during the absence of the police department secretary, they were required to pick up many administrative duties. In addition, he stated the police department has a greater appreciation for the work she performs.

COUNCIL PERSONS – Nothing at this time.

SOLICITOR – Solicitor, Randy Sees explained Council’s earlier action appointing a Sewer Enforcement Officer would also require the adoption of the fee schedule for Mr. Nolan/SEO Services and recommends the adoption of those fee’s for the Borough.

Motion by Mr. Greenway to approve the fee schedule for Mr. Jami Nolan/ SEO Services as the Borough’s fee schedule, second by Mrs. Kline. The motion carried.

COUNCIL PRESIDENT – Nothing at this time.

PENDING MATTERS – Nothing at this time.

CORRESPONDENCE AND ANNOUNCEMENTS – The next regular Council meeting will be held Tuesday, November 13, 2018 at 7:00 PM. Halloween is scheduled for Wednesday, October 31, 2018 from 6:00PM to 8:00PM. Council President, Mr. Greenway announced an executive session will be held immediately following this meeting to discuss personnel issues and Council will not be reconvening.

VISITOR AND PUBLIC COMMENTS – Resident, Donna Ponegrate questioned the status of complaints for a property located at the corner of Washington and Cherry Streets, noting to date nothing has been done. It was noted the matter has been filed at the District Magistrate Office.

There being no further business the meeting was adjourned at 7:20 PM on a motion by Mr. Lucas, second by Mr. Brown and carried.

Respectfully submitted,

Ginny Gardner, Borough Secretary