

MINUTES OF THE BOROUGH OF MONTOURSVILLE

October 1, 2012

The regular meeting of the Montoursville Borough Council was called to order by Council President Robert Brobson at 7:00 PM, with the following answering roll call: Mark Tillson, Dennis Holt, Robert Brobson, Ronald Shearer, Kim DiRocco, Gary Marshall and Mayor Dorin.

The Pledge of Allegiance was observed.

President Robert Brobson announced that an executive session took place prior to the meeting to discuss personnel issues.

The minutes of the September 4, 2012 meeting was approved on a motion by Mr. Ronald Shearer, second by Mr. Gary Marshall. The motion carried.

VISITOR AND PUBLIC COMMENT –

Tyler Robinson presented to council his Eagle Scout Project. He will be refurbishing the “Welcome to Montoursville” sign near the airport, along with building a flowerbox.

Motion by Mrs. DiRocco to approve Tyler Robinson’s Eagle Project, second by Mr. Shearer. The motion carried.

TREASURERS REPORT –

Motion by Mr. Shearer to approve the treasurer’s report and the Borough bills for September 2012, second by Mrs. DiRocco. The motion carried.

NEW BUSINESS –

CDBG FFY 2010 BUDGET REVISION – Ms. Kristin McLaughlin & Mrs. Jamie Shrawder/SEDACOG recommended moving the 2010 allocation of \$ 41, 340.07 from the Curbcut replacement project into the Pine Street reconstruction project.

Motion by Mr. Shearer to approve the budget revision from the CDBG 2010 curbcuts allocation of \$ 41,340.07 to the Pine Street Reconstruction project, second by Mrs. Kim DiRocco. The motion carried. Mrs. Shrawder explained that they will start the process of soliciting quotes from engineering firms for the project. All agreed.

CDBG FFY 2013 APPLICATION PREPARATION SCHEDULE –

Motion by Mr. Marshall to approve the CDBG FFY 2013 Application Preparation Schedule, second by Mr. Holt. The motion carried.

APPLICATION FOR COUNTY AID –

Motion by Mr. Holt authorizing necessary signatures to apply for County Aid in the amount of \$4305.00 for the yearly paving projects, second by Mr. Shearer. It was noted that this year’s allocation by Lycoming County was cut in half. Motion carried.

DEVELOPMENT IMPROVEMENT AGREEMENT –

Motion by Mr. Holt to approve the Development Improvement Agreement, second by Mr. Marshall. The secretary explained it is a basic agreement that can be adjusted in the future. The motion carried.

RESOLUTION 2012-09 - ADOPTION OF REGIONAL SOLID WASTE MANAGEMENT PLAN –

Motion by Mr. Holt to adopt Resolution 2012-09, second by Mr. Shearer. The motion carried.

MONTOURSVILLE BOROUGH WATER WORKS DROUGHT & WATER EMERGENCY PLAN –

Motion by Mr. Holt to adopt the Montoursville Borough Water Works Drought & Water Emergency Plan, second by Mr. Marshall. Council member, Mr. Holt requested that Swiftreach be added, as part of the notification, to the plan. The motion carried.

APPLICATION FOR WATER WITHDRAWAL SITE –

Council President, Mr. Brobson explained the application will be for a water withdrawal site from the river.

Motion by Mr. Holt to approve the necessary signatures to apply for a water withdrawal site, second by Mr. Shearer. The motion carried. It was noted at this time that Tom Sauers from the CKCOG was to speak to council about the rental inspections but was running late so he will speak later in the evening when he arrives.

PLANNING & ZONING – Central Keystone COG Reports September 2012 were reviewed by council.

RECREATION – September Minutes

Council member, Mr. Shearer gave an update on the Harvest Parade; a thank you note they received and recognized Mr. Ronald Hess as the new Chairman of the Recreation Board.

STREETS/WATER – Street/Water Commissioner, Mr. Ron Smith reported to council regarding the Street and Water department's activities. He reported that all the traffic lights had been serviced by Lecce Electric, the street markings have been painted; they have been repairing hot tape and repairing catch basins. He stated a large split ash tree had been removed from the park; they have also been doing some tree trimming in the park and the ponds have been dug out for the skating area. He stated that Mill Street is ready for stone and hydro seed; once completed it should be finished with the FEMA invoices to date being \$ 301,952.00. He said that the paving project should start within the next two weeks. He then requested council's approval to add two more items to the paving project, to pave the patches from water repairs on Broad Street at a cost of \$10,500.00 and to pave the end of Crawford Alley from Maple Street to Fairview Drive at a cost of \$12,179.30.

Motion by Mr. Marshall to approve paving the patches from water repairs on Broad St at a cost of \$10,500.00 and to pave the end of Crawford Alley from Maple Street to Fairview Drive at a cost of \$12,179.30, second by Mr. Holt. The motion carried. Street/Water Commissioner, Mr. Smith reported that the Water department repaired a fire hydrant at the end of Maple Street; the Water Management Plan has been completed and sent to DEP and they had been trying to locate a major water leak. He also stated that he received a letter from PPL stating that they will be interrupting service on October 5th from 8:00 AM to 2:00 PM in the 1200 block of Fairview Drive to do repairs, which will affect our water pressure system in that area. Letters will be sent out to residents in that area to conserve water during that period.

MAYOR – Mayor Dorin reviewed with council the September Police Report.

POLICE CHIEF – Chief Gyurina reported to council thefts are on the rise so residents need to lock their vehicles. He also reminded residents that live on the 300 – 400 block of Broad Street, that temporary "No Parking" signs will be placed on Friday evening for the Harvest Parade. He noted that Halloween will be October 31st, 2012 from 6:00PM – 8:00PM. Chief Gyurina requested permission to have a Police vehicle repaired.

Motion by Mr. Marshall to submit the claim to repair the Police vehicle to insurance, second by Mrs. DiRocco. The motion carried.

COUNCILPERSONS – Council member, Mr. Gary Marshall announced his official resignation as of Friday, October 5th, 2012. Council President, Mr. Brobson thanked Mr. Marshall for all his work and service to the Montoursville residents. **Motion** by Mr. Shearer to accept Mr. Gary Marshall's resignation from Borough Council effective Friday,

October 5, 2012, second by Mr. Marshall. The motion carried. Council President, Mr. Brobson stated that council had requested letters of interest from any resident living in the 2nd Ward for appointment to fill the vacancy of Mr. Marshall's council seat. He stated there will be a special meeting on Monday, October 8th, 2012 at 7:00PM to appoint to fill Mr. Marshall's vacancy. It was also stated that there is a vacancy on the Recreation Board that needs to be filled and there has been one applicant. Council member, Mr. Holt noted that the Borough Engineer, Mr. Todd Pyscher met with the Street/Water Committee to review a new Stormwater Management Ordinance. Council should review it and give comments as the borough engineer would like it adopted as soon as possible. Council member, Mrs. DiRocco requested a Delegation of Authority; establishing a general policy that standing committee chairs will be authorized to make decisions between meetings on behalf of the borough on issues within the purview of their committee. These decisions will be limited to operational and maintenance issues which fall within budgetary limits already in policy set by council. In addition each committee will be tasked with coming up with criteria for more specific delegation policy for each committee. Delegation and scope of authority criteria will also be developed for department heads and the secretary. **Motion** by Mrs. DiRocco to adopt a Delegation of Authority policy, second by Mr. Shearer. Council member, Mr. Holt stated that he would consider looking at that policy if it were put in writing however he will not give up his right to make decisions to any committee. He stated he is against it and in his eyes the majority rules. Council member, Mr. Shearer suggested putting the policy in writing before anything is approved. The motion fails. Council member, Mr. Holt stated that by looking at the report from the CKCOG on rental inspections, that they have their hands full. They are very busy and are earning their money. Council President, Mr. Brobson discussed and explained the rental inspection report.

SOLICITOR – nothing at this time.

COUNCIL PRESIDENT – nothing at this time.

PENDING MATTERS – nothing at this time

CORESPONDENCE AND ANNOUNCEMENTS – Council President, Mr. Brobson noted that there will be a special council meeting on Monday, October 8th, 2012 at 7:00 PM and Halloween – Wednesday October 31st, 2012 @ 6:00-8:00PM

VISITOR AND PUBLIC COMMENTS – Mr. Larry Solomon, Softball League questioned the unanimous approval from the Recreation Board to permit the 3 softball leagues to play in Indian Park. He gave a background on the league and stated he felt no need for anything to change. Council President, Mr. Brobson noted that council had been aware of the Recreation Board recommendation: however borough council had stood on the 6-0 vote that those fields would not be available to the softball leagues and there has been no change in that. Mr. Todd Walker, Vice President, softball league went on to discuss the playing schedule of the various leagues. Council member, Mr. Shearer addressed Mr. Walker regarding the schedules. Mr. Scott Metzger, President /Little League explained to council regarding Little League's position on the matter. Council member, Mr. Shearer disagreed with Mr. Metzger's view regarding Little League and playing in Indian Park. Council member, Mr. Tillson questioned whether the subject got revisited as stated at a prior meeting.

Motion by Mr. Tillson to postpone the motion of not to take any action on the past motion until it could be studied, second by Mr. Holt. It was noted that the softball leagues should request the use of the fields every year. Council member, Mrs. DiRocco would like some kind of contract between the borough and the softball leagues. The motion carried. Council member, Mr. Marshall requested to have some document in writing with the softball leagues. It was noted that the softball leagues currently submit an event permit. Mr. Vince Shearer, head umpire for the softball league questioned his ability to recruit umpires if the softball leagues don't have the approval to play in the park. Mr. Todd Walker stated that this is the biggest league in the area.

Motion by Mr. Tillson to allow the softball leagues to fill out an event permit, pay the fees and allow them to play softball next year, second by Mr. Holt. Council member, Mr. Holt went on to read the terms on their event permits. Council President, Mr. Brobson questioned the fees and the years that they have been paying the same fees. The motion carried.

Mr. Nick Ripley, a senior at Montoursville High School discussed and requested approval for his senior project, which consists of painting a mural on the side of Smith's Jeweler's building. Several questions were asked by council members regarding the maintenance and liability of his project. Council President, Mr. Brobson asked Mr. Ripley to submit his request in writing and council will review it at the special council meeting. Ms. Diana Ireland representing the Senior Citizens of Montoursville requested council to include \$500.00 in the budget to help pay for the use of Our Lady of Lourdes hall as a meeting place for the seniors. Council President, Mr. Brobson stated it would be considered and invited her to attend the next budget meeting. Resident, Mr. Chris King expressed to council his disappointment over the Montoursville High School Cross Country team not being able to have their event in Indian Park.

RENTAL INSPECTIONS –

Mr. Tom Sauers, Director of the Central Keystone Council of Governments, gave a brief summary on how a rental inspection ordinance can be a "positive" for a municipality regarding health and safety for the community. Landlord, Mr. Scott Metzger questioned if council revisited the issue of the fees associated with the rental inspections. A discussion ensued among council members and residents regarding the fees of inspection. It was noted by Mr. Sauers that the CKCOG's fees cannot increase without the approval of borough council and that tax dollars should not subsidize the rental inspections. Resident, Mr. Wayne Miller questioned what not the safety of the whole borough. Mayor Dorin stated we like to be proactive not reactive because of safety and that is what makes a good community, a great community. Mr. Metzger questioned council member, Mr. Marshall's vacancy and asked if it was advertised to fill that vacancy. It was noted that it was advertised in the newspaper. Mr. Metzger questioned about the newsletter and about the income from bulk water sales. A discussion took place regarding the use of bulk water income, taxes and the budget. Council President, Mr. Brobson asked if the Zoning Committee had a recommendation regarding the Rental Inspection process and fees. Council member and Chairman of the Zoning Committee, Mr. Marshall stated that the committee had discussed the rental inspection process and fees and recommends to leave the Rental Ordinance and fees in place as it stands. All agreed. Ms. Ireland stated that she could not attend the next budget meeting. Council President, Mr. Brobson recommended to Ms. Ireland to submit a letter with her requests.

There being no further business the meeting was adjourned at 8:52 pm on a motion by Mrs. DiRocco, seconded by Mr. Marshall and carried.

Respectfully submitted,

Ginny Gardner, Borough Secretary