

## MINUTES OF THE BOROUGH OF MONTOURSVILLE

June 21, 2012

The special meeting of the Montoursville Borough Council was called to order by Council President Robert Brobson at 12:00 PM, with the following answering roll call: Mark Tillson, Dennis Holt, Robert Brobson, Ronald Shearer, Kim DiRocco and Gary Marshall.

The Pledge of Allegiance was observed.

The minutes of the June 4, 2012 meeting was approved on a motion by Mr. Ronald Shearer, second by Mrs. Kim DiRocco. The motion carried.

### **VISITOR AND PUBLIC COMMENT – None**

### **NEW BUSINESS –**

#### **WOLYNIEC CONSTRUCTION – CURB CUTS – APPLICATION FOR PAYMENT #2- \$3,359.73 –**

**Motion** by Mr. Marshall to approve application for payment #2 in the amount of \$ 3,359.73 to Wolyniec Construction, second by Mr. Shearer. The motion carried.

#### **CONSTRUCTION EQUIPMENT RENTAL BID –**

Street/Water Commissioner noted that the bid was for three separate pieces of equipment. The only bid that was received was from Cleveland Brothers; they only bid two of the three pieces of equipment. They did not bid the excavator which is required to accomplish the movement of the material on Mill St. A discussion took place among council members regarding different scenarios that were recommended.

**Motion** by Mr. Holt to table the Construction Equipment Rental Bid from Cleveland Brothers, second by Mrs. DiRocco. The motion carried.

**Motion** by Mrs. DiRocco to advertise and bid for a contractor with equipment that will be required to move material deposited at Mill Street, second by Mr. Tillson. The motion carried.

Chief Gyurina asked council members about trespassing that is being done on Mill Street. A discussion took place among council members; the consensus of council was to post no trespassing signs on any reasonable access to the property so that it may be properly enforced.

### **CURB REPLACEMENT –**

Council members discussed the options of doing this year's curb replacement program. Street/Water Commissioner, Mr. Ron Smith upon his survey of the borough streets, he has come up with a list of properties that will require their curb to be replaced this year prior to doing this year's paving project. The streets to be paved are Pine St. (Loyalsock Ave. to Walnut St.), Claire Rd.(Walnut St. to Allen St.), Pearl Blvd.(Allen St. to Cypress St.), Tule St.(Pine St. to Fairview Dr.), Fairview Ct. and Cypress St.. Council members discussed several issues regarding the curbs. Councilmember, Mr. Tillson asked about the sidewalk replacement. Street/Water Commissioner, Mr. Smith stated that usually the curbs would be done this year followed by the paving project and the sidewalks would be done the following year on those streets.

**Motion** by Mr. Tillson to have property owners pay for curbing, offering a twelve month payment plan for this year only, second by Mr. Holt. The motion carried.

### **OLD BUSINESS –**

#### **FALL FESTIVAL –**

Mayor Dorin updated council stating that he had been in discussion with the Montoursville High School Foundation about taking over the Fall Festival Committee; hopefully holding the festival in 2013. Mayor Dorin stated he will be attending their meeting in July.

#### **MONTOURSVILLE CHAMBER OF COMMERCE LETTER & BROAD ST –**

The Borough Secretary updated council on grants that the Borough received for 2003-2004 & 2005-2006 to be used for the Broad Street beautification project. A discussion between Mayor Dorin and council members took place. Mayor

Dorin requested council to have the grant documents reviewed by the solicitor. The outcome of that discussion was the consensus of council members agreed to send a letter to the property owners stating that they are responsible for maintaining their properties on the 300 block of Broad St.

**STREETS/WATER** – Street/Water Commissioner, Mr. Ron Smith reported to council regarding the Street and Water department’s activities. He reported that the Lycoming County Resource Management will agree to order new recycling containers if the Borough agrees to extend the concrete pads that they sit upon to 13’ x 24’; approximate cost \$1000.00. A discussion took place regarding the old VIP garage and the refuse that is being dropped off at that location.

**Motion** by Mr. Holt to remove all refuse and demolish the old VIP garage, second by Mr. Shearer. The motion carried.

**Motion** by Mr. Holt to make the concrete pad improvements requested by the Lycoming County Resource Management, second by Mr. Marshall. The motion carried. Street/Water Commissioner, Mr. Smith discussed with council the request from LCSWA to have the sewer manholes located in Indian Park lined and a request from the property owner for approval to have a tree removed at 217 N. Loyalsock Ave. He stated he received quotes from PPL - \$ 7,386.00 and Lecce Electric - \$17,990.00 to do the underground wiring at Well # 5. Council member, Mr. Holt suggested getting 2 more quotes.

**Motion** by Mr. Holt to approve the advertisement to request bids for the replacement of curbs, second by Mr. Shearer. The motion carried.

Council President, Mr. Robert Brobson stated that the Finance Committee had done a review of the budget. Upon that review it was noted that there could be a \$19,000.00 savings by eliminating three frac tanks; based from the information from the Chief Water Operator, Mr. Ronald Shearer II that there wasn’t a need for them.

**Motion** by Mr. Holt to approve the elimination of three frac tanks and removal costs, second by Mr. Shearer. The motion carried.

**MAYOR** – Mayor Dorin asked about the lights located in Indian Park. Street/Water Commissioner stated that the VIP’s in the past have put them up for the Fall Festival. He stated he has called the VIP’s and is awaiting a return call. Mayor Dorin also discussed the personal policy, master plan for Indian Park and the Indian Park Citizen’s Advisory Committee. Council members agreed to have the Building, Assets and Recreation Committee request RFP’s from engineers for an Indian Park master plan.

**POLICE CHIEF** – Chief Gyurina reported to council that they had some heroin & heroin related drug arrests. He presented to council the Patrolmen job description prepared by the Civil Service Commission. It was explained that it had been given to the personnel committee for review and had been approved. He stated it had one wording changed from the prior job description, the word Sergeant was changed to designee.

**Motion** by Mr. Shearer to approve the job description for Patrolman, second by Mrs. DiRocco. The motion carried

**COUNCILPERSONS** – Council member, Mr. Tillson asked Chief Gyurina if any of the police cars are taken home after a shift. Chief Gyurina stated that mostly they are parked at the Borough building after a shift but occasionally may go home with an officer. Chief Gyurina, Mayor Dorin and council members discussed several scenarios regarding this issue.

**COUNCIL PRESIDENT** – nothing at this time.

**VISITOR AND PUBLIC COMMENTS** – none

**COORRESPONDENCE AND ANNOUNCEMENTS** –

Next council meeting will be on Monday, July 2, 2012 at 7:00 PM.

There being no further business the meeting was adjourned at 2:09 pm on a motion by Mrs. DiRocco, seconded by Mr. Marshall and carried.

Respectfully submitted,

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Ginny Gardner, Borough Secretary