

MINUTES OF THE BOROUGH OF MONTOURSVILLE

January 21, 2015

The regular meeting of the Montoursville Borough Council was called to order by Council President Rosemary Holmes at 4:00 PM, with the following answering roll call: Mark Tillson, Dennis Holt, Don King, David Moyer and Christopher Lucas. The Pledge of Allegiance was observed.

Council President, Mrs. Holmes announced that an executive session took place prior to this meeting to discuss legal issues.

The minutes of the January 5, 2014 were approved on a motion by Mr. Holt, second by Mr. Lucas. The motion carried.

VISITORS AND PUBLIC COMMENT – Nothing at this time

SUBDIVISION – Hutchinson East – 1050 East Broad Street – Mr. Paul Woosley/Hutchinson Development presented their proposed Subdivision to Council.

Motion by Mr. King to approve the subdivision of 1050 Broad St- Hutchinson East, second by Mr. Moyer. The motion carried.

NEW BUSINESS –

APPOINTMENTS AND/OR RE-APPOINTMENTS – BOARDS AND COMMISSIONS – Council member, Mr. Lucas briefly explained that the Recreation Board would like to recommend to council to expand their Board from 7 to 11 members.

Motion by Council member, Mr. Lucas to approve a resolution to expand the Recreation Board from 7 members to 11 members, second by Mr. Moyer. The motion carried. Council President, Mrs. Holmes requested the Borough Secretary to review the applicants for the Recreation Board and Planning Commission.

Motion by Mr. Lucas to approve the appointment of Renee' Carey, Ron Beach and Dave Walters to the Recreation Board through January 1, 2020, second by Mr. King. The motion carried.

Motion by Mr. King to approve the appointment of Bryan Pauling to the Planning Commission through January 1, 2016, second by Mr. Moyer. The motion carried.

WEIS MARKETS – Stipulation of Settlement- Tax Year 2014-2015 – Solicitor, Randy Sees reviewed and explained that Weis Markets had appealed their real estate taxes for their property at 780 Broad St. and has agreed to the proposed settlement. He noted that this stipulation must also be agreed upon by Lycoming County and Montoursville School District.

Motion by Mr. Moyer to approve the Stipulation of Settlement with Weis Markets for 780 Broad Street for the tax years 2014 & 2015, second by Mr. King. Council member, Mr. Holt stated that this is only in effect until the property is reassessed. The motion carried.

RESOLUTION 2015 – 01 – Fee Schedule – Council President, Mrs. Holmes requested the Borough Secretary to review and explain the fee changes. She explained them as follows:

Water Fees

Final Read – \$25.00

Unscheduled Meter Read – \$25.00

Meter Damage Service Fee – \$35.00

Curb Box Service Fee – \$50.00

Reconnect Fee – \$100.00

Miscellaneous Fees

Brush Pile Fee – Annual charge for commercial use – \$1,000

Motion by Mr. Moyer to approve Resolution 2015-01 Fee Schedule, second by Mr. Holt. The motion carried.

PERSONNEL MANUAL AND JOB DESCRIPTION UPDATE – Chairman of the Personnel Committee, Mr. Moyer explained that the Borough's Personnel Committee requested RFP's from five firms; three were returned within the deadline. He stated that the Personnel Committee has not had the opportunity to review them however; they will and will make a recommendation to council. Council discussed at length the information that the RFP's should include, job duties of the Personnel Committee and extending the deadline in order for the other firms to submit their proposals. The deadline was extended; the Personnel Committee will review Job Descriptions and make recommendation to council at the next Council meeting.

PLANNING & ZONING – Planning Commission December 3rd, 2014 & January 7th, 2015 minutes were reviewed.

RECREATION – Council member, Mr. Lucas stated that Mr. Brian Auman/BLA Landscape Architects attended the Recreation Board meeting to review and discuss the Park Master Plan. He stated Mr. Auman gave a very nice presentation, reviewing the plan and funding strategies. The Recreation Board gave some recommendations to Mr. Auman for the plan. Council member, Mr. Lucas stated that the Recreation Board recommends approval of the Park Master Plan with the contingency's requested. He stated once the Board's recommendations have been added to the plan, Mr. Auman will present the final Master Plan to Borough Council for approval hopefully by the February Council meeting.

Event Permits: 2015-03 Montoursville Garden Club – Plant Sale – May 16, 2015, 9:00AM – 3:00PM
2015-04 Young Life – 5K race – April 25, 2015, 9:00AM – 10:30AM
2015-05 Nat'l Multiple Sclerosis Society, Walk MS 2015 – May 3, 2015, 12:00PM-2:00PM
2015-06 March of Dimes – 5K Run/Walk – April 11, 2015, 8:00AM – 2:00PM
2015-07 Lycoming SPCA/iHeart Radio – Pet Expo/Run - June 7, 2015, 11:00AM-4:00PM

Event Permits were reviewed by Council member, Mr. Lucas.

Motion by Mr. Lucas to approve Event permits 2015-03, 2015-04, 2015-05, 2015-06 and 2015-07, second by Mr. Moyer. The motion carried. Council member, Mr. Lucas stated that the Harvest Parade and Fall Festival are trying to coordinate and combine their events for this year.

STREETS/WATER – Street/Water Commissioner, Mr. Smith reviewed his report to council. He requested Council permission to utilize Borough Engineer, Todd Pysher to do the engineering on the curb cuts; Council agreed. He noted that there had been some icing near the carwash exit which he sprayed with calcium chloride to alleviate. He also stated that he suspects a water leak near the 300 block of Brood Street; approximately 11,000,000 gallons of bulk water sold this month to date. Council member, Mr. Holt questioned which pavilion would be replaced this year. Street/Water Commissioner, Mr. Smith stated Pavilion #2. Street/Water Commissioner, Mr. Smith stated the bids are in from Municibid for both trucks; \$6800.00 for the yellow dump truck and \$ 2350.00 for the blue pickup truck.

Motion by Mr. Holt to accept the bid of \$ 6800.00 for the 1997 Chevy 6500 dump truck and \$ 2350.00 for the 1997 Chevy 2500 pickup truck, second by Mr. Moyer. The motion carried.

POLICE CHIEF – Chief Gyurina updated Council on a hit and run at Walmart, Council discussed cameras at intersections.

SOLICITOR – Nothing at this time.

COUNCILPERSONS – Council member, Mr. Moyer discussed the MS4 update scheduled for the February 2nd Council meeting. Council member, Mr. Holt discussed the upcoming meeting on January 29th, with Lycoming County Planning.

PENDING MATTERS – Nothing at this time

COORESPONDENCE AND ANNOUNCEMENTS – Next Council meeting will be Monday, February 2, 2015 at 7:00 PM.

VISITORS AND PUBLIC COMMENTS – Borough Resident, Mr. Robert Brown, 1201 Cherry St commented on today's ad in the Sun Gazette, paid for by Council member, Mr. Dennis Holt requesting support to stop construction of a 150 ft. cell tower on Willing Hand Hose Company property. He commented that he supported Council member, Mr. Holt's right as a resident to place the ad opposing the cell tower however takes issue of him indicating he is a Borough Council member. Mr. Brown questioned if there was a vote taken in support of Council member, Mr. Holt's opinion. He noted that the ad does not state it is his personal opinion, although it was made clear at previous council meetings. Mr. Brown stated that it leads one to believe that Council member, Mr. Holt is speaking on behalf of Borough Council. He stated that Council member, Mr. Holt suggested moving the tower to another area, mostly Borough owned land and continued stating that the proposed location of the cell tower, in addition to providing better cell service, would be a revenue generator for Willing Hand Hose Company. Mr. Brown noted the current council, along with previous councils have not raised the level of financial support for Willing Hand Hose Company even though the LST tax has been doubled. He stated for council to allow Horvath Communications go through the normal process without interference. He noted there are multiple variance hearings every year in the Borough regarding zoning issues that take place without Borough Council involvement. Mr. Brown commented if Council members want to oppose the variance, to do it as private citizens. Variances are the responsibility of the Zoning Board and not Borough Council. He closed by saying the fact that it takes seven (7) variances to place a cell tower on land, prior to the expansion project, where there was a previous smaller tower indicates there are too many rules.

There being no further business the meeting was adjourned at 6:10 PM on a motion by Mr. Moyer, second by Mr. Holt and carried.

Respectfully submitted,

Ginny Gardner, Borough Secretary