

MINUTES OF THE BOROUGH OF MONTOURSVILLE

March 4, 2013

The regular meeting of the Montoursville Borough Council was called to order by Council President Robert Brobson at 7:00 PM, with the following answering roll call: Mark Tillson, Dennis Holt, Robert Brobson, Ronald Shearer and Kim DiRocco. Eugene Boyles was in attendance but was called away. Absent – Mayor Dorin.

The Pledge of Allegiance was observed.

President Robert Brobson announced that an executive session took place prior to this meeting to discuss personnel and legal issues.

The minutes of the February 4, 2013 meeting were approved on a motion by Mr. Shearer, second by Mrs. DiRocco. The motion carried.

CONDITIONAL USE PERMIT – Trinity Assembly of God, 328 Loyalsock Ave. – Public/Quasi- public uses in the Residential Town District. After being sworn in, testimony was given by Vaughan Seacrist, Secretary for the Trinity Assembly of God and Pastor Jonathon Baker. Mr. Seacrist stated that the downstairs of the property would be used for offices and meeting room; backyard has a pool which would be removed and used for additional parking. Jonathon Baker, Pastor/Trinity Assembly of God stated a property 320 Washington St., currently owned by the church would be sold and would address the issue of removing 328 Loyalsock Ave. off the tax rolls as this property once sold would be put back on the tax rolls. Council member, Mr. Holt stated that to do the parking lot a land development must be completed. He then went question if it had ever been determined the ownership of the alley. Pastor Baker stated that Street/Water Commissioner had determined that it was a private alley. Zoning Officer, Mr. Matt Sauer stated that the property meets the criteria for a conditional use.

Motion by Mr. Shearer to approve the Conditional Use for Trinity Assembly of God, 328 Loyalsock Ave. – Public/Quasi- public uses in the Residential Town District, second by Mr. Holt. The motion carried.

TREASURERS REPORT –

Motion by Mr. Shearer to approve the treasurer's report and the Borough bills for February 2013, second by Mrs. DiRocco. The motion carried.

NEW BUSINESS –

PUBLIC HEARING CDBG FFY 2013 – Council President, Mr. Robert Brobson recessed the regular meeting at 7:07 pm and the first public hearing for the CDBG FFY 2013 was convened. Ms. Kristin McLaughlin of SEDA-COG stated the CDBG program is an entitlement grant program. It is federal program through Housing and Urban Development, passed to PA Community and Economic Development and then passed to the entitlement community. It is governed by PA ACT 170. The goal of tonight's public hearing is to discuss the regulatory requirements, discuss any projects under consideration for 2013, to invite any proposals from the public and at the end of tonight's public hearing conclude projects for the funding year 2013. The Borough's estimated allocation from DCED this year will be \$ 84,500.00; she stated that they do not know the actual allocation as of date. She stated that next month's meeting will be the project review and finalization; the following month's meeting will be the final public hearing and the anticipated approval of the application. Ms. McLaughlin went on to explained because of the federal budget, the sequestration and other federal issues HUD does not know when the 2013 allocations will be released. HUD might not know there allocation until the end of next month; which means the DCED will not know until early summer. Also with sequestrations the borough should see a 5-7 % reduction in allocations; reduced to about \$ 80,000.00. She explained the regulatory requirements; the Fair Housing Notice, the Antidisplacement Plan and Section 3 Statement. Ms. McLaughlin stated the following project for

consideration for the 2013 funding is the current reconstruction project for Bennett Street; currently having \$111,000.00 CDBG funds from 2010, 2011 and 2012 and Pine Street which has \$ 74,700.00 CDBG funds from 2010, 2011 and 2012. She stated the project just had its kickoff meeting with Engineer, McTish, Kunkle and Associates, hopefully having the designs prepared for next meeting. She stated due to the time limits issue, at the next meeting, we need to discuss whether to wait until the 2013 funds are available before we start construction or if the borough would like to finance the project and be reimbursed from future CDBG allocations; additionally administration of the CDBG program up to a maximum of 18% is requested. Ms. McLaughlin asked if there were any public comments or any additional requests for proposed projects. She asked any public comment on any projects under consideration for the 2013 funds or any other previous year's projects. Ms. McLaughlin then closed the 2013 CDBG application process. She asked if there were any public comment or concerns regarding the potential for historical or environmental impact associated with projects under consideration for 2013 funds reconstruction project for Bennett and Pine Streets or any other previous year's projects. There were no public comments. Ms. McLaughlin at this time noted that some municipalities are choosing to delay the rest of the process due to the unknown status of their official allocations; however she does not necessarily see the need to delay the process. Council member, Mrs. DiRocco questioned why the other municipalities are delaying. Ms McLaughlin stated some are not sure entirely of the project they would like to do and not knowing the allocation makes it difficult to choose a project. Council member, Mr. Holt asked if there had been an estimate of the cost for the reconstruction project needed from the 2013 allocation. Ms. McLaughlin stated not at this point in time, hopefully by the next meeting. Council member, Mr. Holt questioned when the project would be bid. Ms. McLaughlin stated this would be discussed at the April meeting. She noted if the costs come in at more than what you currently have available in the project funds, you would have two options, delay the construction until 2013 funds are available, which would probably be sometime in 2014 or move forward with construction and reimburse yourself with the future CDBG allocations. Council member, Mr. Holt noted he did not want to delay the project. At this time, Council President Robert Brobson closed the public hearing at 7:20 and reconvened the regular council meeting.

RESOLUTION 2013 – 01 – MRT Chief Administrative Officer

Motion by Mrs. DiRocco to approve Resolution 2013 – 01 appointing the Secretary/Treasurer of the Borough of Montoursville as Chief Administrative Officer of its Non-Uniformed Pension Plan, second by Mr. Shearer. The motion carried.

RESOLUTION 2013 – 02 – Disposing of Vehicles and Equipment

Street/Water Commissioner, Mr. Ron Smith gave council a description of the vehicles and equipment and the minimum bid for each item; 1996 GMC 2500 truck - \$2000.00, 1995 Chevy Cheyenne 3500 truck - \$4000.00, 2004 Chevy extended cab 2500 - \$8,000.00, John Deer F935 Mower - \$400.00, Winco Generator 3 phase - \$1,000.00, Case 12" backhoe bucket - \$ 150.00, Scotchlite Heat Lamp Model VAL1 - \$ 150.00, Leaf Box - \$50.00.

Motion by Mrs. DiRocco to approve Resolution 2013-02 disposing of vehicles and equipment, second by Mr. Holt. The motion carried.

PLANNING & ZONING – Central Keystone COG Reports February 2013 were reviewed by council.

RECREATION –

February Minutes

- Event Permits: 2013-4 Lycoming County SPCA – Pet Expo – June 2, 2013, 12:00PM-4:00PM
2013-6 American Cancer Society- Making Strides Against Breast Cancer –
October 12, 2013 - 9:00AM-3:00P
2013-7 Family Promise of Lycoming Cty–Amazing Race to End Homelessness–
June 22, 2013 - 7:00AM -4:00PM
2013-8 Montoursville Rotary Club–Lewis & Clark Circus–
June 9, 2013-7:00AM-6:30 PM
2013-9 Montoursville Lion/Lioness–Annual Easter Egg Hunt–March 23, 2013-
10:00AM – 11:30AM

Motion by Mr. Shearer to approve Event permits 2013-4, 2013-6, 2013-7, 2013-8, 2013-9, second by Mrs. DiRocco. The motion carried.

Council member, Mr. Shearer noted that Mr. McGill approached the Recreation Board requesting another speed bump between the two softball fields; in between the dugout at Nicely Field and the dugout at Rotundi Field; the Recreation Board recommended the use of a portable stop sign.

Motion by Mr. Shearer to approve the installation of a portable stop in between the two softball fields, second by Mr. Holt. The motion carried. The Borough Secretary noted at this time that Event permit 2013-1 Montoursville Garden Club Plant Sale, that been approved at the prior council meeting, had requested amend their permit to include the sale of hot dogs.

Motion by Mrs. DiRocco to approve the amended Event permit 2013-1 to include the sale of hot dogs, second by Mr. Tillson. The motion carried. The Borough Secretary discussed with council Event permit 2013-5 Montoursville Outdoor Growers Market, requesting the use of the park every Tuesday, April through September to sell a variety of locally grown and produced goods, which had not been approved by the Recreation Board. A discussion took place among council members; it had been noted that it was not an authorized use in the park. It was requested that the secretary call the applicant and give an explanation with other suggestions.

Motion by Mr. Holt to disapprove Event permit 2013-5, second by Mr. Shearer. The motion carried.

STREETS/WATER – Street/Water Commissioner, Mr. Ron Smith reported to council on several issues including street sweeping, cleaning up trees on Mill Street, ordering of another 50 ton of salt. He stated that the street sweeper had been ordered. He requested council's permission to bid the park mowing and bid the trash removal. It was noted that the current contracts could not be extended.

Motion by Mr. Holt to approve the advertising for bids on Indian Park mowing and trash removal, second by Mrs. DiRocco. The motion carried.

Street/Water Commissioner, Mr. Smith discussed with council the worn down condition of Pavilion #1 and his recommendation to rebuild it with the help from the VIP's. He felt it could be rebuilt at of cost between \$3,000.00 - \$3,500.00.

Motion by Mr. Shearer to approve the rebuilding and repair of Pavilion # 1, second by Mr. Holt. The motion carried. Street/Water Commissioner, Mr. Smith noted that he has had two requests of the flood buyout property located at 41 Mill Street. MAMA Fire School has requested the house to be used on March 16th for training purposes; it had already been approved by the county commissioners and their solicitor as long as they provided liability insurance. The second request was from Habitat for Humanity to utilize anything from the property to be used in their homes or their Restore which had also been approved by the county. He noted once it has been used by both, the property will be demolished. Council agreed. Street/Water Commissioner, Mr. Smith reported to council that they have repaired several water service lines; repaired a 4" water main on Arch and Weaver Streets; repaired a 6" water main on Tule and Weldon Streets; repaired a 6" and 8" water main on Willow and Allen Streets; repaired a 6 " water main at the school tennis courts. A discussion took place on how the water leaks were discovered. He stated they have also replaced the chlorine analyzer at well # 4, which since its replacement, has been working well. He noted several projects they will be doing next week.

MAYOR – Mayor Dorin was absent.

POLICE CHIEF – Chief Gyurina reviewed the February Police Report with council. Chief Gyurina stated at the last council meeting he incorrectly reported the year of the Impala police car to be sold. It was a 2011 Impala and not a 2010 Impala. Chief Gyurina noted the price was correctly stated and based off of the 2011 Impala and not a 2010.

Motion by Mr. Holt to sell a 2011 Impala police car which was incorrectly noted and approved as a 2010 Impala at the prior meeting to another police department for \$ 8050.00, second by Mr. Shearer. The motion carried.

COUNCILPERSONS – nothing at this time.

SOLICITOR – nothing at this time.

COUNCIL PRESIDENT – Council President, Mr. Brobson noted at this time that he has been asked on several occasions, how the Borough is doing. He states that taxes have not been raised in approximately 20 years; the millage is at 2.3 lower than many other municipalities, water rates have been reduced by 25 percent and approximately 3.75 million dollars in savings in the bank, which is all good news.

COORESPONDENCE AND ANNOUNCEMENTS –

Next council meeting will be on Monday, April 1st, 2013 at 7:00 PM

VISITOR AND PUBLIC COMMENTS – None at this time.

There being no further business the meeting was adjourned at 7:50 pm on a motion by Mr. Shearer, seconded by Mrs. DiRocco and carried.

Respectfully submitted,

Ginny Gardner, Borough Secretary