

## MINUTES OF THE BOROUGH OF MONTOURSVILLE

January 7, 2013

The regular meeting of the Montoursville Borough Council was called to order by Council President Robert Brobson at 7:00 PM, with the following answering roll call: Mark Tillson, Dennis Holt, Robert Brobson, Ronald Shearer, Eugene Boyles and Mayor Dorin. Absent – Kim DiRocco.

The Pledge of Allegiance was observed.

President Robert Brobson announced that an executive session took place prior to this meeting to discuss personnel and legal issues.

The minutes of the December 3, 2012 meeting were approved on a motion by Mr. Boyles, second by Mr. Shearer. The motion carried.

Mr. Vinnie Reeder, Vice-President/Montoursville Junior Athletic Association introduced Mr. Andy Eldred/Larson Design Group who presented design plans for a proposed football field in Indian Park for council to review. A discussion took place over placement, excavation, location, parking, restrooms and multi-use of the field. Council requested Mr. Eldred to make the suggested revisions and present the plans to the Recreation Board. All agreed.

### **TREASURERS REPORT –**

**Motion** by Mr. Boyles to approve the treasurer's report and the Borough bills for December 2012, second by Mr. Shearer. The motion carried.

### **NEW BUSINESS –**

**CDBG ENGINEERING PROPOSAL & AGREEMENT/Kristin McLaughlin-SEDACOG** – Bennett & Pine St. Reconstruction – McTish, Kunkel & Associates. Ms Kristin McLaughlin/SEDACOG presented to Borough Council a proposal from McTish, Kunkel & Associates in the amount of \$9,500.00 for engineering services for the CDBG Bennett & Pine Street Reconstruction project.

**Motion** by Mr. Boyles approving the proposal from McTish, Kunkel & Associates in the amount of \$9,500.00 for engineering services for the CDBG Bennett & Pine Street Reconstruction project, second by Mr. Holt. The motion carried.

### **APPOINTMENTS AND/OR RE-APPOINTMENTS – BOARDS AND COMMISSIONS –**

**Motion** by Mr. Boyles to re-appoint the following Board and Commissions, second by Mr. Holt. The motion carried.

Zoning Hearing Board –	Steve Rush –	through 1/1/16 to a 3 yr. term
Planning Commission –	Tony Salvatori –	through 1/1/17 to a 4 yr. term
	Nevin Smith –	through 1/1/17 to a 4 yr. term
Civil Service Commission –	David Rolley –	through 1/1/16 to a 3 yr. term
Recreation Board –	Sally Kiessling –	through 1/1/18 to a 5 yr. term

**APPOINTMENT OF SEWAGE ENFORCEMENT OFFICER** – Primary – David Siminitus/Larson Design Group & Alternate – Jeremy Bentz/Larson Design Group. Council member, Mr. Boyles explained that as long as there are on lot sewer systems located in the borough, the borough is required to have a SEO.

**Motion** by Mr. Boyles to appoint as primary SEO, Mr. David Siminitus/Larson Design Group & alternate SEO, Mr. Jeremy Bentz/Larson Design Group, second by Mr. Shearer. The motion carried.

**LARSON DESIGN GROUP** – Change Order – Relocation of polyphosphate feed system to well 4. Council member, Mr. Boyles explained to council members that the relocation of the polyphosphate feed system to well 4 was required by DEP.

**Motion** by Mr. Boyles authorizing a change order to Larson Design Group to relocate the polyphosphate feed system to well 4 amending the contract to the amount of \$59,055.00, second by Mr. Holt. The motion carried.

**LARSON DESIGN GROUP** – Proposal to Complete a Pre-Design Feasibility Study for the Broad Street Water Main Replacement from Walnut Street to Loyalsock Avenue. Council member, Mr. Boyles explained that the Water Committee met with Mr. Dave Walters/Larson Design to discuss the replacement and location of the Broad Street water main. He noted the cost would be \$4,000.00 for Larson Design Group to do the feasibility study.

**Motion** by Mr. Boyles to approve the proposal from Larson Design Group to complete a feasibility study for the Broad Street water main replacement from Walnut Street to Loyalsock Avenue in the amount of \$ 4,000.00, second by Mr. Shearer. Mayor Dorin questioned the location and asked if it was included in the water improvement plan. Council member, Mr. Boyles said that it was not included. Solicitor Randy Sees commented on the last sentence of the agreement could be read to require the borough to violate the Right to Know law. He stated that Mr. Walters is agreeable to add a clause to say “accept as otherwise provided or required by law. Council President, Mr. Brobson stated that the borough will agree to the change. The motion carried.

**LARSON KELLET & ASSOCIATES** – Proposal for 2013 Auditing Services –

**Motion** by Mr. Holt to approve Larson Kellet & Associates proposal for 2013 auditing services, second by Mr. Boyles. The motion carried.

**LYCOMING COUNTY RESOURCE MANAGEMENT SERVICES** – Tub Grinding Agreement & Fees.

Street/Water Commissioner, Mr. Ronald Smith explained that currently we are not affected by this agreement due to another person doing our brush grinding however if they choose not to do the service we must have the LCRM do the brush grinding. Council member, Mr. Boyles stated that this is just a back up agreement.

**Motion** by Mr. Boyles to approve the Tub Grinding agreement with Lycoming County Resource Management, second by Mr. Shearer. Council President, Mr. Brobson questioned if the agreement was reviewed by the solicitor. Solicitor, Randy Sees noted that he had not as it would be a conflict, as he represents the county. Council member, Mr. Holt noted that this has been the same agreement that had been approved in prior years. It was noted that only the fees had been changed. The motion carried.

**PLANNING & ZONING** – Central Keystone COG Reports December 2012 were reviewed by council.

**RECREATION** – nothing at this time

**STREETS/WATER** – Street/Water Commissioner, Mr. Ron Smith reported to council regarding Loyalsock Townships’ request to join our MS4 Joint Permit application. He noted if there were any fees associated with it, Loyalsock Township would be responsible.

**Motion** by Mr. Boyles authorizing Loyalsock Township’s request to join our MS4 Joint Permit application, second by Mr. Holt. The motion carried. Street/Water Commissioner, Mr. Smith reported on the Street and Water department’s activities. He reported on several issues including grinding the brush pile; Christmas lights being taken down; a full time employee resigning; three trucks being broke down; repairing a curb stop on Cherry Street and a employee taking classes to prepare for the water license exam.

**MAYOR** – Mayor Dorin reviewed the December Police Report with council. Mayor Dorin read a letter that he had sent to the town of Newtown, Connecticut giving them his deepest sympathies over the recent tragedy and recognizing that both communities have a bond.

**POLICE CHIEF** – Chief Gyurina reported to council on the purchase of three laptops for the EMA at a cost of \$ 675.00. He noted that the new police cruiser had just been put into service. He also stated that due to the holiday season, all calls are up. Chief Gyurina then stated he had received a letter of resignation from Officer Caschera; he has been hired full time with the Sheriff’s Department. He reported his yearly statistics.

**COUNCILPERSONS** –

Council member, Mr. Shearer discussed with council a request from Mr. Harry Binger/Ambient Energy to utilize the council chambers for business. He noted that in the past, council chambers had only been used by nonprofit agencies; not businesses. Council members agreed that it was not in the best interest of the borough. Council member, Mr. Holt asked Street/Water Commissioner if he felt it was necessary to clean up the snow downtown. Street/Water Commissioner, Mr. Smith noted that it was melting and felt no need.

**SOLICITOR** – nothing at this time.

**COUNCIL PRESIDENT** – nothing at this time.

**COORESPONDENCE AND ANNOUNCEMENTS** –

Next council meeting will be on Monday, February 4<sup>th</sup>, 2013 at 7:00 PM

**VISITOR AND PUBLIC COMMENTS** – Mr. Larry Solomon, Softball League Representative stated that their fee has always been paid prior to their season. Resident, Mr. Wayne Miller noted that he saw a women fall, trying to climb over a snow bank on Broad Street and questioned who is responsible for the snow bank on the sidewalk. Council member, Mr. Boyles stated that it is the property owner. A discussion ensued between Mr. Miller, Mayor Dorin and Council member, Mr. Tillson regarding a grant that the borough received that improved downtown. Mr. Miller then questioned the Rental Inspection and if it had been worthwhile. It was noted that it was. Council member, Mr. Tillson questioned if it is the responsibility of the property owner for the shoveling of the corner of the sidewalks. A discussion took place noting that the property owner is responsible for the sidewalks however not the road. Mayor Dorin noted that he had a call from women that slipped between the recycling containers; he questioned who is liable. Resident, Mr. David Moyer stated that he felt the borough employees did a great job with the last snow fall.

There being no further business the meeting was adjourned at 8:04 pm on a motion by Mr. Boyles, seconded by Mr. Shearer and carried.

Respectfully submitted,

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Ginny Gardner, Borough Secretary