

MINUTES OF THE BOROUGH OF MONTOURSVILLE

September 4, 2012

The regular meeting of the Montoursville Borough Council was called to order by Council President Robert Brobson at 7:00 PM, with the following answering roll call: Mark Tillson, Dennis Holt, Robert Brobson, Ronald Shearer, Gary Marshall and Mayor Dorin. Absent – Kim DiRocco

The Pledge of Allegiance was observed.

The minutes of the August 6, 2012 meeting was approved with typographical corrections on a motion by Mr. Ronald Shearer, second by Mr. Dennis Holt. The motion carried.

VISITOR AND PUBLIC COMMENT –

Borough Engineer, Mr. Todd Pysher, Pysher & Asso. explained to council the MS4 Permit renewal process and recommended to file jointly with Lycoming County. The application cost will be divided equally among participating municipalities. The work will also be split among the participating municipalities. He stated their will be an Intermunicipal Agreement that will be signed by all participating. Mr. Pysher went on to say if you did not file jointly now you will have to wait other 5 years to take advantage of filing jointly.

Motion by Mr. Holt to approve filing the MS4 Permit application jointly, second by Mr. Marshall. The motion carried. Mr. Pysher also requested that an MS4 committee be formed; it was confirmed that the current Street/Water Committee will also be handling the MS4. Mr. Pysher also discussed another project that Hutchinson East which will require another land development plan. Mr. Pysher's recommendation was that prior to moving forward with the new project and land development; the previous project needs to be completed, inspected and financial security released. Council member Mr. Marshall noted that there is already demolition being started. Mr. Pysher went on to say that he had reviewed the 2012 Street Improvement bids and is recommending awarding the bid to Eastern Industries as the apparent low bidder. Fire Chief Wilson announced that the Fire Department was awarded the State Ambulance of the Year award which is a testament to the volunteers who serve. Mr. Scott Metzger, Metzger Apartments questioned and commented on the current Rental Inspection Ordinance, fees and the procedures being done to implement that ordinance. Council President, Mr. Brobson asked council members to entertain a motion to adjust the Rental Inspection fees; hearing none, the matter was closed. Council members discussed having the Planning & Zoning Committee revisit the Rental Inspection Ordinance; all agreed. Ms. Kim Tucker, AYSO introduced herself and her board members to council. Resident, Mr. Wayne Miller commented on the Rental Inspection Ordinance, fees and questioned the Rental Advisory Committee recommendations. Mr. Metzger commented implementation of the Rental Inspection Ordinance due to a few "bad apples".

TREASURERS REPORT –

Motion by Mr. Marshall to approve the treasurer's report and the Borough bills for August 2012, second by Mr. Shearer. Mayor Dorin questioned Police and Water expenditures. Council President, Mr. Brobson and Mayor Dorin discussed some suspended Water expenditures. The motion carried.

NEW BUSINESS –

FRAC TANK RENTAL 2012 BID –

Motion by Mr. Shearer to approve the Frac Tank Rental 2012 Bid from HWR at a cost of \$4562.50 per month, second by Mr. Holt. Mayor Dorin questioned the date of when they started hauling water from Howard St. Street/Water Commissioner, Mr. Ron Smith stated that about the beginning of the month. The motion carried.

2012 STREET IMPROVEMENT BID – Motion by Mr. Marshall to approve the 2012 Street Improvement Bid from Eastern Industries at a cost of \$209,456.79, second by Mr. Holt. The motion carried. Council member, Mr. Holt asked the status of the CDBG paving project. Street/Water Commissioner, Mr. Ron Smith stated that it will start in the spring.

ADVERTISE TO ESTABLISH A POLICE ELIGIBILITY LIST – The Civil Service Commission made a request to Borough Council to advertise to establish a Police eligibility list.

Motion by Mr. Holt to approve the request to advertise to establish Police eligibility, second by Mr. Marshall. The motion carried.

RESOLUTION 2012-08 – UPDATE EMERGENCY OPERATION PLAN – Chief, Jeff Gyurina stated that the update was nothing substantial; changes of names, addresses and things of that nature.

Motion by Mr. Shearer to approve Resolution 2012-08 to update the Emergency Operation Plan, second by Mr. Holt. Mayor Dorin asked about the non- ambulatory list and the lack of anyone listed. Council President asked Chief Gyurina if the list could be updated when non-ambulatory residents become known. Chief Gyurina stated that it could, once we get the Emergency Operation Plan approved. The motion carried.

POLICE AND NUU PENSION MMO - The Borough Secretary explained to council that the Minimum Municipal Obligation payment for both the Police and Non-Uniform could be done by regular amortization or could be done by the optional Act 44 75 % amortization if council desires; the use of the Act 44 75% amortization can be utilized once and eventually overtime the difference will be paid. The regular amortization of the MMO for Police Pension is \$53,036.00 and Non-Uniformed is \$45,136.00. The optional Act 44 75% amortization of the MMO for Police Pension is \$52,158.00 and Non-Uniformed is \$39,168.00. A discussion took place regarding how the MMO's are calculated.

Motion by Mr. Holt to approve the payment of the regular amortization of the Police and Non-Uniformed Minimum Municipal Obligation, second by Mr. Tillson. The motion carried.

MOU WITH PARTICIPATING COMMUNITIES FOR THE LYCOMING CTY AREA TV – The Borough Secretary explained the Memo of Understanding involving several local communities and organizations creating the community based Lycoming County Area Television that will televise local events, activities and municipal and county meetings. Mayor Dorin explained to council that initially \$25,000.00 from the hotel tax from the City of Williamsport was used to purchase the equipment. He went on to say that this is another media of putting borough information out to the citizens via television. Several council members questioned the cost. Solicitor, Garth Everett stated the idea is that it will never cost the communities anything; once it gets up and running it will continue on donations. Council President, Mr. Brobson asked Solicitor Everett if he had reviewed the MOU. Solicitor Everett stated that he had looked at it. He stated if council chooses; they could agree to participate after there is final legal review of the final MOU. Mayor Dorin recommended that council signs the MOU.

Motion by Mr. Holt to approve the MOU with participating communities and organizations for the Lycoming County Area Television and authorize the necessary signatures, second by Mr. Tillson. The motion carried.

OLD BUSINESS – Nothing at this time.

PLANNING & ZONING – Central Keystone COG Reports August 2012 were reviewed by council.

RECREATION – August Minutes

Event Permits: 2012-22 – Lycoming County Suicide Prevention Coalition-“Out of the Darkness Community Walk”, September 23rd, 2012 9:00AM-4:00PM

Event Permit 2012-23 – AYSO Montoursville 690 Soccer – Trolley & Mill St Fields, September 26th – October 26th, 2012 and April 1st – June 9th, 2013 – 5:30PM – 8:00PM

Motion by Mr. Shearer to approve Event permits 2012-22 and 2012-23, second by Mr. Holt.

A discussion took place over the dates for AYSO and verified that the dates will be August 1st, 2012 – October 31st, 2012 and April 1st, 2013 – June 15th, 2013. Ms. Kim Tucker, AYSO formally introduced her staff to Borough Council members. The motion carried. Council member, Mr. Shearer stated he had received a letter of resignation from Recreation Board Chairman, Mr. Dan Nichols and that Mr. Ron Hess will now become Chairman. He went on to say that the Recreation Board is looking for volunteers. Council member, Mr. Shearer stated that the Borough Council received a letter from J. Carter Magill III requesting the softball field's use for 2013 Season and also a letter from Tiffani Helmrich regarding Charlie Green Coed Softball League. He stated that nothing can be done at this time; council terminated softball leagues playing in the park at the February 2, 2012 council meeting. He stated that council would have to revisit the softball league issue. Council President, Mr. Brobson stated the Recreation Committee can review the request to relook at the softball issue. Council member, Mr. Dennis Holt stated that the Recreation Board recommended that the softball leagues submit one permit. He went on to say that the borough does not want to get in the middle of the softball leagues problems. Softball league representative, Mr. Carter McGill agreed. Council member, Mr. Shearer stated that he noticed the softball field's outfield had been sprayed; no one had received permission to spray. He noted that borough is regulated to what we can spray in the park and have two licensed pesticide operators. Mr. McGill stated to council that he had hoped the borough would allow them to come back and play in the park next year. Council President, Mr. Brobson stated the borough will take it under consideration.

Motion by Mr. Shearer to clean up the ponds in order to get ready for ice skating, second by Mr. Tillson. Council member, Mr. Marshall asked about supervision and liability. Council member, Mr. Shearer stated that there had never been any supervision in the past. Solicitor Everett stated that there is a defense in state law for the use of recreational property, unless you are aware of some overwhelming hazard, you are not liable. Council member, Mr. Marshall asked if the skating would be done during the daylight hours. Council member, Mr. Shearer stated lights might be hooked up, due to the daylight hours diminishing in the winter months. A discussion took place with the outcome that there will be no cost or fee to anyone; the VIP's will do what they can do to maintain it. It was agreed that it will be posted to skate at your own risk. The motion carried.

Council President, Mr. Brobson adjourned the meeting at 8:32 PM for an executive session to discuss personnel issues and will be reconvening. Council President, Mr. Brobson reconvened the regular meeting at 9:13 PM.

Motion by Mr. Shearer to extend the Chief of Police contract for 90 days, second by Mr. Holt. The motion carried.

STREETS/WATER – Street/Water Commissioner, Mr. Ron Smith reported to council regarding the Street and Water department's activities. He reported on the line painting, Storm damage tree cleanup and pressure washing the Borough building. On Mill Street, we are still waiting for Verizon to install their lines so it can be backfilled. He stated the we received notification from DEP that the application Permit's for Well 3 & 4 were accepted as administratively complete. He noted that a Flowmeter is being sent to be repaired. He explained to council the part time temporary employee's schedules between frac tanks located at Well 2 & 3. He requested council to allow the part time temporary employee's to utilize a borough vehicle to drive back and forth from the wells.

Motion by Mr. Holt to allow the part time temporary employee's utilize the old borough truck with a valid driver's license, second by Mr. Marshall. The motion carried. Council member, Mr. Holt went on to ask Street/Water Commissioner several questions regarding Mill Street. Mayor Dorin questioned when the boat docks would be opened. Street/Water Commissioner, Mr. Smith stated hopefully the end of September.

MAYOR – Mayor Dorin reviewed with council the August Police Report. Mayor Dorin stated that he had received an email from Kathy Morean regarding issues with a pavilion rental. Council member, Mr. Shearer stated that he looked into the situation and that there will be no return of the rental fee. A discussion took place between the council and mayor regarding the pavilions. Mayor Dorin asked council if they had considered his request for a signs "Young Lungs at Play-No Smoking" to be installed near the pavilions in Indian Park. Council member, Mr. Shearer stated he thought it was a good idea. A council members and the mayor discussed the park and the signs. Mayor Dorin stated he would check with Loyalsock to get some information regarding the signs and bring it back to council. Council President, Mr. Brobson recommended to Mayor Dorin to discuss the no smoking in the park with the Buildings, Assets and Recreation board. Mayor Dorin stated that he would. Mayor Dorin noted that he gave a Letter of Recognition to Griggs Coffee on their

100th Anniversary. Mayor Dorin requested the letter be entered as part of the minutes. Mayor Dorin noted that he will be giving a Letter of Recognition to the Willing Hand Hose Company, recipient of the Pennsylvania Ambulance Service of the Year Award. Mayor Dorin requested the letter be entered as part of the minutes. Mayor Dorin also questioned the date for the meeting with the Montoursville Cemetery; the date was confirmed for September 6th at 5:30 PM. Council member, Mr. Holt questioned if there had been a meeting scheduled with the Lycoming County Water Sewer Authority. Council President, Mr. Brobson stated that a meeting had not been scheduled as of date; he is still trying to contact them. Mayor Dorin recalled at the prior meeting he noted that he had ability to receive \$16,000.00 for a flood project. He stated he had received a request from AYSO for \$11,000.00 - \$15,000.00 worth of flood damage; he submitted AYSO's request and waiting on a response.

POLICE CHIEF – Chief Gyurina reported to council the breakdown of thefts, DUI's & accidents. He noted that the calls are up 50 from last month.

COUNCILPERSONS – Council member, Mr. Gary Marshall asked Mayor Dorin for an update on the status of the Fall Festival and the Montoursville Foundation. Mayor Dorin went on to explain to council that he had met with the High School Superintendent, Principals, key Faculty members and a representative from the Foundation in mid August to discuss the status of the Fall Festival Committee's finances including the Fireworks. He went on to say that he asked the fireworks company for the money back; they indicated they could not return the money. The firework company did say they would carry the credit over to 2013. The Montoursville Foundation stated they could not do it by themselves however with the help of volunteers from the high school they would consider it. The high school stated they would have to get back to the Montoursville Foundation. Mayor Dorin stated that there is a little over \$2000.00 in the checking account. Council member, Mr. Gary Marshall stated that in May he tendered his resignation with his last meeting being October 1st, 2012. Council member, Mr. Holt stated he would like to put an advertisement in the newspaper notifying the public of the council seat being vacated by Council member, Mr. Marshall and the Recreation Board vacant seat.

Motion by Mr. Holt to advertise for letters of interest and resumes for applicants to fill the future vacated Council member seat and the current vacated Recreation Board seat, second by Mr. Marshall. The motion carried. Council member, Mr. Holt asked questions about the J. Larue Artley Foundation. He also questioned if there were going to be dates set for the Public budget meetings. Council President, Mr. Brobson stated he will announce the dates.

Motion by Mr. Tillson to have two regular scheduled council meetings a month, second by Mr. Holt. Council member, Mr. Tillson felt that two meetings a month would avoid lengthy meeting and would accomplish more. Council member, Mr. Holt agreed. Council member, Mr. Marshall noted that if the agenda looks to be lengthy then a second meeting could be scheduled and advertised. Council President, Mr. Brobson noted that there had not been two scheduled meetings during the summer months for a long time. A discussion ensued among council members and Mayor Dorin regarding council meetings. The motion fails. 2-yeas, 3-nays.

SOLICITOR – nothing at this time.

COUNCIL PRESIDENT – nothing at this time.

PENDING MATTERS – nothing at this time.

COORESPONDENCE AND ANNOUNCEMENTS –

Next council meeting will be on Monday, October 1, 2012 at 7:00 PM.

Halloween – Wednesday October 31st, 2012 @ 6:00-8:00PM

VISITOR AND PUBLIC COMMENTS – nothing at this time

There being no further business the meeting was adjourned at 9:51pm on a motion by Mr. Marshall, seconded by Mr. Tillson and carried.

Respectfully submitted,

Ginny Gardner, Borough Secretary

LETTER OF RECOGNITION

GRIGGS COFFEE STORE

100th ANNIVERSARY

1912 - 2012

WHEREAS, Griggs Coffee store was family owned and operated roasting coffee since 1912 in Lycoming County, and

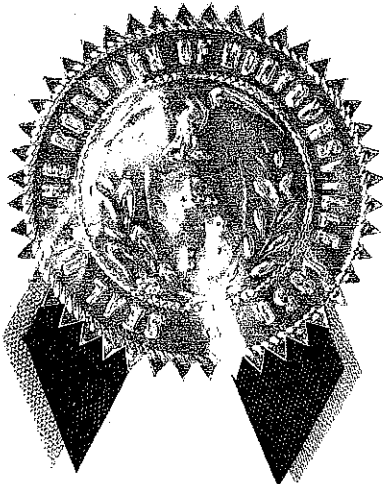
WHEREAS, In business for three generations, Griggs Coffee Store is currently located at 707 Claire Road, Montoursville, Pa., and

WHEREAS, Through the years Griggs Coffee Store provided steady and gainful employment to many of our residents from Montoursville and Lycoming County, thus contributing to the areas economy, and has been an important factor in the continued vitality of the businesses located in Montoursville and Williamsport, and

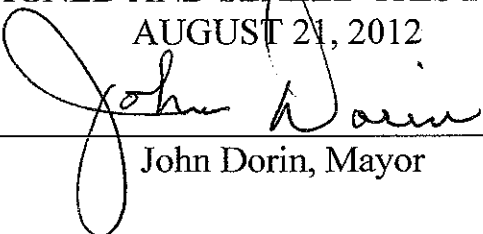
WHEREAS, Griggs Coffee Store offers a large selection of coffees, gift baskets, nut and mixes and fresh peanut butter to its light morning and lunch fare, and

WHEREAS, The company had always encouraged its employees to take an active part in community projects and organizations.

NOW, THEREFORE, I John Dorin, Mayor of Montoursville do hereby extend my personal congratulations and those of Borough Council and all our citizens to Griggs Coffee Store and its proprietor Stephen Griggs for the past 100 years of excellent merchandising and services to our communities, with our Best Wishes for many years of continued success in the future.



SIGNED AND SEALED THIS DATE
AUGUST 21, 2012



John Dorin, Mayor

LETTER OF RECOGNITION
FOR
WILLING HAND HOSE COMPANY, MONTOURSVILLE
RECIPIENT OF THE PENNSYLVANIA AMBULANCE SERVICE OF
THE YEAR AWARD
2012

WHEREAS, Willing Hand Hose Company of Montoursville has been designated as recipient of the Pennsylvania Ambulance Service of The Year Award for 2012, and

WHEREAS, Willing Hand Hose Company was awarded EMS Service of the Year for the Tri-County area of Lycoming, Sullivan and Tioga Counties, and

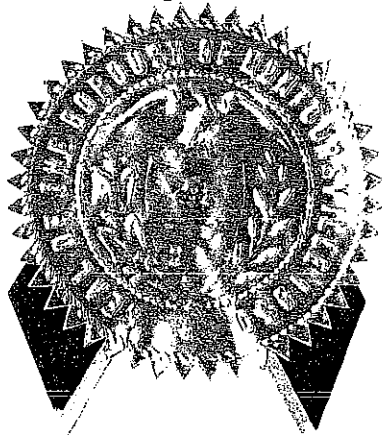
WHEREAS, The criteria for the award included such as certification, emergency responses, and equipment on the units, and

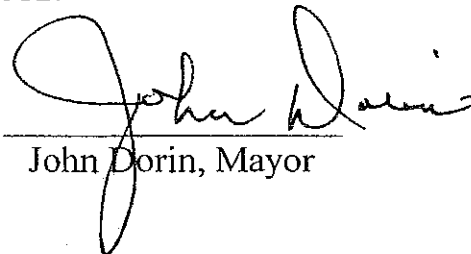
WHEREAS, Based on the points awarded on the criteria, The Willing Hand Hose Company were regional winners and submitted to the State by the County for the award, and

WHEREAS, In the performance of duty, The Willing Hand Hose Company have demonstrated the highest skill and professional achievement, and won the admiration and respect of the community.

NOW, THEREFORE, I John Dorin, by virtue of the Authority vested in me as Mayor of the Borough of Montoursville, Do hereby present a Letter of Recognition to the Willing Hand Hose Company in Appreciation of the outstanding service rendered by its members and urge all of our citizens and Borough Officials to join me in thanking them for their exemplary service.

In Witness Whereof, I do hereby set my hand and cause the corporate seal of this Borough, to be affixed this date August 31, 2012.




John Dorin, Mayor