

MINUTES OF THE BOROUGH OF MONTOURSVILLE

January 27th, 2014

The special meeting of the Montoursville Borough Council was called to order by Council President Ronald Shearer at 7:00 PM, with the following answering roll call: Mark Tillson, Dennis Holt, Rosemary Holmes, David Moyer and Christopher Lucas.

The Pledge of Allegiance was observed.

The minutes of the January 6, 2014 meeting were approved on a motion by Mr. Moyer, second by Mr. Lucas. The motion carried.

VISITORS AND PUBLIC COMMENT – nothing at this time.

NEW BUSINESS –

BUDGET 2014 – Finance Committee Chairperson, Mr. Holt explained the changes that would amend the budget; he noted it is balanced but things may have to change as we move along.

Motion by Mr. Holt to adopt the 2014 Budget, second by Mrs. Holmes. The motion carried.

ORDINANCE # 458 TAX LEVY ORDINANCE – Borough Secretary/Treasurer explained the millage increased from 2.3 mills to 3.0 mills, increasing the millage by .7 mills. The increase will generate approximately \$183,000.00 of revenue.

Motion by Mr. Holt to approve Ordinance # 458 Tax Levy Ordinance, second by Mr. Tillson. The motion carried.

BROAD STREET WATER LINE REPLACEMENT PROJECT- PHASE ONE – Street/Water Commissioner gave a brief explanation of the project that has been in the works for awhile; it will be the first phase replacing an old transite line. Estimated cost for the project 1.1 million dollars. Easements will need to be acquired from property owners prior to putting the project out to bid.

Motion by Mr. Tillson to approve authorization to advertise the Broad Street Water Line Replacement Project Phase I for bid once easements have been acquired, second by Mr. Moyer. The motion carried.

KEYSTONE COMMUNICATIONS – PURCHASE OF MOBILE RADIO’S – Street/Water Commissioner, Mr. Smith explained to council his request to purchase new mobile radios; the radios are outdated and are not capable of narrowband frequencies.

Motion by Mr. Moyer to approve authorization to purchase mobile radios from Keystone Communications at a cost of \$ 6,626.10, second by Mr. Lucas. The motion carried.

PLANNING & ZONING – Nothing at this time.

RECREATION –

January Minutes

- Event Permits: 2014-1 Charlie Green Coed Softball League, 2014 Softball Season –April thru October- Sunday’s 8:00AM-8:00PM
- 2014-2 Montoursville Men’s Softball League, 2014 Softball Season – March thru October- Monday thru Friday, some Saturdays 5:00PM-8:30PM
- 2014-3 Montoursville Garden Club–Plant Sale–May 17th, 201 –7:00AM–3:00PM
- 2014-4 Lycoming Cty Suicide Prevention Coalition–Out of the Darkness Walk – September 21, 2014 – 9:00AM – 4:00PM

Council member, Mr. Lucas noted a tentative date for the Harvest Parade has been set for October 4th, 2014. Mayor Dorin discussed the incidentals with Mr. Bruce Buckle, from the High School; he will be taking the information regarding the Harvest Parade back to the Kiwanis and get back in touch with us. Council member, Mr. Lucas stated that additionally they have starting working on a 5 year plan for the park and also working on this year’s summer schedule.

Motion by Mr. Moyer to approve Event permits 2014-1, 2014-2, 2014-3, 2014-4, second by Mrs. Holmes. The motion carried. A discussion took place regarding grants and fundraising that may be available to make improvements to the park and the master plan for the park. Mayor Dorin noted that he had received a quote from Larson Design Group to apply for a grant; he will be soliciting more quotes. Council member, Mr. Tillson stated he would like to minimize costs. The route for the Harvest Parade was discussed, Council member, Mr. Lucas will inform Chief Gyurina when it has been determined.

Motion by Mr. Holt to approve the recommendation from the Recreation Board to replace Mr. Jim Reeder with Mr. Ron Beach to oversee the trees and plaques in the park, second by Mr. Moyer. At this time, Mayor Dorin presented and discussed a list of projects that the VIP's would like council to consider. Council discussed with Mayor Dorin the VIP's and council's appreciation of the work that they do. The motion carried. Council member, Mr. Holt reviewed with council, Mr. Jacopetti's with Montoursville Junior Athletic Association email giving an update on the progress of the sports field project. He also discussed the Recreation Board's recommendation of the need for a Master Plan for the park; he noted the quote received from Larson Design Group was in the amount of \$2400.00 to submit an application for the grant that is due in the near future. Mayor Dorin stated he will provide other quotes for the next meeting; he noted that the county may be available to help with the Master Plan. Council discussed grants and other grant applications that may be available; it was noted that the quote from Larson Design Group was only to submit the application for the grant. It was agreed to table the discussion until the next council meeting.

STREETS/WATER – Street/Water Commissioner, Mr. Ron Smith gave a report to council on the Street and Water Department which include servicing small equipment, repairing several leaks, the installation of heat tape on the Frac tanks. He reported that he received a request from Inflection Energy to increase their daily allocation permit to 1,000,000 gallons a day; that allocation permit must be approved by the Susquehanna River Basin and DEP. Council member, Mr. Holt questioned if letters are being sent out to property owners regarding the leaks; it was noted that the borough is responsible for the repairs if the line had been renewed. Street/Water Commissioner, Mr. Smith and council discussed water meter replacement project; type, cost and warranty of the meters, timeline of replacing meters and who would be replacing the meters. He stated he would provide quotes for the meters to council at the next meeting. It was noted that they would be purchased from LB Water Co.; a costars dealer. A discussion took place about accuracy of the meters and manpower that would be saved by using the more efficient meters. Street/Water Commissioner, Mr. Smith was requested by council to provide a spreadsheet with all the information regarding the meters including the cost of installation.

MAYOR – Mayor Dorin explained to council that he had reviewed the VIP list of projects with the Recreation Board; Bocce court maintenance was added to the list. Mr. Ron Beach was noted as the contact for the VIP projects. He stated the Recreation Board approved the list and is requesting council's approval. He noted that all projects will be approved by Street/Water Commissioner, Mr. Smith. Street/Water Commissioner stated that there were some items on the list that the VIP's are not permitted to do. He noted spraying a herbicide or cutting any trees down are not permitted. Mayor Dorin also informed council about the Kiwanis and the Fall Festival trying to coordinate with the Harvest Parade; he will keep council updated. He also explained that the VIP's have committed their help to the Fall Festival.

Motion by Mr. Lucas to approve the VIP list of projects contingent upon prior Council approval for any expenditure over \$100.00, second by Mr. Holt. The motion carried. Mayor Dorin requested Council's approval to move forward with the "Young Lungs at Play", no smoking in the park areas including Mill Street or borough campus area. Council member, Mr. Christopher Lucas explained the "Young Lungs at Play" program and stated that he feels it can be enforced; if smoking has occurred, no event permit will be approved the following year. Council Member, Mr. Tillson discussed smokeless tobacco and the use at the softball fields. A discussion took place regarding the legality of the inclusion of the Borough campus. Solicitor, Randy Sees stated Council can include the Borough campus in the Policy without issues. It was agreed that a policy must be written.

Motion by Mr. Lucas to approve "Young Lungs at Play" program; no tobacco products allowed for Indian Park, second by Mrs. Holmes. The motion carried.

Motion by Mr. Lucas to approve "Young Lungs at Play" program; no tobacco products allowed for Mill Street, second by Mr. Holt. The vote was 3 yeas and 3 nays. Mayor Dorin voted yea to break the tie vote. The motion carried. It was discussed that the "Young Lungs at Play" program was designed for park areas; not the borough campus.

POLICE CHIEF – Chief Gyurina discussed recent scams; individuals are very persistent. Residents need to be aware. Chief Gyurina explained to council that he is losing a Part Time Police Officer; he found full time employment.

SOLICITOR – nothing at this time.

COUNCIL PRESIDENT – nothing at this time.

COUNCILPERSONS – Council member, Mr. Tillson questioned if the Harvest Festival will be replacing the Fall Festival. Mayor Dorin explained that intent is for the Kiwanis to have a trial year to see if it will be successful. Council member, Mr. Tillson would like to see Montoursville Borough reap the benefits of the festival. Mayor Dorin discussed the guidelines for the festival; making it a social event and past Fall Festivals. Council member, Mr. Moyer questioned Mayor Dorin if he had any knowledge of other municipalities having problems with finding part time officers. Mayor Dorin stated that our area has had problems. Mayor Dorin discussed the Police Department's part time officers and availability to work. Council member, Mr. Lucas discussed the appointment of two Recreation Board members.

Motion by Mr. Lucas to reappoint Mrs. Marian Harris and Mr. Robert Dunn to the Recreation Board, second by Mr. Moyer. The motion carried.

It was agreed to have an Executive Session to discuss appointment of Board and Committee positions at 6:30 PM on February 3rd, 2014

COORESPONDENCE AND ANNOUNCEMENTS –

Next council meeting will be Monday, February 3, 2014 at 7:00 PM

VISITOR AND PUBLIC COMMENTS –Resident, Scott Metzger, Weldon Street stated that Williamsport Rental Ordinance does not charge for inspection just re-inspection and questioned if anything has been revisited and discussed with the Rental Ordinance. He would like the Zoning committee to revisit the inspection fee. He asked Council member, Mr. Holt to explain his comment to the paper regarding water monies being used to fund the police department. He questioned the money being used for infrastructure, increasing taxes and employee contribution for healthcare. Resident, Robert Brobson questioned the cash flow report for the Borough and the dollar amount the Borough received this month in water sales.

There being no further business the meeting was adjourned at 9:04 pm on a motion by Mr. Moyer, seconded by Mrs. Holmes and carried.

Respectfully submitted,

Ginny Gardner, Borough Secretary